

DINNINGTON NEIGHBOURHOOD PLAN STEERING GROUP

Record of Decisions of a Meeting Held on Saturday 16th July 2016 At The Lyric, Laughton Road, Dinnington

Present: D Smith (Dinnington St John's Town Council (DSJTC)), A Milner (DSJTC), D Boughton (Salvation Army), J Curran (Rother Valley South Area Assembly), R Gyte, Brenda Keeley, Brian Keeley, G Capper (Greenbelt Action Group), S Moore.

In attendance:

A Towlerton (YourLocale), A Evans (Clerk)

- 1. Welcome and introductions.** D Smith opened the meeting and all present gave a short introduction to themselves and any organisation they represented (if applicable)
- 2. Apologies.** Apologies were received from R Mugglestone (DSJTC), L Banham, D Bloor, L Carroll, P Cotton, M Osborne, D Scriven and H Smith
- 3. To consider the role and size of the group including draft terms of reference.** It was decided that:
 - a. The maximum size of the group would be 15 including 4 representatives from DSJTC and 1 representative from any local interest group (e.g. Salvation Army, Greenbelt Action group) or family.
 - b. Meetings would be jointly chaired by D Smith and one other from the community to be decided at the next meeting.
 - c. A volunteer to act as Secretary to the group would be requested at the next meeting.
 - d. Draft Terms of Reference were issued to those present and were approved subject to minor amendments. Clerk to issue to all group members.
 - e. Group members were requested to voluntarily agree to abide by the Code of Conduct adopted by DSJTC – Clerk to issue at next meeting.
 - f. Records of Decisions would be produced after each meeting and these would be made available on a dedicated Neighbourhood Plan website once developed.
- 4. Funding update.** The Clerk informed the meeting that a bid for an initial tranche of funding for £2.1k had been submitted to Locality. Further funding would be bid for as required.
- 5. Neighbourhood Plan Area Designation update.** DSJTC had received confirmation from Rotherham Metropolitan Borough Council (RMBC) that

Dinnington had been formally designated a Neighbourhood Plan area, a necessary step in the early process that ensure support from RMBC.

- 6. To consider key policy issues for the Plan.** A Towlerton recommended that each meeting be themed and focus on key areas to develop a policy for approval at the following meeting that could then be included in the final plan. Examples of themes could be:
- a. Housing.
 - b. Employment.
 - c. The built environment.
 - d. The natural environment.
 - e. Transport.
 - f. Community facilities.
 - g. Town centre/retail.
- 7. Any other business.** Nil.
- 8. Date and time of next meeting:** It was decided to hold future meetings on Saturday mornings where possible. The next meeting would be on Saturday 3rd September 2016 at 10:00am at **The Lyric**.



A J EVANS
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