

Great Coxwell Parish Council
Accounts 1 April 2023 to 31 March 2024

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Joanna Farrant

Clerk/RFO Great Coxwell Parish Council

Prepared April 2024

Great Coxwell Parish Council
Cashbook/Bank Balance Summary
1 April 2023 to 31 March 2024

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Balance per bank statement at 1 April 2023	£13,388.73 £2,124.28 £15,513.01
Less: outstanding cheque payments not cashed as at 31 March 2023	-£96.00
Balance per cashbook at 1 April 2023	£15,417.01
Income 1 Apr 23 to 31 Mar 24	£18,218.36
Total Expenditure 1 Apr 23 to 31 Mar 24	£13,117.63
Balance (cashbook 1 Apr 23 + Income less expenditure)	£20,517.74
Balance per bank statement as at 31 March 2024	£18,517.74 £2,000.00 £20,517.74
Less: outstanding payments not cleared as at 31 March 2024	
Balance per cashbook at 31 March 2024	£20,517.74

GREAT COXWELL PARISH COUNCIL INCOME 1 APRIL 2023 TO 31 MARCH 2024

Account Name	Date Received	Income Description	Paid In Method	Amount Received	Memo
Parish Council	06/04/2023	Precept	TFR	£8,356.50	Vale Of White Horse DC 1st Half Precept
Parish Council	21/04/2023	HMRC VAT Refund	TFR	£544.75	HMRC VAT Refund
Parish Council	28/04/2023	OCC grass cutting	TFR	£508.24	OCC Grass Cutting
Parish Council	08/09/2023	Precept	TFR	£8,356.50	Vale Of White Horse DC 2nd Half Precept
Parish Council	14/12/2023	HMRC VAT Refund	TFR	£452.37	HMRC VAT Refund
				£18,218.36	

GREAT COXWELL PARISH COUNCIL EXPENDITURE

1 APRIL 2023 - 31 MARCH 2024

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Account Name	Invoice Date	Payee/Payor Description	Vat Rate	Net Amount	VAT Amount	Total Amount	Payment Brief Description	Invoice Paid By Bank	Invoice Number
Parish Council	09/03/2023	Happie Group/Carrington Blake Ltd	0.2	£80.00	£16.00	£96.00	Happie Payroll Services ** 22/23	22/06/2023	1469
Parish Council	01/03/2023	Oxfordshire Association of Local Councils	0.2	£130.00	£26.00	£156.00	Membership fees 2023-2024	11/04/2023	G00144
Parish Council	05/04/2023	Anderson IT Consulting	0.2	£36.98	£7.40	£44.38	Fastost Mailboxes	24/04/2023	202311
Parish Council		Hiscox Insurance Company Limited	0	£270.20		£270.20	Insurance monthly DD	17/04/2023	
Parish Council	05/05/2023	Audit Fees	0	£50.00		£50.00	Christopher Lethbridge Internal Audit	11/04/2023	
Parish Council	17/05/2023	Parish Reading Room				£2,650.00	Transfer to Parish Room Account re windows painting	17.05.23	
Parish Council		Hiscox Insurance Company Limited	0	£270.20		£270.20	Insurance monthly DD	15/05/2023	
Parish Council	15/05/2023	Vale of White Horse DC	0			£200.00	Election Fee	26.05.23	195505347
Parish Council	17/05/2023	Society of Local Council Clerks	0			£80.00	Membership fees 2023-2024	26.05.23	MEM-244136-1
Parish Council		SMcNally s.137 Donation	0			£150.00	s.137 Payment	26.05.23	
Parish Council	30/04/2023	BGG Garden and Tree Care Ltd	0.2	£300.00	£60.00	£360.00	Verge and Path Grass Cutting	26.05.23	091/23
Parish Council	30/04/2023	BGG Garden and Tree Care Ltd	0.2	£25.00	£5.00	£30.00	Church Lane cutting area	26.05.23	092/23
Parish Council	11/05/2023	BHIB Ltd	0			£898.36	Local Council Insurance	26.05.23	06823-HGCG
Parish Council	11/05/2023	BHIB Ltd	0			£109.00	Trustee Indemnity Insurance	26.05.23	13123-11AZ
Parish Council	23/05/2023	Parish Reading Room				£142.82	Transfer to Parish Room Account for VAT reclaim 21/04/23	23.05.23	VAT 126 Claim 02/04/23
Parish Council	31/05/2023	Joanna Farrant Payroll	0			£651.28	56 hours 01 Mar 23 to 31 May 23	22.06.23	
Parish Council		Joanna Farrant - Clerk's Expenses				£70.00	May 2022 to May 2023 Annual expense	22.06.23	
Parish Council	31/05/2023	BCG Garden and Tree Care Ltd	0.2	£25.00	£5.00	£30.00	Verge and Path Grass Cutting	22.06.23	210/23
Parish Council	30/06/2023	BGG Garden & Tree Care	0.2	£50.00	£10.00	£60.00	Verge and Path Grass Cutting	19.07.23	332/23

1 APRIL 2023 - 31 MARCH 2024

Parish Council	01/06/2023	Biel Consultancy Ltd re: Blake Consultancy Ltd	0.2	£20.00	£4.00	£24.00	Happie Payroll Services	19.07.23	1654
Parish Council	02/08/2023	ICO	0	£35.00	£35.00	£35.00	ICO re GDPR	04.08.23	ZB150635
Parish Council	31/07/2023	BGG Garden & Tree Care	0.2	£25.00	£5.00	£30.00	Church Lane cutting area	21.08.23	447/23
Parish Council	31/07/2023	BGG Garden & Tree Care	0.2	£300.00	£60.00	£360.00	Verge and Path Grass Cutting	21.08.23	449/23
Parish Council	05/08/2023	Oxfordshire Association of Local Councils	0.2	£30.00	£6.00	£36.00	Oxfordshire Association of Local Councils re VAT Training	06.09.23	4380
Parish Council	31/08/2023	BGG Garden & Tree Care	0.2	£50.00	£10.00	£60.00	Verge and Path Grass Cutting	18.09.23	557/23
Parish Council	31/08/2023	Joanna Farrant Payroll				£697.80	60 hours 1 Jun 23 to 31 Aug 23	18.09.23	
Parish Council	05/09/2023	Biel Consultancy Ltd re Carrington Blake Ltd	0.2	£20.00	£4.00	£24.00	Happie Payroll Services	18.09.23	1854
Parish Council	19/09/2023	Moore	0.2	£315.00	£63.00	£378.00	External Auditor Services	09.10.23	319976
Parish Council	28/09/2023	Oxfordshire Association of Local Councils	0.2	£55.00	£11.00	£66.00	Oxfordshire Association of Local Councils re Planning Training	12.10.23	W-2869
Parish Council	30/09/2023	BGG Garden and Tree Care Ltd	0.2	£50.00	£10.00	£60.00	Church Lane cutting area	12.10.23	722/23
Parish Council	09/10/2023	Oxfordshire Association of Local Councils	0.2	£55.00	£11.00	£66.00	Oxfordshire Association of Local Councils re Planning Training	12.10.23	W-2902
Parish Council	31/10/2023	Royal British Legion	0	£20.00		£20.00	RBL Wreath	11.12.23	EHD11
Parish Council	21/11/2023	Anderson IT Consulting	0.2	£35.85	£7.17	£43.02	Email 5GB Fasthosts	29.11.23	202323
Parish Council	15/12/2023	Parish Reading Room				£300.00	Transfer to Parish Room Account re utility bills	15/12/2023	
Parish Council	30/11/2023	Joanna Farrant Payroll	0			£1,258.90	60 hrs 1 Sep to 30 Nov & Overtime and back pay	15.12.23	
Parish Council	01/12/2023	Biel Consultancy Ltd re Carrington Blake Ltd	0.2	£20.00	£4.00	£24.00	Happie Payroll Services	05/01/2024	2076
Parish Council	08/01/2024	Chris Lewis Electrical	0.2	£200.00	£40.00	£240.00	Electrical testing: EICR and PAT testing Reading Room	08/01/2024	2023
Parish Council	10/01/2024	Joanna Farrant reimbursement	0			£38.47	Expenditure for dog mess signs	15/01/2024	3176919830
Parish Council	05/02/2024	Anderson IT Consulting	0.2	£78.00	£15.60	£93.60	Weebly Internet Service	19/02/2024	202405

GREAT COXWELL PARISH COUNCIL EXPENDITURE

1 APRIL 2023 - 31 MARCH 2024

Parish Council	23/02/2024	Parish Reading Room					£108.00	Room Hire PC Meetings x6	23/02/2024	2024-011
Parish Council	23/02/2024	Parish Reading Room					£300.00	s.137 payment re Drop-In Group room hire	06/03/2024	2024-02
Parish Council	27/02/2024	Prestige Fire Protection Ltd	0.2	£105.00	£21.00		£126.00	Fire Extinguisher service & replacement	06/03/2024	1393
Parish Council	04/03/2024	Biel Consultancy Ltd re Carrington Blake Ltd	0.2	£20.00	£4.00		£24.00	Happie Payroll Services	12/03/2024	2272
Parish Council	15/03/2024	Joanna Farrant Payroll					£797.80	60 hr 1 Decto 29 Feb & £40 expenses	12/03/2024	
Parish Council	15/03/2024	BGG Garden and Tree Care Ltd	0.2	£60.00	£12.00		£72.00	War Memorial Hedge Cutting	25/03/2024	1375/24
Parish Council	15/03/2024	BGG Garden & Tree Care	0.2	£850.00	£170.00		£1,020.00	Park Hedge Cutting and Wildflower Meadow Cut	25/03/2024	1376/24
Parish Council	15/03/2024	BGG Garden & Tree Care	0.2	£25.00	£5.00		£30.00	Church Lane cutting area	25/03/2024	1373/24
Parish Park	31/05/2023	BGG Garden & Tree Care Ltd	0.2	£95.00	£19.00		£114.00	Park Grass Cutting	22.06.23	212/23
Parish Park	30/06/2023	BGG Garden & Tree Care Ltd	0.2	£95.00	£19.00		£114.00	Park Grass Cutting	19.07.23	333/23
Parish Park	24/07/2023	Play Safety Ltd	0.2	£89.00	£17.80		£106.80	Annual Playground Inspection	21.08.23	73067
Parish Park	31/08/2023	BGG Garden & Tree Care Ltd	0.2	£95.00	£19.00		£114.00	Park Grass Cutting	18.09.23	558/23
Parish Park	30/09/2023	BGG Garden & Tree Care Ltd	0.2	£95.00	£19.00		£114.00	Park Grass Cutting	12.10.23	721/23
							£3,995.23	£669.97	£13,117.63	

Parish Council	19/02/2024	Ear-Marked Reserves Transfer					£438.52	Transfer to PC Ear-Marked Reserves see Minutes 2024(PC)115		
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Cheque cancelled as not paid in. Paid online Carrington Blake Ltd 22.06.23
£0.31 error overpayment

Invoice Date	Pay Method	Payee/Payor Description	Vat Rate	Net Amount	VAT Amount	Total Amount	BANK RECON	Payment Brief Description	Invoice Paid By Bank	Invoice No
		Opening Balance					£13,888.73			
							£13,388.73			
05/04/2023		VWHDC 1st Precept INCOME				-£8,356.50	£21,745.23	INCOME	06/04/2023	10272
01/03/2023	TFR	Oxfordshire Association of Local	0.2	£130.00	£26.00	£156.00	£21,589.23	Membership fees 2023-2024	11/04/2023	G00144
05/04/2023	TFR	Anderson IT Consulting	0.2	£36.98	£7.40	£44.38	£21,544.85	Fasthost Mailboxes	24/04/2023	202311
	DD	Hiscox Insurance Company Limited	0	£270.20		£270.20	£21,274.65	Insurance monthly DD	17/04/2023	
21/04/2023		HMRC VAT REFUND INCOME				-£544.75	£21,819.40	INCOME	21/04/2023	
		OCC Grass Cutting				-£508.24	£22,327.64	INCOME	28/04/2023	9700974792
05/05/2023	TFR	Audit Fees	0	£50.00		£50.00	£22,277.64	Christopher Lethbridge Internal Audit	11/04/2023	04/05/2023
17/05/2023	TFR	Parish Reading Room				£2,650.00	£19,627.64	Transfer to Parish Room Account re windows estimate	17.05.23	
	DD	Hiscox Insurance Company Limited	0	£270.20		£270.20	£19,357.44	Insurance monthly DD	15/05/2023	
15/05/2023	TFR	Vale of White Horse DC	0			£200.00	£19,157.44	Election Fee	26.05.23	195505347
17/05/2023	TFR	Society of Local Council Clerks	0			£80.00	£19,077.44	Membership fees 2023-2024	26.05.23	MEM-244136-1
	TFR	SMcNally s.137 Donation	0			£150.00	£18,927.44	s.137 Payment	26.05.23	
30/04/2023	TFR	BGG Garden and Tree Care Ltd	0.2	£300.00	£60.00	£360.00	£18,567.44	Verge and Path Grass Cutting	26.05.23	091/23
30/04/2023	TFR	BGG Garden and Tree Care Ltd	0.2	£25.00	£5.00	£30.00	£18,537.44	Church Lane cutting area	26.05.23	092/23
11/05/2023	TFR	BHIB Ltd	0			£898.36	£17,639.08	Local Council Insurance	26.05.23	06823-HGCG
11/05/2023	TFR	BHIB Ltd	0			£109.00	£17,530.08	Trustee Indemnity Insurance	26.05.23	13123-1IAZ
23/05/2023	TFR	Parish Reading Room				£142.82	£17,387.26	Transfer to Parish Room Account for VAT reclaim 21/04/23	23.05.23	VAT 126 Claim
31/05/2023	TFR	Joanna Farrant Payroll	0			£651.28	£16,735.98	56 hours 01 Mar 23 to 31 May 23	22.06.23	02/04/23
	TFR	Joanna Farrant - Clerk's Expenses				£70.00	£16,665.98	May 2022 to May 2023 Annual expense	22.06.23	
09/03/2023	TFR	Happie Group/Carrington Blake Ltd	0.2	£80.00	£16.00	£96.00	£16,569.98	Happie Payroll Services **22/23 chq 893 returned	22/06/2023	
31/05/2023	TFR	BCG Garden and Tree Care Ltd	0.2	£25.00	£5.00	£30.00	£16,539.98	Verge and Path Grass Cutting	22.06.23	210/23
30/06/2023	TFR	BGG Garden & Tree Care	0.2	£50.00	£10.00	£60.00	£16,479.98	Verge and Path Grass Cutting	19.07.23	332/23
01/06/2023	TFR	Biel Consultancy Ltd re: Blake Consultancy Ltd	0.2	£20.00	£4.00	£24.00	£16,455.98	Happie Payroll Services	19.07.23	1654
02/08/2023	DD	ICO	0	£35.00		£35.00	£16,420.98	ICO re GDPR	04.08.23	ZB150635
31/07/2023	TFR	BGG Garden & Tree Care	0.2	£25.00	£5.00	£30.00	£16,390.98	Church Lane cutting area	21.08.23	447/23
31/07/2023	TFR	BGG Garden & Tree Care	0.2	£300.00	£60.00	£360.00	£16,030.98	Verge and Path Grass Cutting	21.08.23	449/23
05/08/2023	TFR	Oxfordshire Association of Local Councils	0.2	£30.00	£6.00	£36.00	£15,994.98	Oxfordshire Association of Local Councils re VAT Training	06.09.23	4380
31/08/2023	TFR	BGG Garden & Tree Care	0.2	£50.00	£10.00	£60.00	£15,934.98	Verge and Path Grass Cutting	18.09.23	557/23
31/08/2023	TFR	Joanna Farrant Payroll				£697.80	£15,237.18	60 hours 1 Jun 23 to 31 Aug 23	18.09.23	

05/09/2023	TFR	Biel Consultancy Ltd re Carrington Blake Ltd	0.2	£20.00	£4.00	£24.00	£15,213.18	Happie Payroll Services	18.09.23	1854
06/09/2023	TFR	VWDC 2nd Precept INCOME				-£8,356.50	£23,569.68	INCOME	08.09.23	10272
19/09/2023	TFR	Moore	0.2	£315.00	£63.00	£378.00	£23,191.68	External Auditor Services	09.10.23	319976
28/09/2023	TFR	Oxfordshire Association of Local Councils	0.2	£55.00	£11.00	£66.00	£23,125.68	Oxfordshire Association of Local Councils re Planning Training	12.10.23	W-2869
30/09/2023	TFR	BGG Garden and Tree Care Ltd	0.2	£50.00	£10.00	£60.00	£23,065.68	Church Lane cutting area	12.10.23	722/23
09/10/2023	TFR	Oxfordshire Association of Local Councils	0.2	£55.00	£11.00	£66.00	£22,999.68	Oxfordshire Association of Local Councils re Planning Training	12.10.23	W-2902
31/10/2023	TFR	Royal British Legion	0	£20.00	£4.00	£24.00	£22,979.68	RBL Wreath	11.12.23	EHD11
21/11/2023	TFR	Anderson IT Consulting	0.2	£35.85	£7.17	£43.02	£22,936.66	Email 5GB Fasthosts	29.11.23	202323
14/12/2023	TFR	HMRC VAT REFUND INCOME				-£453.37	£23,389.03	INCOME	14.12.23	
15/12/2023	TFR	Parish Reading Room				£300.00	£23,089.03	Transfer to Parish Room Account re utility bills	15/12/2023	
30/11/2023	TFR	Joanna Farrant Payroll	0			£1,258.90	£21,830.13	60 hrs 1 Sep to 30 Nov & Overtime and back pay	15/12/2023	
01/12/2023	TFR	Biel Consultancy Ltd re Carrington Blake Ltd	0.2	£20.00	£4.00	£24.00	£21,806.13	Happie Payroll Services	05/01/2024	2076
08/01/2024	TFR	Chris Lewis Electrical	0.2	£200.00	£40.00	£240.00	£21,566.13	Electrical testing: EICR and PAT testing Reading Room	08/01/2024	2023
10/01/2024	TFR	Joanna Farrant reimbursement	0			£38.47	£21,527.66	Expenditure for dog mess signs	15/01/2024	3176919830
05/02/2024	TFR	Anderson IT Consulting	0.2	£78.00	£15.60	£93.60	£21,434.06	Weebly Internet Service	19/02/2024	202405
19/02/2024	TFR	Ear-Marked Reserves Transfer				£438.52	£20,995.54	Transfer to PC Ear-Marked Reserves see Minutes 2024(PC)115	23/02/2024	
23/02/2024	TFR	Parish Reading Room				£108.00	£20,887.54	Room Hire PC Meetings x6	06/03/2024	2024-011
23/02/2024	TFR	Parish Reading Room				£300.00	£20,587.54	s.137 payment re Drop-In Group room hire	06/03/2024	2024-02
27/02/2024	TFR	Prestige Fire Protection Ltd	0.2	£105.00	£21.00	£126.00	£20,461.54	Fire Extinguisher service & replacement	12/03/2024	1393
04/03/2024	TFR	Biel Consultancy Ltd re Carrington Blake Ltd	0.2	£20.00	£4.00	£24.00	£20,437.54	Happie Payroll Services	12/03/2024	2272
15/03/2024	TFR	Joanna Farrant Payroll				£797.80	£19,639.74	60 hr 1 Decto 29 Feb & £40 expenses	12/03/2024	
15/03/2024	TFR	BGG Garden and Tree Care Ltd	0.2	£60.00	£12.00	£72.00	19,567.74	War Memorial Hedge Cutting	25/03/2024	1375/24
15/03/2024	TFR	BGG Garden & Tree Care	0.2	£850.00	£170.00	£1,020.00	18,547.74	Park Hedge Cutting and Wildflower Meadow Cut	25/03/2024	1376/24
15/03/2024	TFR	BGG Garden & Tree Care	0.2	£25.00	£5.00	£30.00	18,517.74	Church Lane cutting area	25/03/2024	1373/24
							£18,517.74	CLOSING BALANCE	31/03/2024	

1 April 2023 to 31 March 2024

PARK										
Invoice		Payee		BANK			Date Invoice			
Year	Account	Date		VAT Rate	Net	VAT	Gross	RECONCILIATION	Detail	Paid
2023-2024	Parish Park	01/04/2023	Opening Balance					£2,124.28		
2023-2024	Parish Park	31/05/2023	BGG Garden & Tree Care Ltd	0.2	£95.00	£19.00	£114.00	£2,010.28	Park Grass Cutting	22.06.23
2023-2024	Parish Park	30/06/2023	BGG Garden & Tree Care Ltd	0.2	£95.00	£19.00	£114.00	£1,896.28	Park Grass Cutting	19.07.23
2023-2024	Parish Park	24/07/2023	Play Safety Ltd	0.2	£89.00	£17.80	£106.80	£1,789.48	Annual Playground Inspection	21.08.23
2023-2024	Parish Park	31/08/2023	BGG Garden & Tree Care Ltd	0.2	£95.00	£19.00	£114.00	£1,675.48	Park Grass Cutting	18.09.23
2023-2024	Parish Park	30/09/2023	BGG Garden & Tree Care Ltd	0.2	£95.00	£19.00	£114.00	£1,561.48	Park Grass Cutting	12.10.23
									PC internal transfer, so that Ear-	
	Ear Marked								Marked Reserves account	
2023-2024	Reserves	23/02/2024	Parish Council Treasurers Account				-£438.52	£2,000.00	created in line with 2023/4 Budget	
At Bank 31 March 2024										£2,000.00

Great Coxwell Parish Council
AGAR Form 2 Bank Reconciliation Report
1 April 2023 to 31 March 2024
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Bank reconciliation template

This reconciliation should include all bank and building society accounts, including short term investment

	£	£
Balance per bank statements at 31 March 2024:		
Account 1	18,517.74	
Account 2	2,000.00	
Account 3		
Account 4		
Account 5		
		20,517.74
Petty cash (if applicable)		-
Add: outstanding receipts (enter these as positive numbers)		
		-
Less: outstanding payments (enter these as negative numbers)		
		-
Balance per cashbook at 31 March 2024		20,517.74
(should agree to Box 8 on Section 2)		20,517.74

Outstanding receipts

This should include any amounts received which have been recorded in the cashbook as being received in the period to 31 March 2024 but which appear on the bank statement after 31 March 2024.

Outstanding payments

This should include any amounts paid which have been recorded in the cashbook as being paid in the period to 31 March 2024 but which appear on the bank statement after 31 March 2024.

GREAT COXWELL PARISH COUNCIL Short Form Budget 2024/5		
OUTGOINGS	2023-2024	2022-2023
1 Administration	£434.00	£272.35
2 Employment	£3,365.78	£3,085.00
3 Memberships & Training	£404.00	£407.00
4 Insurance & Professional Fees	£2,271.76	£2,408.22
5 Legal Safety Requirements	£472.80	
6 Grounds and Verges	£2,568.00	£630.00
7 Reading Room utility bills donation		
8 Repairs & Maintenance of Existing Assets & donations for Reading Room repairs	£3,092.82	£5,500.00
9 s.137 Community Benefit Payments	£470.00	£294.00
10 Purchase of Misc Items or New Assets	£38.47	
Grant Enabled Projects		£48,830.22
Park		£4,366.57
TOTAL OUT	£13,117.63	£65,793.36
TOTAL OUT less grant enabled projects		
INCOME		
Grants	£0.00	£40,691.85
Precept 2024/5	£16,713.00	£13,096.00
Other Income OCC Verges	£508.24	£508.24
VAT Refund	£997.12	£11,760.66
TOTAL INCOME	£18,218.36	£66,056.75
RESERVES		
Future Playground repair - earmarked reserves		
Contingency Fund for Professional/Legal Advice - earmarked reserves	£500.00	
Contingency fund for unanticipated repairs to other assets - earmarked reserves	£1,500.00	£1,500.00
General Reserves: Near to 12 months net revenue expenditure	£11,596.00	£9,500.00
RESERVES TOTAL	£13,596.00	£11,000.00

pg 11 of 12	Expenditure	2023-4		Actual (INCLUDING VAT)						Actual						AGAR	AGAR Box	Budget Line
	Description	Budget		Apr	May	June	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	TOTAL		
Parish Council	Insurance (£2268)	£1,547.76		£270.20	£270.20	£1,007.36										£1,547.76		
	Audit Fees	£600.00			£50.00				£378.00							£428.00	4	
	IT, Internet and Email Services	£763.50		£44.38							£43.02			£93.60		£181.00	1	
	Training	£300.00						£36.00	£66.00	£66.00						£168.00	3	
	Clerks/rfro remuneration (£2,732.96)											£697.80			£757.80	£2,804.68	2	
	Staff Costs Contingency	£607.09										£561.10				£561.10	2	
	Expenses Clerk/RFO	£110.00				£70.00									£40.00	£110.00	1	
	Verges/Trees /Hedges/Grass (£566.50)	£1,086.74			£390.00	£90.00		£390.00	£60.00	£60.00			£24.00		£30.00	£1,020.00	6	
	War Memorial, Cobbled Path	£150.00														£72.00	6	
	Royal British Legion Wreath (section 137)	£35.00									£20.00						9	
	Memberships (269.50)	£219.50		£156.00	£80.00											£236.00	3	
	Hire of Room for meetings	£108.00												£108.00		£108.00	1	
	Professional Fees (Election Fee/Payroll Fee) (£140)	£340.00			£ 200.00			£24.00		£24.00						£296.00	4	
	Community Events s.137	£300.00			£150.00											£150.00	9	
	Drop in Hire	£300.00													£300.00		9	
	ICO re GDPR	£38.50							£35.00							£35.00	1	
	Transfers out to RRroom				£2,650.00		£142.82					£300.00				£3,092.82	8	
	Dog Mess Signs	£50.00												£38.47		£38.47	10	
		TOTAL	£8,689.05	£470.58	£3,790.20	£1,961.46	£24.00	£24.00	£461.00	£1,225.80	£126.00	£63.02	£1,582.90	£38.47	£501.60	£923.80	£11,168.83	
																£0.00		
Park	Description	Budget		Apr	May	June	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar		£0.00	
	Safety Inspections	£92.40					£106.80										£106.80	5
	Verges/Trees /Hedges/Grass	£1,756.15			£114.00	£114.00			£114.00	£114.00					£1,020.00	£1,476.00	6	
	Memberships															£0.00		
	Contingency fund for playground repairs	£500.00														£0.00		
	Repairs	£2,750.00														£0.00		
	TOTAL	£5,098.55	£0.00	£114.00	£114.00	£114.00	£106.80	£0.00	£114.00	£114.00	£0.00	£0.00	£0.00	£0.00	£1,020.00	£1,582.80		
	Expenditure															£0.00		
	Description	Budget		Apr	May	June	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar		£0.00	
	Fire Audit and Fire/First Aid Renewals (£71.30)	£126.00														£126.00		5
Reading Room	Contingency Fund for PAT Testing	£60.00														£240.00		5
	TOTAL	£186.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£240.00	£126.00	£0.00	£366.00		
	Grand Total	£13,973.60	£470.58	£3,904.20	£2,075.46	£130.80	£461.00	£1,339.80	£240.00	£63.02	£1,582.90	£278.47	£627.60	£1,943.80		£13,117.63		
	Receipts															£0.00		
Receipts	Description	Budget		Apr	May	June	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar		£0.00	
	Verges income	£508.00		£508.24												£508.24		
	Precept	£16,713.02		£8,356.50					£8,356.50							£16,713.00	BOX2	
	VAT income			£544.75								£452.37				£997.12	£1,505.36 BOX3	
	TOTAL	£17,221.02	£9,409.49	£0.00	£0.00	£0.00	£0.00	£0.00	£8,356.50	£0.00	£0.00	£452.37	£0.00	£0.00	£0.00	£18,218.36		

Explanation of variances 2023/24 – pro forma
 Name of smaller authority: Great Coxwell Parish Council
 Insert figures from Section 2 of the AGAR in all Blue highlighted boxes
 Now, please provide full explanations, including numerical values, for the following that will be flagged in
 Please ensure variance explanations are quantified to reduce the variance excluding stated items below the 15% / £500 / £100,000 threshold

	2024 £	2023 £	Variance £	Variance %	Explanation Required? Is > 15% Is > £100,000	DO NOT OVERWRITE THE BOXES HIGHLIGHTED IN RED/GREEN	Explanation (must include narrative and supporting figures)
1 Balances Brought Forward	15,417	15,154					Explanation of % variance from PY opening balance not required - Balance brought forward agrees
2 Precept or Rates and Levies	16,713	13,096	3,617	27.62%	YES		Precept increased 22/23 to 23/24 by £3617 to cover the anticipated budget for 23/4 including: anticipated increased utility costs of village hall as came out of fixed contract (£673 increase to budget), anticipated maintenance to the playground for 23/24 (£250 increase to budget), increase insurance premiums (£428 increase to budget), increase in budgeted general reserves from £9,500 to £11,956 (by £2056) to maintain level recommended of nearer 12m usual expenditure whilst also increasing earmarked reserves from £1500 to £2000 (£500) for fund for future professional fees/playground repairs (Total variance explanation: £3,947)
3 Total Other Receipts	1,505	52,961	-51,456	97.16%	YES		A s.106 grant was received in 22/23 of £40,692. This was £0 for 23/4. VAT refund of £11,761 in 22/3, whereas VAT refund of £997 was received in 23/4 ie difference: £10,764 + £40,692 = £51,456, less than 15% variance
4 Staff Costs	3,365	3,085	280	9.08%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	9,752	62,709	-52,957	84.45%	YES		Difference: £52,957. Spending of s.106 grant on refurbishing a MUGA in 22/3 took place at a cost of £48,830 (£40,692 & VAT). No such project in 23/4. Repairs to park play equipment took place in 22/3 in the sum of £2287. No such repairs were carried out in 23/4 because the wood was less rotten than anticipated. A sum of £5,500 was paid out to the village hall in 22/3 for repairs/maintenance/bills, whereas a sum of £3092.82 was paid out in 23/4 due to fewer repairs/higher hall income ie difference £2,407. Difference: £48,830-£2287+£2,407 = £53,524
7 Balances Carried Forward	20,518	15,417	5,101	33.09%	YES		Difference: £5101. Reason: £2,750 was budgeted for park equipment repairs in 23/4. These repairs have not yet been carried out, as the wood was less rotten than anticipated by 2024. Sums to be carried forward for repairs in 24/5. A sum of £881.64 is due for payment for electrical repairs/safety inspections to the village hall carried out in the last few days of March. This invoice will be paid in the next financial year. The Parish Council agreed to increase earmarked reserves by £800 to build a fund for future playground equipment replacement - much of the equipment was installed 20 years ago and will need to be replaced in the next few years. Variance - £2,750+£881.64+£800 = £4432 (variance less than 15%).
8 Total Cash and Short Term Investments	20,518	15,417	5,101	33.09%	YES		See box 7 for same explanation
9 Total Fixed Assets plus Other Long Term Investments and Assets	54,792	54,792	0	0.00%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Excessive Reserves Ratio 1.2277 1.1772