

EGERTON PARISH COUNCIL  
6<sup>th</sup> August 2019

The meeting of the Parish Council was held on Tuesday 6<sup>th</sup> August 2019  
in the Committee Room of the Village Hall, Egerton at 8.00pm.

**Present:** Richard King (Chairman), Peter Rawlinson (Vice Chairman), Claire Foinette  
Jeff Hopkins, John Lawton, Tim Oliver, Pat Parr, Lois Tilden and Heather James (Clerk)  
2 members of the public were present.

1. **Apologies:** Sarah Elworthy-holiday, Ken Mulholland (Ward Councillor)
  
2. **Declarations of interest:** Pat Parr- Gift of land
  
3. The minutes of the meeting on 2nd July 2019: The minutes were approved and signed as a true record of proceedings. **Proposed:** John Lawton; **Seconded:** Jeff Hopkins
  
4. **Matters Arising from 2<sup>nd</sup> July 2019**
  - a) **Report No. 112 of the Egerton Footpaths Representative – August 2019**  
See attached report at end of minutes  
  
**New:** Peter reported that sheep have escaped onto the road three times lately along the footpath adjacent to his property. There is a need for a gate or similar not just the posts.
  
  - b) **Highways:**  
See attached report at end of minutes  
**New:**  
Path out of Harmers Way to Millennium hall. Lois has organised with Roger Harper to carry out some work to repair the path and make safe which he estimated would cost about £50. It was agreed to ask Roger to go ahead with the work.
  
  - c) **Mobile phone signal:** Peter suggested this item be removed and he would report as and when there was more news.
  
  - d) **Notice board:** The Clerk has contacted Maypole Construction and the work is underway to produce the new notice board.
  
  - e) **Older people's accommodation:** There has been no progress with this but a meeting is to be held on Thursday August 15<sup>th</sup> with Hallett & Co solicitor. Richard will report next month.  
**Action:** Richard King
  
  - f) **Village sign opposite Barrow House:** Tim Kent has finished repairing the sign and will contact Julia Bourne who will undertake the painting of the sign.

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- g) **Extension to Games Barn:** Bill Smyth has requested to have a meeting with Richard to discuss plans.
- h) **Red Phone Box:** Steve Parr has now painted the phone box which is looking very smart. The Clerk has had a comment from a Lenham resident on how good the phone box is looking. The Clerk will write a letter of thanks to Steve. **Action:** Clerk
- i) **30 MPH sign:** John has spoken to Charlie Simkins but there is no new meeting currently scheduled. John suggested it might be better to wait until the building of new houses on the old allotments starts to request that the sign be repositioned.
- j) **Sale of Barrow House:** No news.
- k) **VE Day Celebration 75 Years:** An article has been put into the next issue of Egerton Update asking for volunteers to organise this for Egerton.
- l) **Egerton Update:** At the end of the meeting Peter will take a picture of a few of the Cllrs who had not already had their photo taken to be put into the Update magazine. **Action:** Peter Rawlinson
- m) **Sanctuary Housing:** Claire is to hold a meeting with some of Harmers Way residents to help resolve some issues. Claire will report at September meeting. **Action:** Claire Foinette
- n) **GDPR:** John has purchased email addresses from 123 reg.co.uk and will let each Cllr have their new address which will be password protected. John will assist Cllrs with the process. **Action:** John Lawton
- o) **Fence opposite Barrow House:** Lois and Peter are looking into this. **Action:** Lois Tilden, Peter Rawlinson
- p) **Map on Glebe:** Pat has contacted KCC who provided the original map but they will no longer provide a new one. KCC suggested contacting Explore Kent who supply maps but at a cost. It was suggested that maybe the old frame could be cleaned and repaired and that some new posts could be sourced. Pat will find out the cost of a new map, Peter will supply some photos of various places around Egerton. **Action:** Pat Parr, Peter Rawlinson
- q) **Rubbish bin:** The Clerk has had a request for a new bin to be placed beside the pavilion. The Clerk will contact ABC to request a new bin. If this has cost implications the Clerk will contact Ken Mulholland to see if his members grant could pay for the bin. **Action:** Clerk
- r) **Josh Wilkinson:** Graham will contact the family to discuss the best place for a memorial tree to be planted. Jeff agreed that a bench could be placed near to the pavilion. The Clerk will contact the family. **Action:** Graham Howland, Clerk
- s) **123 Bus:** The Clerk has contacted the bus company to request that signs be placed at bus stops within the village explaining to users that the bus might be running late due to ongoing road works in Ashford.

- t) **Mower for Glebe:** Peter has sourced a second hand mower from Mower Plant Services a Stiga mulcher mower which Graham has already used and is very pleased with it. Graham will store the mower. The Clerk will put details onto the asset register. **Action:** Clerk
- u) **WI Bench:** The picnic bench is now in situ on the top rec beside the Millennium hall.
5. **PCSO:** No report has been received this month.
6. **Neighbourhood Plan Update:** Lois reported that draft policies for the Plan were being prepared, based on earlier consultations with people in the village and comments via social media and the website, plus a lot of background research. A meeting with the Neighbourhood Planning consultants is to be held on 3 September, in preparation for the public meeting already announced to take place on 21<sup>st</sup> September. As the Housing Needs survey identified only a need for affordable housing, all the landowners who submitted proposals for housing development had been advised that they should confirm how they would meet those needs; and where there is no nearby recreation space, such as in the Forstal, to include scope for that too. If further land development proposals were to come forward before final public consultation, they would be considered. The meeting held on 10 July between the Neighbourhood Plan group and EPC Councillors had proved to be very useful and informative. Richard asked for a letter of thanks to Jane, Lois, and the committee to be sent and Claire offered to do this.  
**Action:** Claire Foinette
7. **Sale of shop:** A meeting of the Community Benefit Scheme will be on Thursday August 15<sup>th</sup> to discuss the way forward.
8. **Policy Documents:** Sarah had prepared a number of policy documents relating to GDPR and privacy for debate and approval. Following a discussion it was agreed that the documents, which had been adapted from Charing PC's website, were confusing and inappropriate for Egerton. John undertook to prepare more simplified documents based on concise, more easily understood versions that were in clear and plain English that were available on the internet. He would discuss this with Sarah when she returned from holiday and would circulate redrafted documents to be considered at the next meeting.  
**Action:** John Lawton, Sarah Elworthy

9. **Correspondence**

All circulated by email in advance unless marked with a \*

**Action**

\*Wicksteed inspection-**The Clerk had accompanied the inspector and will await his report.**

\*Good Councillors guide books to be purchased-**The Clerk checked with all Cllrs who wish to have a book. The correct number will be ordered.**

\*Planters on Glebe-Debbie Humphries- **Sadly Debbie will no longer have the time to keep the planters looking lovely. Claire will contact residents on the Glebe to see if someone could take on the job. The Clerk will write a note of thanks to Debbie.**

Speed indicator sign- **The Clerk had sent to Richard and Peter an email from a company and Peter thought it would be a good idea to follow up and have a moveable SID within the village. Peter will find out the cost and report in September.**

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**Note**

UKPN Power Partners- New round of funding for energy projects: All 4/7  
 KALC Councillors conference 18th July 2019: All 4/7  
 NALC Newsletter: All 18/7  
 Leader's Briefing – Free compost event for residents: All 25/7  
 Leader's Briefing – Celebrating Funding Success for Victoria Park: All 25/7  
 Leader's Briefing – South of Ashford Garden Community joins national programme: All 25/7  
 Hugofox add new officer: Sarah 30/7  
 Review of polling districts and polling places in Ashford: All 30/7  
 Mayor of Ashford's Charity Autumn Ball on Saturday 7<sup>th</sup> September: All 30/7  
 Leader's Briefing – Council Tax Reduction Consultation Open: All 1/8  
 Leader's Briefing – Coachworks Progress Update: All 1/8  
 May 2019 Local Elections 2 surveys: All 1/8  
 Leader's Briefing – Ashford Borough Council wins fly-tipping court case: All 6/8  
 Annual Finance Conference – Transport Conference: All 6/8

**Web Items**

June minutes  
 August agenda  
 Draft July minutes

**10. Accounts**

Approval of the accounts for the month, for cheques to be signed and Internet transfers to take place.

**Proposed** Lois Tilden; **Seconded:** John Lawton;

Expenditure		Cheque No	£
Captivewebs (duplicated)	NHP website	BACS	141.00
Mrs H James reimburse	Office calculator	BACS	6.99
Dave Austin	New bulbs for floodlights	BACS	180.00
SSP	Repair kit for play-area	BACS	130.80
Captivewebs	NHP website	BACS	19.20
Tim Kent	Egerton sign works	BACS	200.00
Mower Plant	Stiga mower for Glebe	BACS	350.00
Reimburse John Lawton	123 Reg new emails	BACS	215.86
Mrs H James	August salary	BACS	732.09
HMRC	August	BACS	217.47
			<b>2052.41</b>

Income			
Charlie Simkins KCC	Grant for new notice board	BACS	500.00
Captivewebs (repaid)	NHP website	BACS	141.00
			<b>641.00</b>

**Bank Reconciliation** Balance as at 30<sup>th</sup> July 2019 £10,211.30 less un-presented cheques as follows

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**Actual balance = £10,211.30 as at 30<sup>th</sup> July 2019**

**Accounts for Egerton update magazine**

Expenditure		Cheque No	£

<b>Income</b>			
Advertising			367.50
			<b>367.50</b>

**Bank Reconciliation:** Balance as at 30<sup>th</sup> July 2019 £5703.20 un-presented cheques as follows:


**Actual balance = £5703.20 as at 30<sup>th</sup> July 2019**

**Accounts for Village projects**

Expenditure		Cheque No	£

<b>Income</b>			
Interest			0.80
Pre-school	donation	500106	95.00
Pre-school	donation	500107	81.00
			<b>176.80</b>

**Bank Reconciliation** Balance as at 30<sup>th</sup> July 2019 £20,417.43 Less un-presented cheques as follows:


**Actual balance = £20,417.43 as at 30<sup>th</sup> July 2019**

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<b>Village Projects fund</b>	
<b>Pre-school move</b>	<b>= £11,212.65</b>
<b>Village Hall</b>	<b>= £ 9,204.78</b>
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<b>Total</b>	<b>= £20,417.43</b>

**Accounts for Neighbourhood Plan**

Expenditure		Cheque No	£
Captivewebs-duplicated	NHP website as above	BACS	141.00
Captivewebs	NHP website as above	BACS	19.20
			<b>160.20</b>

Income			
Captivewebs-repaid	NHP website as above	BACS	141.00
			<b>141.00</b>

Lois suggested looking into charging non-villager hirers of the hall who used the outside space for activities to cover the cost of wear and tear on the car park or other outside space. Lois and the Clerk will look at the wording on the Recreation ground usage agreement. **Action:** Lois Tilden, Clerk

- a) Total Budget 2019-2020 £37,055
  - b) Precept and Grant £19,540
- Actual amount spent to date is £8,178.93

**11. Public Discussion**

Richard King closed the meeting at 9.28pm for the public discussion, the meeting re-opened at 9.30pm.

**12. Planning**

*Planning applications submitted to Ashford Borough Council this month for Egerton Parish Council to consider and decisions recently taken by ABC to be noted, details of which may be accessed on line at: [http://www.ashford.gov.uk/online\\_planning/](http://www.ashford.gov.uk/online_planning/) Individuals may also register via the website with ABC to receive regular alerts of new applications and decisions.*

**New:**

<a href="#">19/01071/AS</a>	Egerton	Weald North Ward	<b>Barn west of Amherst Court, Bedlam Lane, Egerton, Kent</b> Demolition of existing barn and erection of 2 no. new dwellings with associated parking, amenity space and landscape enhancements.
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**No Comment, leave to ABC**

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<a href="#">19/00971/AS</a>	Egerton	Weald North Ward	<b>BT Telephone Box</b> Consultation on the removal of payphone
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Previously it was thought the phone box should be kept and a letter was sent. BT now state that the phone has not be used for 12 months and there is to be consultation as to whether it should be decommissioned. Peter noted that the handset is broken and the light doesn't work. He suggested writing to ABC to object against the phone box being taken away. Enough Cllrs following a vote agreed so Peter will send in an objection. Pat had contacted BT about adopting another red phone box to be sourced from another area.

<a href="#">19/00907/AS</a>	Egerton	Weald North Ward	<b>Pleasant Valley Cottage, Rock Hill Road, Egerton, Ashford, Kent, TN27 9EA</b> Construction of oak/timber frame double garage
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**No comment-leave to ABC**

<a href="#">19/00926/AS</a>	Egerton	Weald North Ward	<b>Rose Cottage, New Road, Egerton, Ashford, Kent, TN27 9DT</b> Part two storey/part single storey side extension to replace conservatory; replacement front porch
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**Support-Lois will contact ABC on behalf of EPC**

<a href="#">19/00912/AS</a>	Egerton, Charing	Weald North Ward, Upper Weald Ward	<b>Bank House, Egerton Road, Charing, Ashford, Kent, TN27 0BS</b> Creation of opening within an existing chimney breast to the Living Room on the Ground Floor removing portion of brickwork and insertion of timber lintel/mantle
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**This is a listed building**

**Awaiting decision:**

<a href="#">19/00131/TC</a>	Egerton	Weald North Ward	<b>Stonebridge Barn, Stonebridge Green Road, Egerton, Ashford, Kent, TN27 9AN</b> 82 poplar trees cut down to safe level approximately 12 -15 feet from ground
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<a href="#">19/00767/AS</a>	Egerton	Weald North Ward	<b>Grain Store Burscombe Farm, Coach Road, Egerton, Kent, TN27 9BB</b> Demolition of existing grain store and silos. Construction of office and warehouse facility with associated external works.
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<a href="#">19/00737/AS</a>	Egerton	Weald North Ward	<b>Rock Hill Farm, Rock Hill Road, Egerton, Ashford, Kent, TN27 9DP</b> Partial change of use of workshop/storage area to live/work unit to provide a 1 bedroom flat with changes to fenestration, addition of rooflights and external staircase.
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<a href="#">19/00706/AS</a>	Egerton	Weald North	<b>Stone Hill Barn, Stone Hill Road, Egerton, Ashford, Kent, TN27 9DU</b> Construction of new four bay garage and tractor store
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**Decided planning applications:**

<a href="#">19/00788/AS</a> Permit	Egerton	Weald North Ward	<b>Browns Kitchen, Green Hill Lane, Egerton, Ashford, Kent, TN27 9EY</b> Proposed 2 storey rear extension; Proposed roof alterations to existing single storey; Demolition of existing detached garage building and proposed replacement detached garage with ancillary above; Change of use of land to the east of the site and landscaping alterations including the reconfiguring of the driveway.
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<a href="#">19/00681/AS</a> Prior Approval Is Given	Egerton	Weald North Ward	<b>Barn west of Amherst Court, Bedlam Lane, Egerton, Kent</b> Prior notification for the change of use of agricultural building and land within their curtilage to two residential dwellings.
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13. Any other business/information:

- Welcome pack-Pat **Packs have been delivered to The Piglets at Willow Farm, Dalesford Forge Lane, Beulah Rock Hill Road.**
- Clerks and Council's Direct' publication-Pat **Within the magazine was an article about the Annual meeting that must be held in May. Pat wondered why the Parish Assembly was held in March. It was explained the Annual meeting is the AGM for EPC and the Parish Assembly is a meeting for residents which can be held between March and June.**
- Phone box at Stonebridge Green- Lois **The idea of having a book lending library within the phone box has been suggested again. Lois will contact the resident who suggested the idea to see if they would be willing to take on the necessary work.**
- Path between Harmers way and Elm close- Lois-**4b**
- Sweet chestnut in car park-**The tree needs trimming back, Graham and Peter will carry out this task.**
- Grass at Stonebridge Green –**There is a query as to who cuts the grass. Peter will ask Sarah who is a resident in the area.**
- Carrs coaches-Lois **After many years of doing the school run Carrs coaches are being forced into giving it up as regulations are being bought in with prohibitive costs. It was suggested that Charlie Simkins be asked to look into who would be taking on the school run as it is a KCC item.**

The meeting closed at 10.10pm

Next meeting: Tuesday 3<sup>rd</sup> September

#### **Report No. 112 of the Egerton Footpaths Representative – August 2019**

##### **Outstanding Footpath Issues:**

1. **PROW981700 and 599699.** (John Bunyard). Reported 14<sup>th</sup> August. AW64 Opposite Egerton House, right hand side of large field. Dangerous stile sloping down steep hill. *“Work Scheduled.”*
2. **PROW297375.** (Denise Smith). Reported 27/01/19. AW95 down Bedlam Lane, footpath at “Badgers” on the right before Goodwin Cottages (Sue Palmer) two consecutive stiles are in awful condition, see photos. *Still “Awaiting Allocation”*
3. **PROW549664.** (Graham Howland). 14/05/19. AW84 steps down to Egerton House Road/Coach Road from the Court Lodge orchard. There seems to be some soil erosion happening down the steps. The soil between each board is a lot lower than the top of the board and erosion of the soil at the bottom part of the board on some steps. *“Allocated. Awaiting Inspection”*
4. **PROW249870 and PROW614368.** Neil Crossley-Roberts and Jane Carr. AW71. Newland Green Lane. Stile rotten. *“Allocated - Awaiting Inspection”*

5. **PROW392151.** 22/05/19. Neil Crossley-Roberts. AW68 opposite Buss's Farm. Dangerous stile as the plank is wobbly when you stand on it. *"Awaiting Allocation"*.
6. **PROW810309.** 10/06/19. Sarah Elworthy. AW64 across the road from Egerton House and Long Ridge the stile has a broken bottom plank making it difficult to manoeuvre. *Inspected – Work Scheduled.*
7. **PROW214250.** 28/06/19. Sarah Elworthy. AW76 opposite Kingsland Lane, Mundy Bois. Bottom step of stile broken. *"Awaiting Allocation"*.

**New Footpath Issues:**

1. **PROW544509.** 21/07/19. Sarah Elworthy. SEE PHOTO ON RIGHT. AW64 opposite Egerton House, track on right hand side of field, down steep steps to sheep field, through gate or over stile if gate closed, a short distance further on a stile is broken/damaged.
2. SEE PHOTOS BELOW:



**PROW124430.** 27/07/19. Mrs Macklin 8 Stisted Way. AW106 from The Street phonebox out to field at back of Stisted Way. The first photo shows a large dead branch from a hawthorn tree covered in ivy encroaching over and into Mrs Macklin's garden. This has happened over a long period of time and her clematis has attached itself to this branch in her back garden as shown in the second photo. I will try to get a couple of volunteers to help me clear the debris from Mrs. Macklin's garden as a gesture of goodwill but the removal of the branch (and there are a couple of other branches into other properties from this footpath) is beyond our scope.

**Report No. 3 of the Egerton Highways Representative – August 2019**

**Summary**

**Closed Items** 4  
**Open Items** 3

**New Items** 8

**Closed Issues**

1. **403901 (10/1/19)**. Bad reinstatement of road at the corner of his property and Iden Lane after utility works.
2. **436839** Hedge opposite Queens Arms obscuring sight when turning right out of Chapel Lane onto Forstal Road
3. **434813** Damage to verges and disintegration of the highway edge outside Forstal Corner Cottage, Forstal Road.  
JL visited the site on 13<sup>th</sup> June and spoke with the homeowner. The edge of the road requires reinstatement outside the dwelling and further down the road towards the junction with Crockenhill Road. Issue reported to KCC on 16<sup>th</sup> June under the above reference.

**Update**

August: Works have been completed. Item now closed

4. **437055** Drains blocked along both sides of Stonebridge Green Road from the surface drain to the South West of Veralls Oak to the junction with Stonebridge Green Road, Iden Lane and Field mill Road, including the drains adjacent to the Green and outside Good Intent cottages. Issue reported by J Elworthy to HJ on 25<sup>th</sup> June.

**Update**

August: Works have been completed. Item now closed

**Outstanding Highways Issues**

1. **389358 and 415968**. (Heather). 5<sup>th</sup> March 2019. At the Parish Council meeting it was reported that KCC had resolved the first report **389358** of a dip/depression on part of Greenhill Lane near to the property Appleby Grange by putting up signage to say there was a dip in the road and to be cautious. A further complaint was made **415968** that residents felt the response was not acceptable, Charlie Simkins was asked to investigate and received a response from Lisa Willoughby of KCC that appropriate action was taken but that damage to vehicles due to the depression can be claimed for from KCC.

**Update:**

JL raised with KCC Steward on 31<sup>st</sup> May & 26<sup>th</sup> June 2019

Response from KCC dated 26<sup>th</sup> June 2019

*The KCC Steward and engineer plan to visit site in the next couple of weeks, he will then assess the current situation and if any safety critical issues arise, we will raise a job for our contractors to make safe.*

Chaser sent to Kent Highways Steward 1<sup>st</sup> August 2019 no response to date. Discussed matter with KCC Councillor Simkins on 2/8/2019 who will discuss with the Steward

2. Richard Wall emailed on 10th March 2019 regarding strong gales having brought down one of a large number of trees believed to be owned by John Lumley of Stonebridge Barn and he ask that we discuss the fact that “these trees have been neglected and now represent a serious threat to life were they to fall on vehicles. Can we get Highways to speak to the owner? I trust that you would all agree that these trees need either to be removed or at least brought down to a height that would be appropriate to protect an orchard should one be replanted.”

**Update:**

August: The Council have not objected to the pollarding and this can proceed

**3. Posts on verge at Mundy Bois House**

This has been raised by HJ and LT expressing concerns that the posts may be illegal.

**Update**

JL has had some correspondence with the occupier of Orchard Cottage who complains that the access to his drive is impeded and that the building up of the verges and posts are forcing vehicles on to his verge causing damage. The matter has previously been raised with KCC Highways by the occupier of Orchard Cottage but unfortunately a report reference has not been retained. JL has asked the Steward to look into the matter whilst inspecting the depression in Greenhill Lane (item **389358 and 415968**).

Chaser sent to Kent Highways Steward 1<sup>st</sup> August 2019 no response to date. Discussed matter with KCC Councillor Simkins on 2/8/2019 who will discuss with the Steward.

**New Highways Issues**

1. **439404** General condition of the road and road edges along Egerton House Road between Star & Garter Cottage and Egerton House.

The site has been visited and KCC highways are continuing investigations.

2. **443925** Broken tree causing partial obstruction on Barhams Mill Road.

Works have been completed and this item will now move to closed.

3. **443615** Road/Carriageway, Dip/Depression on Newland Green Lane raised by member of the public at July meeting of the EPC. JL visited site and reported road depressions in Newland Green Lane beyond Tresmond up to Woodland Farm

KCC highways have inspected and works are being programmed

4. **443612** Road/Carriageway, Dip/Depression along Barham Mill Road. Road is severely depressed on left hand side of the carriageway in several places on Barhams Mill Road between Orchard House and Coldharbour Farm.

KCC highways have inspected and works are being programmed

5. **427606** Potholes on Stonehill Road.

KCC highways have inspected and works are being programmed

6. **437280** Potholes on Munday Bois Road

KCC highways have inspected and works are being programmed

7. **428549** Damaged footpath/Pavements on Crocken Hill

KCC highways have inspected and works are being programmed

8. **415759** Potholes on Wanden Lane

KCC highways have inspected and works are being programmed