

Bank reconciliation

Parish Council Name Simonburn Parish Council

Financial year ending 31 March 2023

Prepared by R Macfarlane (Name and Position) Date 05/04/2023

	£	£
Balance per bank statements as at 31 March 2023:		
e.g. Current account	1227.86	
High interest account	2434.73	
Building society premium a/c		

Petty cash float (if applicable)

Less: any unpresented cheques at 31 March 2023 (normally only current account)

Cheque number

Add: any un-banked cash at 31 March 2023

e.g. Allotment rents banked 31 March 2023 (but not credited until 1 April)

Net balances as at 31 March 2023		<u>3660.59</u>
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The net balances reconcile to the Cash Book (a receipts and payments account, which should be maintained even if your authority uses income and expenditure accounting) for the year, as follows:

CASH BOOK

Opening Balance 1 April 2022	1495.27	
Add: Receipts in the year	4757.12	
Less: Payments in the year	2591.80	
Closing balance per cash book [receipts and payments book] as at 31 March 2023 (must equal net balances above)		<u>3660.59</u>