

DRAFT Minutes of the Annual Parish Meeting of parish electors of Hannington Parish, Hampshire.

The meeting was held on 20th April 2017 at the Village Hall.

The Parish Council was represented by Cllr Simon Taylor (Chairman), and Cllrs Robert Finlayson, Karin Jardine-Brown and Claire Kinnear, thereby giving the public accountability for all the actions of the Council over the past twelve months.

Chris Pottinger (Parish Clerk) attended as did six residents.

Apologies were received from Parish Cllr Janusz Hertz and Borough Cllr Donald Sherlock.

The meeting was therefore quorate, minimum of two persons required.

The meeting was chaired by Cllr Simon Taylor in accordance with the LGA 1972 Sch. 12 section 16 (3).

It is a requirement under LGA 1972 Sch. 12 section 19 (1) that minutes of the meeting must be taken. The Chairman asked if anybody present would like to take the Minutes. With no volunteers, the Parish Clerk agreed to take the Minutes. The Clerk presumed all those present were electors, and would only ask for the names of those present if the meeting called for a vote on any matter.

The Clerk confirmed that Public Notices of the meeting dated 10th April had been posted on the five Parish Council Noticeboards and that an email had been sent a week in advance of the meeting via the Hannington email network (Barbaramail). These notifications included the following list of matters that were likely to be discussed, namely;

- 1. Stiles to Gates**
- 2. Village Green**
- 3. Salt bins**
- 4. Broadband**
- 5. Flood area on Hannington Road, Nr North Oakley**
- 6. Footpaths**
- 7. Vacancy for Parish Councillor**
- 8. Noticeboards... do we need them?**
- 9. Hannington Parish Council website.**

Minutes of the Annual Parish Meeting held on 24th May 2016.

The draft Minutes of the previous year's meeting had been circulated 1st June 2016 and been posted on the new Hannington Parish Council website in advance of the meeting.

DECISION: the minutes, as drafted and circulated, were adopted at the meeting, with no amendments.

The Chairman then opened the meeting to discuss each of the above items.

1. Stiles to Gates

The Chairman confirmed that ALL the stiles had been converted to gates, as planned and previously reported. The Clerk informed the meeting that this initiative had been one of two examples used by Hampshire County Council in a video 'as exemplars of best practice' showing how a Parish Council, County Council, North Hampshire Ramblers Association, residents and landowners can work together to deliver a key objective.

2. Village Green.

The Chairman confirmed that ownership/registration of the Village Green (VG60) had been transferred from Kingsclere Parish Council to Hannington Parish Council. Copies of the Land Registry documents are available on the HPC website; see 'Village Green'.

Roger Webster asked that, now the ownership/registration of the Village Green had been established, did the Parish Council have any plans to seek to extend the boundary to include the two unadopted roads and the verges?"

The Chairman replied that there were no plans to do so.

3. Salt Bins

The Chairman confirmed that a survey of all the salt bins had been undertaken in the year prior to the Winter to ensure they were all 'fit for purpose' ie in a good state of repair and had good quality grit/salt. A notice to this effect, with guidance on how to use the bins had been circulated to residents.

With the agreement of HCC Highways Department and the Vine and Craven Hunt (landowner), a new salt bin had been placed opposite the entry to 1 - 4 Oakley Road.

4. Broadband

The Clerk advised the meeting that, despite the energies of Cllr Hertz' there was no firm information as to what and when the planned Government/HCC 'Superfast Broadband' initiative would reach Hannington. Even the latest potential solution would only benefit Hannington Village and would not benefit the outlying satellites of North Oakley, Ibworth, White Lane and Plantation Hill.

As information was received it was circulated immediately to residents. In future, such updates will be posted on the HPC website: see Broadband page.

5. Flood area on Hannington Road, Nr North Oakley

The Chairman confirmed that once BT had resited the underground cable, the Highways Dept had cleaned out the drain and the landowner had dug out trenches to hold the water. Since this work had been completed, there had been no further incidents of flooding.

6. Footpaths

The Clerk had circulated to residents via email the following...

"Over recent years the Parish Council has substantially improved the quality of the footpath and bridleway network in the Parish.

What suggestions do you [the residents] have:-

** for further improvements to the footpath and bridleway network in and around Hannington Parish?*

** which footpaths and tracks do you find are overgrown during the year that we should cut as a priority?*

** are there any tracks that you have used for many years that you would like the Parish Council to seek to be made into a designated footpath?*

** is there a location(s) on the footpath network where you think it would be good to place a bench – to rest and view the scenery?'*

The Clerk informed the meeting that he had not received any responses from residents.

ACTION: Clerk to inform the Parish Council accordingly at their next meeting on 9th May.

Cllr Kinnear questioned whether the 'Vegetation Cutting List shown on the HCC website, that could be accessed directly from the HPC website, was inaccurate as it appeared to omit four footpaths that the Parish Council had included in the 'Priority List 2017' submitted to HCC.

ACTION: Clerk to investigate HCC's webpage and seek a correction, if necessary.

[Update: The 'Vegetation Cutting List' that Cllr Kinnear was referring to is for the 2016 period. Hence the missing items. We have included it on the website as a 'placeholder' until the 'New' 2017 cutting list has been published by HCC]

7. Vacancy for Parish Councillor

The Clerk had circulated to residents via email the following...

"Cllr Karin Jardine-Brown has given notice of her resignation as a Parish Councillor, to take effect from 10th May ie the day after the next Parish Council meeting. I [the Clerk] have informed the Returning Officer at BDBC of the resignation and effective date. There are strict rules on how a 'casual vacancy' can be filled; though the process itself is relatively straightforward and not all daunting ie generally by co-option. I [the Clerk] shall start the formal process on 10th May, however, the Annual Parish Meeting provides an excellent opportunity for residents who may be interested in becoming a Parish Councillor to meet with and speak to the current Councillors and to me, the Clerk.

There is a Guidance Note with useful background information on the Hannington Parish Council website called 'So you want to be a Councillor'."

Oliver Larminie, a resident in Ibworth, confirmed that he would like to be considered for the vacant position of Parish Councillor.

8. Noticeboards... do we need them?

The Clerk informed the meeting that, in response to an ACTION from the Parish Council in February to undertake a review of the Notice Boards especially with regards to their state of repair, he had carried out an 'audit' whilst posting the formal Notice of Meetings on the five noticeboards.

The 'audit' looked at three elements of 'state of repair'; stability/security, framework and backboard. The Clerk also looked at when the noticeboards appeared to have been last used.

Sited	Type	stability	framework	backboard	last used
Ibworth	wall fixed	secure	rub down and varnish	OK	Not used
Village Green	free standing	bit unstable	rub down and varnish	replace	2016
Plantation Farm	wall fixed	secure	rub down and varnish	Okish	Not current 2010/2014?
North Oakley	wall fixed	secure	rub down and varnish	OK	Not current 2013/14
White Lane	free standing	stable	varnish	OK	Not current 2013/14

From the evidence, they do not appear to be used. However, that could be because if you do want to use them; where is the key to unlock the doors?

The meeting discussed whether there was still a use for noticeboards in a climate where communication was more and more by electronic media eg email and websites.

The consensus appeared to be that:-

- the 'general public' ie walkers, cyclists, etc still do look at the noticeboards on the village green and at White Lane, but there is less interest by the 'public' at the other three sites, and,
- 'residents' would use them (certainly the Hannington noticeboard) to promote local events etc. if they could access them!

ALL five noticeboards need some 'care and attention', but are generally 'fit for use' without major repair. Pat Sarsfield-Hall said that he would take a look at the noticeboards with a view to undertaking any minor repairs such as freshening the woodwork and perhaps replacing the backboard for the noticeboard on the Village Green.

ACTION: the Clerk to forward the 'audit' to Pat Sarsfield-Hall, together with an explanation as to where to find the noticeboards!

9. Hannington Parish Council website.

The Clerk confirmed that the website had been up and running since 1st April. Work was continuing on testing and enhancing the functionality. The basic structure was complete. Pages had been populated with supporting data and records being attached to the pages where necessary and appropriate. A copy of the beginning of the 'Home' page is reproduced below.



HUGOFOX HOME > COMMUNITY > HANNINGTON PARISH COUNCIL, HAMPSHIRE > ABOUT US

Hannington Parish Council, Hampshire

About Us



Hannington, Hampshire became a [civil parish](#) in 1985; it is situated between Basingstoke and Newbury, on top of the North Hampshire Downs within the North Wessex Downs Area of Outstanding Natural Beauty. According to the 2011 census it had 209 households totalling a population of 493 people, with 310 electors in 2014. Hannington is part of the Kingsclere Ward of Basingstoke and Dean Borough Council and the Calleva district part of Hampshire County Council.

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Tuesday, 9 May 2017
Hannington Parish Council Meeting
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News 

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The following is a copy of the page Council Meetings: Council Meetings 2016-17, showing how Agenda, Reports and Minutes can be accessed.

Hannington Parish Council, Hampshire

Council Meetings 2016-17

Agenda, Report and Minutes of Special Meeting 28th February 2017 - Repair to Berthas Lane Footpath

- [Extract from Minutes 21st February 2016 re Berha's Lane](#)
- [Public Notice of Meeting 28th February 2016](#)
- [DRAFT Minutes of Meeting 28th February 2016](#)

Agenda, Reports and Minutes of Council Meeting 21st February 2016

- [Agenda - Meeting 21st February 2016](#)
- [Transparency Code: Purchase of hardware and software \(item 5.a\)](#)
- [Transparency Code: Application for funding \(item 5.a.i\)](#)
- [Transparency Code : completed Checklist \(item 5.b\)](#)
- [Hannington Country Fair 2017 \(item 7.a\)](#)
- [Footpath Repairs FP 7106a Bertha's Lane \(item 12.b\)](#)
- [Repairs FP 7106a Bertha's Lane - alternative funding proposal \(item 12.b.i\)](#)
- [Financial Statement: Cover report \(item 13.a\)](#)
- [Financial Statement as at 16th February \(item 13.a\)](#)
- [Report on FOI and DP procedures and guidance \(item 14\)](#)
- [DRAFT Minutes of Council Meeting 21st February 2017](#)

Agenda, Reports and Minutes of Council Meeting 13th December 2016

- [AGENDA - Meeting 13th December 2016](#)
- [Broadband Update \(item 4.a\)](#)
- [Letter from Leader of HCC re Devolution \(item 5.b\)](#)
- [Snow Plan 2016 and salt bins \(item 11.d\)](#)
- [Financial Statement : Cover Report \(item 12.b\)](#)
- [Financial Statement \(item 12.b\)](#)
- [Budget 2017-18 and MTFS: Cover Report \(item 12.c\)](#)
- [Budget 2017-18 and MTFS; App A Statement \(item 12.c\)](#)
- [Budget 2017-18 and MTFS: App B NALC Letter to Minister re CT referendum principles \(item 12.c\)](#)
- [Fixed Asset Register \(item 12.d\)](#)

The general feedback from the meeting was 'positive' with regards the construction and content.

A suggestion was made that the HPC website could also contain information/ links regarding 'Public Service', for example the "Country Watch" message in April on how to use the emergency contact numbers 101 or 999, or, to promote the BDBC web link <http://www.basingstoke.gov.uk/> that enables the public to report a series of issues such as missed bins, potholes, litter, broken glass, fly tipping etc.

The chairman then asked if there were any other matters that residents they wanted to raise?

10. Waste Collection: possible move by BDBC to fortnightly collection

Roger Webster drew attention to an option being considered by BDBC to collect rubbish bins fortnightly, alternating with the week the residents' recycling bin is emptied. BDBC claim this option would see a rise in the borough's recycling rate and could also save up to £1 million a year. Mr Webster asked if the Parish Council had a view and whether it would consider seeking the views of its residents and submitting these findings to BDBC?

The Clerk replied that he thought there was a facility within the new Hannington Parish Council website that would enable questions, like this one, to be put to its residents and responses to be analysed.

ACTION: Clerk to investigate and report back to the Parish Council meeting 9th May.

11. Michaels Field Update

The Chairman welcomed Tania Brookes, Chair, Michaels Field Management Committee. Tania gave an update on the planned development work and, in particular, the efforts being taken to address the health and safety risks raised by BDBC regarding the children's play area. Tania confirmed that the play area was cordoned off with warning tape to prevent it being used. Quotes were being sought for the remedial works. However, the initial costings were in the region of £10,000; a sum of money that the MFMC do not have.

The Annual general Meeting of the Michaels Field Management Committee is to be held on 11th May. All are welcome to attend.

There being no other matters to discuss, the meeting closed at 7.55pm