



OXTON PARISH COUNCIL

Minutes of the Full Parish Council Meeting Held on
Tuesday 8th April 2025 at 7.30 pm in the Sylvia Bell Room, Oxton Village Hall

Present: Cllr's: Lyndsey Whitby (LW), Donna Leivers (DL), Jeremy Leivers (JL), Kathryn Simpson (KS), Hannah Lempicki (HL) and Kevin Cocker (KC)(*arrived 20h10*).

In Attendance: Ms. Lisa-Jayne Campbell (LJ) (Clerk)

Year and Minute	DISCUSSION AND DECISIONS
	Public Participation: no public present.
001/25	To receive and accept apologies for absence: Cllr Cocker informed the PC that he would be late.
002/25	To receive and note declarations of interest: There were no declarations of interest.
003/25	To accept as a true record of the meeting the Minutes of the previous meeting: Minutes from the meeting held on 11 th March 2025 were accepted as a true record of the meeting and signed by the Chair.
004/25	To Report on Matters Arising: a.update on Open Parish Meeting: 30 th April 2025; LW will chase speakers, all catering organized. b.updated contact list for the noticeboard: ongoing.
005/25	To receive and note reports from District and County Councillor: (<i>RJ Arrived 19h54</i>): Councils are gearing up for May elections. Community Grants are now available from NSDC. (RJ left 20h05).
006/25	Planning: Applications: 25/00535/HOUSE double car port – SUPPORTED. 25/00505/CPRIOR Mill Farm, change of use – the PC agreed it should go through the Planning process. Decisions: 24/02190/FUL Home Farm, change of use – PERMITTED. 24/01917/HOUSE Grove Farm Barn, single storey extension - PERMITTED
007/25	Financial Matters: a. To note payments received and authorise accounts for payment: NOTED & AUTHORISED b. To approve monthly bank reconciliation as of 31 st March 2025 - £18250.93 (incl. reserves). c. To sign bank mandate – the PC is trying to locate the present signatories so that further signatories can be added to the account prior to the Clerk leaving at the end of May. SEND HANNA BANK DETAILS AND CONTACT NUMBER FOR

008/25	To receive and note Lead Role reports
a.	Highways: Nothing to note.
b.	Village Hall: Nothing new to update.
c.	Recreation Ground: the new bolts have been received for playground maintenance – ongoing.
d.	Green Spaces (LW): the proofs for the planter plaques were circulated to Cllrs to approve.
e.	Risk & Resilience/flood defenses: nothing new to report.
f.	Maintenance: It was noted that there are a lot of moles on the recreation field.
009/25	To confirm Clerk recruitment: adverts have gone out and two applications have been received.
010/25	PC Calendar: 30 th April 2025 – Open Parish Meeting.
011/25	To receive, note and action Correspondence received: All correspondence was circulated electronically.
012/25	Any other business: None.
013/25	To note items for the next Agenda: Unity Trust Bank account, the design quote for the lighting column, approval of Clerk expenses/salary, website, approve the purchase of a new planter and plants, replacement of bins.
014/25	Date of next Parish Council meeting: Tuesday 13 th May 2025 at 7.30 pm in the Sylvia Bell Room at the VH.
015/25	Meeting Closed: There being no further business the Chairman closed the meeting at 20h37.