

GLANTON PARISH COUNCIL

www.glanton.org.uk

Clerk: Sarah Trushell | glantonparishclerk@gmail.com | 07455 004164

Dear Councillor,

You are hereby summoned to attend the Meeting of the Parish Council on **Wednesday 27th May 2026** at **Glanton Memorial Hall**, for the purpose of transacting the following business.

These meetings will commence immediately following the conclusion of the Annual Parish Meeting.

Members of the public and press are invited to attend.

Please note that meetings may be audio recorded by the Clerk solely for administrative purposes connected with the drafting of minutes.

AGENDA FOR THE ANNUAL MEETING OF THE PARISH COUNCIL

- 1. Apologies for Absence** To receive apologies for absence and to approve any reasons for absence.
- 2. Election of Chair** To elect the Chair of the Parish Council for the 2026/27 municipal year
- 3. Signing of Chair's Declaration of Acceptance of Office**
- 4. Election of a Vice Chair** To elect the vice-Chair of the Parish Council for the 2026/27 municipal year
- 5. Appointments to Working Groups and Committees** To appoint members to any Parish Council working groups and committees

AGENDA FOR THE PARISH COUNCIL ORDINARY MEETING

- 1. Apologies for absence** To receive and approve any apologies for absence.
- 2. Declaration of interests.** Members to declare any disclosable pecuniary interests, other registerable interests, or non-registerable interests relating to items on the agenda.
- 3. Public Participation** In accordance with Standing Orders 3.5 and 3.6, to allow members of the public to make representations, ask questions, and give evidence in respect of any items on the agenda or other parish matters (maximum of 15 minutes). The Chair may direct that a response be given at a later date.
- 4. Minutes of the Meeting of 25th March 2026** To consider approval or amendment of the minutes as a true record.
- 5. Matters Arising** To receive updates on items from previous meetings (for information only)

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6. **Community Matters.**
 - a) **Grass Strimming / Weed Spraying**
To receive an update and consider any necessary actions.
 - b) **Queens Head Public House**
To consider the closure of the Queens Head public house, including the potential nomination of the property as an Asset of Community Value (ACV), and to consider associated community engagement and next steps.
7. **Parish Council Administration Matters**
 - a) **Annual Governance and Accountability Return (AGAR) 2025/26 – Certificate of Exemption**
To consider and approve the Certificate of Exemption for the year ended 31 March 2026.
 - b) **Governance Documents**
To consider and adopt the Council’s updated Governance Framework, including IT Policy, document and email retention policy, safeguarding, complaints, data protection, publication scheme, reserves policy
8. **Financial Matters:**
 - a) **Transaction Report** To receive and approve the report of financial transactions
 - b) **Bank Reconciliation** To receive and approve the bank reconciliation to 27 May 2026
 - c) **Payments for Authorisation** To consider and approve the schedule of payments for authorisation
9. **Date of next and future meetings** To confirm the date of the next meeting and agree a schedule of future meetings