

BRANDON TOWN COUNCIL

Minutes of the Events Committee Meeting
held on Wednesday 12th October 2022 in the Council Chamber, Old School House,
Market Hill, Brandon at 5:00pm

Present: Cllr L Atkins (Chair), Cllr S Annear, Cllr J Hughes, Cllr S Skinner, Mrs A Barnes,
Mrs J Prior, Mrs J Blanchard, Mr G Cock – Town Clerk

Cllr Skinner was delayed at work and arrived a few minutes late.

1 APOLOGIES for absence and approval of reasons tendered.
None.

2 DECLARATION OF INTEREST and additions to Members Register of Interest.
None.

3 TO RECEIVE, CONFIRM AND SIGN MINUTES of Events Committee Meeting of 23rd August 2022.

Proposer: Mrs J Prior

Seconder: Cllr J Hughes

Resolution Record No: **BTCE/80/12/Oct/22**

CARRIED: By majority vote: 5 for, 2 unable to vote.

4 PUBLIC PARTICIPATION
None.

5 UPDATE on the Christmas Event 2022.

Mrs Prior presented two slightly differing plans of the stall layout on Market Hill to the committee and explained the difference between them. She then asked the committee which option was to be adopted and it was decided option one. She also demonstrated several poster options which she had devised.

A general discussion took place regarding the various aspects of the event and a number of priority issues were highlighted:- The Rotary Club were to be consulted. It was confirmed that the band 'No Particular Order' would be playing on stage. Cllr Skinner is to confirm availability of a trailer/stage for the period of the event. Cllr Atkins volunteered to organise a local celebrity to turn on the Christmas lights. Breckland Brass Band would play 3:30 to 4:30pm. Happy to Sing Choir would perform 4:30 to 5.00pm. The light switch on would be at approximately 5:15pm and then the band would play from after this time until close. Santa's Grotto will be open from approximately 3:30/4.00pm onwards. Cllr Lukaniuk would be approached to source a quantity of wood chippings to disguise the base of the Christmas trees in the rear garden of Old School House.

Stall holders are to be made aware of other stalls selling similar items.

The Clerk confirmed to those present that suitable equipment required to erect the Christmas tree and remaining Christmas lights would be made available on site. It has been confirmed that no market will take place on the 3rd December.

Signed.....

6 CORRESPONDENCE

None.

7 ANY OTHER BUSINESS – AT THE DISCRETION OF THE CHAIRMAN

None.

The meeting closed at 6.00 pm.

Signed.....