

Hannington Parish Council 20th March 2018: Asset Register Agenda Item 13.a

PURPOSE OF REPORT

1. Council to review content of Asset Register and approve the version for signature by Chairman as part of the Final Accounts 2017/18 supporting papers.

RECOMMENDATION

2. Council agree the contents of the Asset Register as shown at Appendix A, and authorise the Chairman to sign it as part of the Final Accounts 2017/18 as there are NO planned purchases or disposals between 20th March and 31st March 2018. This process has been agreed with the Internal Auditor.

BACKGROUND

3. There is a requirement that the assets of the Council will be inspected during each year and that the Asset Register will be amended for any new purchases or disposals.
4. The relevant element of the Corporate Governance Questionnaire is reproduced below, and explains the only change in the current year being the reduction from five to two noticeboards.
5. Routine repair and maintenance was carried out in the year to maintain the Wellhead on the Village Green. This has no impact on the asset valuations.

Has a physical examination / verification of the Councils stock of assets been undertaken recently? If so, when and by whom?

An electronic copy of the decision of the Council to dispose of three noticeboards can be accessed directly on the Hannington website.....by

URL '[See: Hannington Parish Council, Hampshire website](#)'

by going to the Agenda papers Sept 2017 Minute reference 15.b.

A copy of the Asset Register is accessible through the website by accessing Risk Management and then Risk Register

YES.

ALL Assets are in regular use and therefore scrutinized throughout the year.

As a result there were two changes to the content of the Asset Register in Sept 2016 (Minute 19.b). A report was considered at the September 2017 meeting (Minute 15.b), where it was agreed that the three noticeboards at Ibworth, North Oakley and Cottington Hill were surplus to requirements. [These have been removed from the Asset Register.] Agreement was given for the noticeboard at North Oakley to be made available to Michaels Field should they want it. Some repair work is necessary to the remaining noticeboards at Hannington Village Green and at White Lane crossroads. The last new 'asset' was the purchase of IT equipment for the Clerk. These were included in the Asset Register in 2016-17 at cost.

The latest version of the Asset Register will be reported to Council 20th March 2018, and will subsequently form part of the Final Accounts 2017/18

Chris Pottinger,
Clerk, Hannington Parish Council
17th March 2018