

MINUTES
BEAN PARISH COUNCIL
Monday 9th December 2019 at 7.00 pm at
Bean Village Hall

Members noted that the guillotine would be in operation and that the meeting would close before 9.00 pm.

Members noted that following a resolution passed at the October 2010 Meeting, Item 7, and in accordance with Standing Orders 12a the Minutes of the previous meeting would be taken as read.

Prior to the Meeting the Chair drew attention to the protocol regarding the audio and visual recording of the Meeting or of any part thereof.

Present: Cllr. C Bates Cllr. K Burgin, Cllr. D Hammock, Cllr. K Impiazzi,
 Cllr. A Munday, Cllr. S Weeks, Cllr. D Wood.

There were no members of the public present.

	Agenda Item	
1.	<u>Apologies for absence</u> None. All members were present.	
2.	<u>Declaration of Pecuniary Interests pertaining to this agenda</u> None	
3.	<u>Minutes</u> Minutes of the Council Meeting held on Monday 11 th November 2019 that they be received as a true and complete record and that the resolutions contained therein be deemed to be the resolutions of the Council. RESOLVED: That the Minutes of the Parish Council held on 11th November 2019 be approved and adopted as a true record.	
4.	<u>Matters Arising</u> 4.1 Bean Surgery, Beacon Drive Below received from Chief Nurse, Medway, DGS, Swale and West Kent Clinical Commissioning Groups on 3 rd December 2019 Following inspections on 19 th and 20 th November 2019 by the independent regulator of healthcare services, Care Quality Commission (CQC), the surgeries listed above are unable to provide clinical services at present. This is because CQC found that these surgeries were not providing an acceptable level of service to patients and not meeting the required national standards.	

	<p>This action has been taken to protect patients' safety and welfare and work is currently being undertaken to ensure that the surgeries can meet the required standards of patient care as soon as possible.</p> <p>In line with the usual protocols, DGS Clinical Commissioning Group (CCG) has been working with NHS England and NHS Improvement as well as the CQC to ensure that alternative arrangements have been made for all registered patients so that they can continue to access care and services from other local GP practices.</p> <p>Our aim is to ensure continuity of care for patients and minimum disruption. If they need to see a GP, alternative arrangements have been made to ensure access to GP care by calling their usual surgery as usual.</p> <p>From Monday 2nd December 2019 patients registered at Elmdene, Bean and Bennett Way Surgeries are being offered appointments at Bennett Way Surgery with GPs who usually work at Temple Hill Group.</p>	
5.	<p><u>Community Warden</u> No matters to consider</p>	
6.	<p><u>Correspondence</u></p> <ul style="list-style-type: none"> - Santa's Tour, Monday 23rd December in Black Horse car-park, new time confirmed 6.15pm. - Bean Community Bus - 18-month Community Transport Grant review - Neighbourhood Watch newsletter. Clerk to request 20 leaflets on home security. - Inside Track Issue 260 	
7.	<p><u>KALC/SLCC/NALC</u></p> <p>7.1 KALC News (November 2019).</p> <p>7.2 Councillors were reminded that that they can register with KALC as individual Members.</p>	
8.	<p><u>Borough & Parish Forum</u> No matters to consider at date of publication.</p>	
9.	<p><u>Consultations/Training</u> No matters to consider at date of publication</p>	
10.	<p><u>GDPR</u> No matters to consider at date of publication</p>	
11.	<p><u>Kent Police</u></p> <p>11.1 October reported crimes – 17 (see attached)</p> <p>11.2 Bean 2019 Summary for 10 months The erroneous (low) Kent figures, January to May 2019 have been corrected: - The effect for Bean is: - Jan was 3, now 13 Feb was 4, now 13 Mar was 11, now 19</p>	

	<p>Apr was 6, now 22 May was 9, now 22 Figures for June remain 24, but some were updated; e.g., 6 burglaries now 3.</p> <p>11.3 Office of Kent's Police and Crime Commissioner's newsletter was received.</p>	
12.	<p><u>Planning</u> The following were noted.</p> <p>12.1 Weekly planning list from DBC 12.2 Weekly planning list from ED</p> <p>Members CONSIDERED the following application</p> <p>12.3 19/01566/FUL 8 Bean Hill Cottages Southfleet Road Provision of a dormer window with Juliette balcony on rear elevation, roof lights on front elevation in connection with providing additional rooms in the roof space and external alterations</p> <p>The Council had no objections.</p>	
13.	<p><u>Ebbsfleet Development Corporation/Eastern Quarry</u> No matters to consider at date of publication</p>	
14.	<p><u>Highways</u> 14.1 Salt bags The Council has purchased 10 bags from Wickes. 8 are stored with Cllr. Impaizzi and 2 at the hall. A new belt has been purchased for the salt spreader stored at the hall.</p>	
15.	<p><u>Environmental Issues</u> No matters to consider at date of publication.</p>	
16.	<p><u>Footpaths</u> 16.1 DR22. Damaged retaining wall adjacent to 50 Beacon Drive. At the request of Dartford's PROW, the wall has been inspected by DBC Senior Building Control Officer who reports that he is satisfied that it is not in any danger of immediate or imminent collapse. Despite the angle of the wall the brick does seem to be solid as does the handrail and suggests that the tree, behind the wall, is causing the movement and cracking. He is of the opinion that the wall will get worse over time and will keep a watching brief at the moment and get back in touch should he feel that circumstance there have changed.</p>	
17.	<p><u>Beacon Woods</u> There had been some fly-tipping of cardboard boxes by the wheelie bins but this had been cleared promptly by DBC.</p>	
18.	<p><u>Recreation Facilities</u> 18.1 Table Tennis Table Ongoing.</p>	

19.	<p><u>Bean Village Hall</u> No matters to consider at date of publication.</p>																																																													
20.	<p><u>Allotment Association</u> No matters to consider at date of publication.</p>																																																													
21.	<p><u>Residents' Association</u> 21.1 The draft Minutes of the meeting held on 4th November 2019 were noted. 21.2 Members received a verbal report on the meeting held on 2nd December 2019.</p>																																																													
22.	<p><u>Spirit's Rest</u> Meeting to take place with Atkins and DBC on 16th December to discuss re-location of Spirit's Rest.</p>																																																													
23.	<p><u>Finance</u> 23.1 <u>Income/Expenditure to 3rd December 2019</u></p> <p><u>Income</u></p> <table border="1" data-bbox="331 831 1264 911"> <thead> <tr> <th>Date</th> <th></th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td>0.00</td> </tr> </tbody> </table> <p>Expenditure By BACS transfer</p> <table border="1" data-bbox="331 1019 1264 1552"> <thead> <tr> <th>Date</th> <th>Payee</th> <th></th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>13/11</td> <td>Scribe</td> <td>Accounts software</td> <td>339.60</td> </tr> <tr> <td>13/11</td> <td>Scribe</td> <td>Transfer accounts data</td> <td>178.80</td> </tr> <tr> <td>2/12</td> <td>JSB</td> <td>Gift Card - staff</td> <td>50.00</td> </tr> <tr> <td>2/12</td> <td>JSB</td> <td>Stationery, keys, consumables</td> <td>95.80</td> </tr> <tr> <td>2/12</td> <td>JSB</td> <td>ALCC membership</td> <td>40.00</td> </tr> <tr> <td>2/12</td> <td>JSB</td> <td>SLCC Membership</td> <td>126.00</td> </tr> <tr> <td>2/12</td> <td>Wrotham Comp</td> <td>Remote IT support</td> <td>66.00</td> </tr> <tr> <td>2/12</td> <td></td> <td>Admin charges</td> <td>664.75</td> </tr> <tr> <td>2/12</td> <td>Castle Water</td> <td>Beacon Woods</td> <td>1.78</td> </tr> <tr> <td>2/12</td> <td>Castle Water</td> <td>Allotments</td> <td>14.16</td> </tr> <tr> <td></td> <td></td> <td>TOTAL</td> <td>1,576.89</td> </tr> </tbody> </table> <p>23.2 The following items were approved for payment</p> <p>23.2.1 By Cheque</p> <table data-bbox="437 1675 1187 1709"> <tr> <td>201634 Mrs Kirby, litter picking</td> <td>51.32</td> </tr> </table> <p>23.2.2 By BACS</p> <table data-bbox="437 1787 1187 1854"> <tr> <td>Mrs Becket, Nov-Dec expenses</td> <td>54.04</td> </tr> <tr> <td>Cllr. Wood – salt bags</td> <td>tba</td> </tr> </table> <p style="text-align: right;">105.36</p> <p>RECOMMENDATION That payments itemised in 23.2.1 and 23.2.2 totalling £105.36 be paid</p>	Date		Amount			0.00	Date	Payee		Amount	13/11	Scribe	Accounts software	339.60	13/11	Scribe	Transfer accounts data	178.80	2/12	JSB	Gift Card - staff	50.00	2/12	JSB	Stationery, keys, consumables	95.80	2/12	JSB	ALCC membership	40.00	2/12	JSB	SLCC Membership	126.00	2/12	Wrotham Comp	Remote IT support	66.00	2/12		Admin charges	664.75	2/12	Castle Water	Beacon Woods	1.78	2/12	Castle Water	Allotments	14.16			TOTAL	1,576.89	201634 Mrs Kirby, litter picking	51.32	Mrs Becket, Nov-Dec expenses	54.04	Cllr. Wood – salt bags	tba	
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	<p>23.3 Balance on all accounts as at 3 December 2019</p> <table border="0"> <tr> <td>Current Account</td> <td>16,708.94</td> <td></td> </tr> <tr> <td>Reserve Account</td> <td>16,149.02</td> <td></td> </tr> <tr> <td>Petty Cash</td> <td>61.78</td> <td></td> </tr> </table> <p>23.4 Hall Accounts as at 3 December 2019</p> <p>23.4.1 Balance on accounts</p> <table border="0"> <tr> <td>Balance No. 2 account</td> <td>5,629.85</td> <td></td> </tr> <tr> <td>Petty Cash</td> <td>245.10</td> <td></td> </tr> </table> <p>23.4.2 Payment</p> <p>The following payment was approved.</p> <table border="0"> <tr> <td>Cheque No. 100043 for petty cash</td> <td></td> <td>250.00</td> </tr> </table> <p>23.4 Budget</p> <p>Refer attached.</p> <p>Members discussed the draft budget in detail noting that the Core 136 contribution from DBC, which in 2019-20 was £666 has been removed totally but the CTS grant remains at £334 giving a total reduction of £666. The Band D base for 2020-21 rate advised by DBC will be 563.16. This compares to 557.41 for 2019-20.</p> <p>RESOLVED:</p> <p>That for the financial year 2020-21 the Council will maintain the 2019-20 precept of £19,678 which gives a Band D rate for 2020-21 of £34.95/year, a 1% reduction of £0.35/year from 2019-20 (£35.30/year).</p>	Current Account	16,708.94		Reserve Account	16,149.02		Petty Cash	61.78		Balance No. 2 account	5,629.85		Petty Cash	245.10		Cheque No. 100043 for petty cash		250.00	
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24.	<p><u>Items of interest</u></p> <p>24.1 Chairs Items - none</p> <p>24.2 Borough Councillor's Items - none</p> <p>24.3 Clerks Items – It was noted that the Clerk would not be available for the scheduled meeting to be held on 11th May</p> <p>RESOLVED</p> <p>That the May 2020 meeting be moved to Friday 15th May at 7pm.</p> <p>24.4 Members Items</p> <p>24.4.1 St. Mary's Child Charity are looking for storage for furniture and a location to site a container.</p> <p>24.4.2 It was noted that there had been a major RTC at Ightham Cottages Roundabout on 8th December.</p> <p>24.4.3 Large pothole at Betsam end of Sandy Lane – Clerk to report.</p>																			
25.	<p><u>Questions from the Public</u></p> <p>None</p>																			
26.	<p><u>Next Meeting</u></p> <p>Will be held on Monday 13th January 2020 at 7.00pm.</p>																			

The chair closed the meeting at 8.40pm

Chair.....

Date