

To the Members of **MICHAELSTOW PARISH COUNCIL**. You are this day, Monday 01.03.21, summoned to attend the meeting below at 7.30 on Thursday, 4th March 2021. This meeting is to be held on the internet using 'ZOOM'. Please use the link at the end of this agenda to log on shortly before the meeting is opened to check your equipment. Should any members of the public wish to attend this meeting please use the link at the end of this agenda. If you want to speak during the public session of the meeting let the clerk know in advance: michaelstowparish@gmail.com. 1 of 1



Michaelstow Parish Meeting Agenda

1. **Public Session:**
2. **Members declaration of interest:**
3. **Apologies for non-attendance:**
4. **Minutes:** to approve the Minutes of the Parish Council Meeting held on February 4th 2021.
5. **Matters Arising:** from the above minutes
 - Funding from DP & Cllr. ff.B's offer to contact
 - Registering Treveighan Chapel as a community asset – filling in the form
6. **Applications / Planning Matters:** None
7. **Accounts:** Financial Matters
 - a. **Bank Balance:** as of (awaiting statement) £
 - b. **Invoices:**
 - clerks monthly salary paid in arrears by SO £ 313.39
 - c. Initial accounts and declarations for internal / external audit
 - d. Clerk's annual increments on salary for 2020 & 21
8. **LMP & parish maintenance:**
9. **Community:** Network / Correspondence: community network agenda and meetings
10. **Parish Matters & AOB:**
 - 1.) update of risk assessments and governance documents
11. **Date of next Meeting:** April 1st 2021
12. **To Close the meeting:**

Michaelstow Parish is inviting you to a scheduled Zoom meeting.

Time: Mar 4, 2021 07:30 PM London

Join Zoom Meeting

<https://us04web.zoom.us/j/73149734067?pwd=QnFTWDZPUTF5ZHpkK3RXRzY3RzJSQT09>

Meeting ID: 731 4973 4067

Passcode: LFZ24i

Should this meeting not be quorate – essential voting amongst councillors will be made via email and the decisions published on the parish website: <http://www.parish-council.com/michaelstow/>