



AWBRIDGE PARISH COUNCIL

Minutes of the meeting of the Council held on Thursday,
2nd November 2023 at 7.30pm in Awbridge Village Hall

Present:

Cllr Peter Allen
Cllr Grahame Jackson (Chair)
Cllr Gordon Piper
Cllr Kelly Seymour
Cllr Chris Wheeler
Cllr Tony Byrne

Apologies:

Cllr Janet Whiteley

One member of the public

PROCEDURAL ITEMS

Action

1. **070/23 Welcome**
Councillor Jackson welcomed everyone to the meeting.
2. **071/23 Apologies**
As above.
3. **072/23 Declarations of interest**
None.
4. **073/23 Reports and Correspondence**
Hampshire County Council/Test Valley Borough (TVBC)
Councillor Nick Adams King gave a verbal report covering:
 - Gravel & waste
 - Coombe Lane resurfacing
 - Telephone mast at Kent's Oak
 - TVBC Local Plan – Policy Comm 9 relaxed if satisfying housing need.
5. **074/23 Public observations/questions on agenda items**
None.
6. **075/23 Minutes**
 - a) It was proposed that the previously circulated draft minutes of the meeting of the Parish Council held on 21st September 2023 be accepted as an accurate record of the business conducted. **RESOLVED.**
 - b) It was proposed that the previously circulated draft minutes of the extraordinary meeting of the Parish

Council held on 12th October 2023 be accepted as an accurate record of the business conducted.

RESOLVED.

7. 076/23 Matters arising

- i. From the minutes of the meeting held on 21st September 2023 not included in the agenda or in reports.
 - Land at Saunders Lane - The condition of oak trees adjacent to the rear gardens of 37-43 Cowleas Cottages. Test Valley Borough Council (TVBC) contacted with request that arboricultural officer inspect the trees and report on their safety. TVBC do not provide this service.
Land registry search conducted by TVBC to ascertain ownership of land on which the trees stand. Land in question is not registered.
 - Clerk Succession Plan – See workplan
 - Traffic Calming Measures – See workplan
- ii. From the minutes of the extraordinary meeting held on 12th October 2023 not included in the agenda or in reports.

None.

STANDING ITEMS

8. 077/23 Financial and Administrative

- a. The bank reconciliation was agreed and signed by the Clerk/RFO and Councillor Jackson
- b. To note payments detailed at Appendix 2

9. 078/23 Planning

To consider planning applications notified to the Council.
See Appendix 1

10. 079/23 Lengthsman

Tasks for the Lengthsman's worksheet were agreed.

**Councillor
Seymour**

BUSINESS TO BE CONDUCTED

11. 080/23 To consider grant applications received from voluntary & community organisations

The following applications were considered:

	Organisation	Amount requested	Reason
1.	All Saints Church	£ 600	Maintenance of churchyard

2.	Victim Support Hampshire	£ 50	Contribution to operational costs
3.	Awbridge Neighbourcare	£ 250	To enable activities for older parishioners
4.	Village Hall Trust	£3019	Contribution towards new carpeting/flooring in village hall

It was proposed that the grant requests detailed at 1., 2., and 3., above be paid in full and charged to the budget set aside for grants to voluntary and community organisations.

RESOLVED.

It was proposed that the Council grant the sum of £3019 to the village hall trust as a contribution (One-third of the total cost) towards new carpeting/flooring in the village hall. This amount to be charged against the Community Infrastructure Levy (CIL) reserve held by Council. **RESOLVED.**

- 12. 081/23 To agree banking arrangements from 1 December 2023**
See workplan.

- 13. 082/23 Neighbourhood Development Plan (NDP)**
Councillor Piper provided a brief verbal update. A further grant has been secured and work toward completion of the plan will continue. A further public consultation will be required as part of the completion process.

- 14. 083/23 Hampshire & D Day 80 – 6 June 2024**
It was proposed that Members individually consider ideas for a beacon or display to mark the occasion and bring these to the December 2023 meeting for discussion.

**All
Members**

- 15. Closure of meeting**
Date of next full council meeting 7th December 2023

Appendix 1

Planning

Current Applications

23/02811/DDTPO Fairhaven, Danes Road. Fell Dead Wellingtonia. (Giant Redwood)
Council noted this application.

Previous Applications

23/02267/FULLS. Holly Cottage, Romsey Road. First floor extension, rear dormer extension, ground floor rear extension, new garage, external facade alterations and porch extension. **REFUSED.**

23/02289/FULLS. Holm Oak House, Saunders Lane. Replace conservatory with single storey rear extension. **PERMISSION.**

23/01053/FULLS. Hilltop Farm, Newtown Road, Newtown. Continued seasonal change of use from agricultural and (formerly golf course) to tourism accommodation comprising x 2 overnight holiday let shepherds huts, x 3 ancillary huts (kitchen, break-out and replacement larger bathroom), two open front shelters, timber decking, formation of car park area, sewage treatment plant and landscaping. **STILL CURRENT.**

Appendix 2

Payments for formal approval

Details to be provided at meeting.

Date	Amount	Service	Payee
31.10.2023	£9.99	Instant ink	Hewlett Packard
31.10.2023	£21.60	IONOS Services	IONOS
20.10.2023	£252.00	External Audit	BDO LLP
11.10.2023	£112.00	SLCC Membership	Society of Local Council Clerks
04.10.2023	£11.99	Website costs	Hugo Fox
02.10.2023	£9.99	Instant ink	Hewlett Packard
02.10.2023	£1.80	IONOS Services	IONOS
02.10.2023	£14.40	IONOS Services	IONOS
26.09.2023	£1,979.94	Staff salary	Ian Milsom
26.09.2023	£684.70	PAYE	Her Majesty's Revenue & Customs