

**MINUTES OF ANNUAL MEETING OF BURNISTON PARISH COUNCIL HELD ON Zoom  
PLATFORM ON TUESDAY 4th MAY 2021 AT 6.49PM**

**Present:** Councillor A Hill (Chairman)  
Councillor A Backhouse  
Councillor P Grimwood  
Councillor B Marley  
Councillor R Parsons  
Councillor P Tidd (7.02pm-8.02pm)  
Mrs J Marley (Clerk).

**Absent:** Cllr. Graves, County Cllr. Bastiman

**16/21** **ELECTION OF PARISH COUNCIL CHAIRMAN** Resolved that Cllr. Hill be elected Chairman for the forthcoming year.

**17/21** **CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE**  
As this was a virtual meeting, **agreed** Clerk to make arrangements with Cllr. Hill for the signing of his declaration of acceptance of office.

**18/21** **APOLOGIES FOR ABSENCE** Received from County Cllr. Bastiman (prior commitment).

**19/21** **DECLARATIONS OF INTEREST** Received from Cllr. Backhouse (personal & non-prejudicial in agenda item 17 as he was Chairman of the Village Hall Committee).

**20/21** **ELECTION OF VICE CHAIRMAN**  
Resolved Cllr. Marley be elected Vice Chairman for the forthcoming year.

**21/21** **ELECTION OF REPRESENTATIVES/OFFICERS**  
Representatives/officers were **agreed** as follows:

Coastal Forum	As available
YLCA	Cllr. Hill
Burniston & Cloughton Village Hall Committee	Cllr. Hill
Community Police Liaison Group	Cllr. Marley
Heritage Coast	As available
Friends of the Railway	As available
Rural Area Forum	As available

**22/21** **MINUTES**  
Having been previously circulated, the minutes of the Council meeting of 6th April 2021 were **approved** as an accurate record and authorised for signature by the Chairman.

**23/21** **PROCEDURAL MATTER** No suspension of Standing Orders as no public present.

**24/11** **PUBLIC OPEN FORUM** No public present.

**25/21** **MATTERS RAISED AT PARISH ASSEMBLY & IN PUBLIC OPEN FORUM** None.

**26/21** **REPORTS**

- a) **Police:** Written report **received & noted**.
- b) **County:** County Cllr. Backhouse reported the Annual Meeting of NYCC had been held virtually that morning.
- c) **Borough:** Borough Cllr. Backhouse reported the Annual Meeting of SBC had been held virtually that afternoon.
- d) **Clerk:** No matters to report.

*Cllr. Tidd joined the meeting during the next item*

**27/21** **Road safety & footpaths bordering the High Street** (tabled by Cllr. Parsons)  
Cllr. Parsons outlined the concerns of parishioners – many felt vulnerable as the pavements were narrow and this resulted in pedestrians being very close to traffic – vehicles passing at speed or large vehicles passing within a foot of the pedestrian was not likely to be a comfortable experience. Suggestions were made as to ways to address the issue, but as cutting back the verges was not practical it was difficult to work out a practical solution. Parking on the hatchings/zigzags near the school was once more a problem - Clerk was asked to contact SBC Parking Services for some enforcement and ask the school to remind parents in the next newsletter.

**28/21 Village grass cutting** (tabled by Cllr. Hill) Cllr. Hill reported the first couple of cuts done by the new contractors had missed some areas of verge. Clerk explained she had noted these areas and, along with producing a set of better maps, the third cut had resulted in all areas being cut. Several councillors commented that the village looked better than it had for a while, especially the village entrances on Scalby Road and High Street.

**29/21 Parish Council comments on planning applications not being taken into account by planners** (tabled by Cllr. Graves) [*Minute 9/21 refers*]. No updated report received from Cllr. Graves and Cllr. Graves not present. **Agreed** item to be considered at a future meeting if Cllr. Graves tabled his report.

**30/21 CORRESPONDENCE**

a) Correspondence received after 24/4/21 & requiring a response before next meeting – Email of 29/4/21 from SBC Planning re. convening an informal zoom meeting with councillors from Cloughton, Burniston and Newby & Scalby to discuss matters relating to design of new development. **Agreed** Cllrs. Backhouse, Grimwood, Hill and Marley to attend.

**31/21 PLANNING MATTERS**

a) **Applications received:-**

1. 21/00250/HS Erect side extension, install rear dormer with Juliet balcony at 8 Rocks Lane Close – **agreed** no objections;
2. 21/00869/HS Enlarged dormers to front and rear roof slopes, enlarged single storey extension to rear elevation including roof terrace at first floor level and erection of conservatory to rear enlarged extension at 40 Stone Quarry Road – **agreed** no objections but concerns re. loss of privacy and overlooking due to roof terrace;
3. 21/00870/FL Erect 3 bungalows at 1 Limestone Road – **agreed** no objections;

b) **Decisions received:-**

1. 21/00133/HS Erect two storey side extension, new front porch and single storey rear extension at 21 Overgreen View – **granted**;

c) **Planning matters received after 24/4/21:** None.

**32/21 FINANCE & REGULATORY MATTERS**

a) 2020/21 Accounts – **received & approved**; Chairman **authorised** to sign.

b) 2020/21 Annual Return (*circulated with agenda*) – 1] **received & noted** Internal Auditor's unqualified report; 2] Section 1 Annual Governance Statement **completed** & Chairman **authorised** to sign; 3] Section 2 Accounting Statements **approved** & Chairman **authorised** to sign; 4] Certificate of Exemption **confirmed** & Chairman **authorised** to sign; 5] documents necessary to ensure compliance with the Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities to be published on the Parish Council's website.

c) Changes to Financial Regulations (*circulated with agenda*). Council **agreed** to recommendations in RFO's report, changes to take place with immediate effect. Financial Regulations 3.4 and 19.1 to be suspended for a period of 6 months. Financial Regulations 3.5 and 19.2 be varied for the same period of 6 months. Financial Regulation 6.1 to be permanently amended.

**33/21 ACCOUNTS TO CERTIFY**

R. Carey	Internal audit 2020/21	£30-00
St. Mary's Church	Contribution to churchyard maintenance 21/22	£537-50
B&C Village Hall	Contribution to ground maintenance 21/22	£750-00
Came & Co	Insurance 2020/21	£361-91
TWM Traffic Systems	VAS signs	£9,195-00
Countrywide	Grounds maint./verges, inst. 1of 7	£1,354-72

**Agreed** invoices be **authorised** for payment, Cllrs. Hill and Parsons to do the online authorisations.

**34/21 COUNCILLOR'S REPORTS:**

Cllr. Grimwood raised concerns regarding Newgate Farm at Hackness – **agreed** as this wasn't in this parish she was asked to contact Cllr. Marley direct in his capacity as a member of the NYMNP Authority. She also asked if councillors were aware of

the Facebook group where posts about the playgrounds in Burniston and Cloughton had got somewhat heated. Cllr. Tidd asked when the gutter and pavement spraying was to take place as weeds were now starting to grow. (Clerk to check with contractors). Cllr. Backhouse reported the mill race and Burniston Beck as it ran through the village hall grounds had been dredged out and a survey on what people wanted to see in the village playground was now live. Cllr. Parson said the newly installed VAS signs would be in their current locations for at least a month before they were moved – this was to allow adequate time for data collection. Cllr. Marley reported the progress on planning enforcement action at Virginia seemed to be very slow. Cllr. Hill reported 1] blocked gully outside 60 Limestone Road (Clerk to pass to Highways) and 2] ginnel from Dale Avenue to Limestone Road getting overgrown with vegetation (Clerk to pass to Highways).

**35/21**     **NEXT MEETING**

**Agreed** meeting on 1<sup>st</sup> June unlikely (due to Covid regs). Most likely date was 6<sup>th</sup> July 2021 (dependent on Coronavirus advice/regulations & what is felt appropriate). It was likely to be a face to face meeting, Clerk to check availability of Village Hall and Church Hall, Cloughton).

There being no further business, the Chairman declared the meeting closed at 8.08 pm.

DRAFT  
for approval  
6/7/21