



Marsham Parish Council

email: marsham_pc@outlook.com

MINUTES OF THE MEETING OF MARSHAM PARISH COUNCIL HELD ON 13th OCTOBER 2019 7:30PM IN MARSHAM VILLAGE HALL

PRESENT

Colin Hensby

Mrs B Warman - Vice Chairman

Dr J Bailey

Mrs L Willcocks

Mrs V Allen

Mr B Parke

Mrs N Carver – Clerk to Marsham Parish

District Councillor Sue Catchpole

4 Members of the Public

County Councillor David Harrison

1. APOLOGIES FOR ABSENCE

There were apologies received from David Grapes, these were accepted by the Parish Council.

2. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS

None Noted

3. MINUTES

Minutes of the meeting held on the 9th September 2019 had previously been circulated and **agreed** by the council and signed by the Chairman.

4. INFORMATION ON MATTERS ARISING

None noted

5. REPORTS FROM POLICE

No reports received.

6. REPORTS COUNTY AND DISTRICT COUNCILLORS

District Councillor Sue Catchpole gave a verbal report. Each District Councillor have an amount of £500 which can be given to community groups to help with funding, but not towards running costs. Broadland have a number of services to help look at energy costs, this is a good service for those who don't have internet access. There is also a fund for those who need help with heating costs.

Councillor David Harrison reported there were no updates from County Council.

7. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK

A parishioner asked if we had an update on Croft Lane further to last meeting, unfortunately nothing has been received the clerk will continue to chase. It was asked if there was an update on Hill House, no update had been received. District Councillor Sue Catchpole to chase.

8. TO CONSIDER PLANNING ISSUES

a) No planning applications had been received by the Parish Council

b) PLANNING ENFORCEMENT UPDATE

Hill House Update – No Update

9. FINANCE

a) The balance of the community account as of 30th September 2019 £16990.70

The following money has been received £5028.00, 2nd precept payment.

The balance of the business account as of the 30th September 2019 £2013.48. £1 interest has been received.

b) The following payments were **approved**

No. 1347	HMRC	PAYE Up to 5 th November 19	£19.60	Approved
No. 1348	Administration	Sep tember19 Pay and Expenses incurred 10/09/19 to 14/10/19	£120.86	Approved
No. 1349	Actagen Accountants	Payroll July 19 to Sep 19	18.00	Approved
No. 1350	S and M	Hi Viz, Chain and Padlock	£19.04	Approved
No. 1351	Halls	Helmet and Gloves	£42.00	Approved
No. 1352	URM	Bottle Bank	£37.44	Approved
No. 1353	TT Jones	Street Lighting	£24.82	Approved

10. STAFFING

a) It was noted that the current clerk Natasha Carver has given her notice of resignation and will finish on 31st October 2019.

b) The Parish Council **AGREED** to appoint Wendy Murphy as Locum Clerk to take post from 1st November.

11. PARISH CLERK'S REPORT

Correspondence

No correspondence received

Clerks Report

The clerks report was previously circulated to all councillors and **AGREED**

12. TO ANSWER QUESTIONS FROM COUNCILLORS

No questions asked.

13. COMPOST SITE – WOODFARM & ENVIRONMENT AGENCY

No update received from the agency.

14. MARSHAM VILLAGE HALL

Lesley gave a verbal report. All PACT testing has been completed at the village Hall.

15. AMENITIES MATTERS (Peewit Fields / Allotments / Playground)

a) Allotments – Invoices have been sent out for the current year, including invoice for the hire of ground, for grazing of horse.

b) Play area – Valarie Allen reported that there has been an increase in rubbish around the play area this is due to the bins not being emptied regularly. The clerk to contact Broadland District Council.

The Bark is now in need of topping up, the Parish Council AGREED to purchase 4 Cube.

It was reported that at the top of Le Neve on Croft Lane the dog Bin is overflowing, the clerk to speak to Broadland District council

16. PUBLIC RIGHTS OF WAY

Colin Hensby gave a verbal report, himself and Brenda Warman met with Sarah Price to look at the footpaths, the issues have been raised with Sarah and are being looked at.

17. HIGHWAYS

No current updates with issues raised from the last meeting.

It was discussed to look at speed reduction on High Street at the public consultation, The clerk to contact the highways officer to discuss options.

18. MARSHAM SPEED WATCH AND SAM 2 UNIT

a) Nothing to report on the speed watch.

b) The post was moved to High Street opposite Wathen Way. The highest speed reached in this location was 50mph an average of 20.02MPH. The data to be put in the village magazine.

The sign will next be moved first week in November.

19. THATCHED SHELTER

Colin reported that he is still waiting on prices on boarding the roof of the thatched shelter and has contacted a number of people and has had no luck

20. NEIGHBOURHOOD PLAN

Further to the the public consultation, it was AGREED that Lesley Willcocks will represent the Parish Council at the first meeting with Broadland District Council and residents of the village to discuss the process and costs involved with a Neighbourhood Plan.

21. STREET LIGHTS

A lengthy discussion was had on street lights and the costs associated with them. It was **AGREED** to leave them as they are at present and to be discussed again early part of 2020.

22. ANY OTHER BUSINESS

Bob Parke brought up that there will be a meeting on Wednesday 16th of the Marsham Show Committee.

A comment that was on Facebook with regards to the Fire that occurred in the stubble field on 27th August, the Parish Council would like to confirm that this was not a decision made by the Parish Council to light the bonfire.

23. TO NOTE ITEMS FOR INFORMATION/FUTURE AGENDA

Hill House

Neighbourhood Plan

Parish Partnership Scheme

24. DATE OF NEXT MEETING

To confirm the date of the next Meeting as **Monday 11th November 2019 at 7pm.**

The chairman closed the meeting at 20.20