

Minutes of the Executive Committee Meeting held on Friday 18th March 2022 at the Clubhouse.

The meeting opened at 9.30am

1. Members

Role	Name	Initials	Role	Name	Initials
President	Paul Kelly	PK	Admin Co-ordinator	Henry Richbell	HR
Chair	Janet Moore	JM	Bowls Co-ordinator	Eddie Dilley	ED
Treasurer	Derrick Alford	DA	Asset Co-ordinator	Tony Woollard	TW
Functions Co-ordinator	Steve Lovell	SL	Admin. Assistant	Brian Wombwell	BW

2. Apologies: Henry Richbell

3. Minutes of Previous meeting

The minutes of the meeting held on Friday 11th February 2022 were accepted as a true record.

4. Matters arising from previous minutes (not included elsewhere on the agenda).

- a) Club Shirts – Brian reported that he is still having problems finding a supplier who can sell us copies of our ladies' shirts at an acceptable price. One Supplier Classic Sportswear are trying to find out if their factory can supply our Ladies shirt and I have sent them a sample.
- b) A letter has been sent to the Town Council requesting the Mayor's attendance at our Opening of the Green in April. The Mayor has now confirmed that he is looking forward to attending with his wife.
- c) Torquay Tour – three people have dropped out for various reasons but everything is all set 28th March

5. Chairperson's Report Janet Moore

The outdoor season is now only a month away and I would like to thank the Ground staff for the great condition of the Green. As we round off our Indoor Season I would like to express thanks to Gerry for the organisation of the Indoor Competitions and congratulations to the winners. I would also like to thank all members who took part; without you there would be no Competitions.

Our Ladies Changing Room is looking very smart and as most will know we had a problem with our order for new lockers. I'd like to thank David Dagg for managing to find lockers for all of our Lady Members.

Thanks to Steve and the Social Committee for our recent successful social functions and thanks to members for their support. Thanks to Steve and the team for their organisation of our Tour to Torquay on the 28 March.

6. Admin Co-ordinator Henry Richbell

a) **Fixture Booklet.** The draft 2022 fixture booklet has been circulated to the Executive for checking and suggestions. Carly Press have given us a price and once we have checked everything it will be sent through for printing.

b) Membership Renewal. The renewal process has started and all the necessary forms have been updated. The intention, like last year, is to email forms to members and only print for those who do not have internet or have printing problems.

c) County Competitions. Entries have been submitted for the various competitions and those members taking part have been advised that the draws are on the website.

d) Open Meeting. Our first open meeting is scheduled for 14 March 2022 and it is hoped that members will attend, put their views and make suggestions to the Executive Committee. There will be no formal minutes taken, just notes to ensure that we can answer member's questions accurately and advise those who cannot attend. Due to the outbreak of Covid around the club it was decided that the March meeting should be cancelled. A revised date of Monday 11th April was agreed.

e) BowIR Following a query from a member who wanted to book a large number of sessions, BowIR advised that the default is 30 days, however we could amend it but it did carry the risk of bookings being made way in advance and then no one turning up. Also, BowIR advised that they are working on a fix to enable adding of players to a booking but that it was not expected for at least 6 months as there were several more pressing issues.

7. Bowls Coordinator Ed Dilley

a) Eddy proposed that the summer Amy Stanton Pairs competition should comply with Australian Rules to give members an opportunity to get experience as skip and to add something different to the game. Agreed.

b) Also looking to start an Umbrella in the summer changing 50p each this money to go to the Air Ambulance.

Paul informed the committee that there was some money left over after the new seat to commemorate Mark Philips had been purchased Debbie had asked that a Cup be purchased.

c) I am going to put a list on the notice board in 2 months' time for members to captain roll up teams in the winter season with a max 12 min and minimum of 8 players

I am also considering changing the weekend comp; to Australian pairs what does the exec think It was decided that this would be looked at months' time a later date as priority was now on the Outdoor season.

d) I am also organising a markers course with Richard as there has been changes to the rules and only bowlers who have attended the course are allowed to mark competitions from Quarter Finals onwards.

e) Eddy suggested that when new members have completed their initial coaching course, we should have a system where they are integrated into groups and sessions. Currently they are abandoned and left to sort things out for themselves, and we could be losing members. This issue has been raised previously but nothing has been done

8. Asset Co-ordinator Tony Woollard

a) Photovoltaic system, Brendon Energy have informed that the invertor is under warranty, and they are chasing "Sungift" who are responsible for the maintenance of the system.

b) The decorating etc. of the Lady's changing room is now complete. Lockers are on order and will be installed as soon as they arrive

c) The indoor rink fans will be fitted with automatic switching during the summer months.

d) Outside work is still in progress. The lock on the back gate has been repaired, but further work is required to prevent re-occurrence.

e) Additional light planned to be fitted by the entrance door to the bar.

f) Investigations to speed up the internet are in progress.

g) The fire and intruder alarms are due to be serviced next Monday.

h) The "Cisterniser" in the Gents toilet has been checked and is working correctly. It is operated by a timer which fills the tank and then flushes a few minutes after the button has been pressed.

i) The clubhouse boiler has developed a leak. I am in contact with the heating engineer and awaiting a date for a repair.

j) We have received a quote from “Greenguage” for replacement carpet. I have attached report and proposal.

k) Indoor Rink -The hooks for the Gatherers are out of line with the batten which protects the wall. Steve to install new, longer battens to correct this problem.

Report on condition of indoor rink carpet (08/03/2022)

The carpet has pulled away from the side runners at one point about halfway down the right-hand side of the rink. An inspection by “Greenguage” found several issues: -

1. The carpet grippers are coming loose in places.
2. The underlay is showing signs of age and breaking up.
3. The stitching between the carpet sections is showing signs of stretching and some stitches missing.

An inspection by myself has also found that we have damp getting into the bottom right-hand corner and a nest of woodlice is under the side carpet. I believe this may be because rubbish has built up on the outside of the building and compromised the damp proofing.

There is also a suspicion by some members that the rink is not level and “drops away” in places. If this is correct there could be a number of causes and we need to investigate.

I have spoken to “Dales” who stretched the carpet for us a couple of years ago and have quoted to replace the carpet grippers for £1045 including a maintenance visit.

Proposal:

I understand that the carpet has been in place for several years, which is confirmed by the state of the underlay, and has been turned once already. I also understand that the surface of the underside is very worn. This leads me to recommend that the “Greenguage” quote is accepted, quote attached, and get the indoor rink to a state that will see it usable for the foreseeable future. We should, I believe, conduct our own level survey with a laser level so that we can be reasonably sure that there will be no extra problems found once the old carpet is removed. We should also check the damp proofing in the bottom corner. The quote is £12,000 +vat and includes banks and ditches. It also includes a full laser level check. It does not include the carpets on the “wall” at the rink entrance or the seating at the far end. It also, more importantly, does not include any repairs if a problem is found when the old carpet is replaced.

I do not think that the “Dales” proposal should be accepted as I feel it will not address all of the issues that we have, and further stretching of the current carpet may cause more problems. See also Any other Business.

9. Functions Co-ordinator Steve Lovell

a) We have had a couple of events since our last meeting. Unfortunately, the Bingo on the 26th March has been cancelled due to the number of members who now have Covid.

b) General Knowledge Quiz hosted by Chris Williams this event as well as the music quiz always get the member’s interest. I would like to thank the winners for the kind donation of the winnings back to the club.

c) I have had a meeting with the ladies looking after the tea rota this year we had discussions around the prices of the teas as you all know the prices of groceries is going higher and higher, so we propose that Tea & Biscuits will be £2.00 per Wellington Player, Light Tea will be £3.00 per Wellington Player, Full Tea will be £3.50 per Wellington Player.

d) We were going to make new place mats for the tables but having looked at it I don’t think we need to have any as the new tables easily wipe down and its far easier for the duty tea persons.

e) We have decided to set some of these meals up on plates, photograph so that the members on tea duty know what to do. The pictures will be laminated and put into the kitchen.

f) We have a slight problem now with the opening of the kitchen if the bar staff have not arrived and the members on tea duty need to access the kitchen how will they get in earlier in the morning , its ok saying someone will open it in the morning ready but it will be open to all during the day, It has been suggested that we put another key safe up but this defeats the object as at the end of the day all members will know how to access the kitchen, we could try leaving it open

and the a notice on the door saying Kitchen Staff Only. As there will be no tea making equipment left out in the kitchen anyone other than kitchen duty staff should need to go in.

g) The Lockers in the ladies changing room that I ordered have not arrived and nor will they I had a message from the Amazon and the order was cancelled due to the manufacturer not communicating with them I also emailed them and had no reply so we will have to look again, we can get plenty of the 300 x 300 but these as we have found are too small for the bowls and equipment.

h) The Torquay Tour is now getting very close out of 52 members going at the start we have only had 3 drop out due to illness. One member has had to pay a supplement because of this, the other 2 their deposits have been put into 2023 if we decide to go again. (This is held by the hotel)

i) We have been holding Crib Nights every other Thursday, this has seen quite a number of members returning to the club on these nights so we have been making a few more pounds on the bar and it seems to be going very well.

Craft Fairs Coming up on Saturday 12th March and then another on the 9th April.

10 Greenkeepers Report Paul Kelly

a) The new mower has been delivered and is in use.

b) Work on the Green is continuing and it will be ready for the opening.

11 Matters requiring attention:

No items were raised.

12 Any other business

a) The Committee agreed that we should accept the Greengauge quotation, but we have to ask the members to endorse this as the price is over the five-thousand-pound threshold. It was agreed that this matter would be put to members at a Special General Meeting. As the Open Meeting has been postponed until the 11 April it was decided that the Meeting would be held on the same evening prior to the Open Meeting.

b) It was agreed that Club Shirts and Whites should be worn for the photograph at The Opening of the Green. David Dagg has confirmed that he will be in attendance to take photographs.

c) Steve asked if we could order two sets of benches with hooks etc the same as has been installed in the Ladies Changing Room. These are for the Men's and Away Teams Changing Rooms

d) Steve told the committee that we have had to order a new till as the old till has been giving problems. The new till will be linked to card reader and will give us much more information e.g., it will help with sales information and stock control. A demonstration by the supplier for the bar staff is being arranged.

e) After the Quiz night on 5 March, a number of members went down with Covid. An email was sent to the Executive Committee from a member about the evening. Whilst the Club does all that we can to keep members safe there are now no Government Regulations and anything that the Executive Committee requests of members is only advisory. It is up to members to take personal responsibility for their own health and safety.

13. Applications for Membership –

Outdoor only Gordon Brown an experienced player from Berkshire Approved

Indoor only Stephen Siphthorpe Approved

The meeting closed at 10.55am

Date of Next meeting: Friday 8th March 2022 at The Clubhouse.

Signed:Janet Moore (Chair)

Date:2022

