



## West Tytherley, Frenchmoor & Buckholt Parish Council

Parish Clerk & RFO  
07798 698199  
westtytherleyclerk@hotmail.com

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Dear Councillor,

You are hereby summoned to attend the next meeting of  
**West Tytherley, Frenchmoor & Buckholt Parish Council**  
On **Thursday 30 July 2020 at 7:00pm by Video Conference**

*Given the current government advice on COVID-19 and the need to safeguard councillors and members of the public, this meeting will be:-*

- *carried out by video conference (joining instructions will be provided by the Parish Clerk).*
- *closed to members of the public and press. If, however, any member of the public wishes to exercise their right to speak during the Public Forum or on any other matter on the Agenda, please write to the Parish Clerk providing full details by 28 July 2020.*

### AGENDA

- 65/20**      **Apologies for Absence**
- 66/20**      **Open Forum**
- 67/20**      **Declarations of interest**
- 68/20**      **Consider approval of Minutes of the Parish Council meeting held on Monday 08 June 2020**
- 69/20**      **Cllr Roy Perry HCC report**
- 70/20**      **Cllr Ian Jeffrey TVBC report**
- 71/20**      **Planning: New Applications (Led by MG)**  
i) Consideration of new applications (see Appendix)
- 72/20**      **Planning – other matters**  
i) NDP: update from Alan Banister on next steps  
ii) Refined Issues and Options Consultation for the next Local Plan  
iii) Strategic Housing and Economic Land Availability Assessment (SHELAA) from TVBC – consideration to two sites identified within the Parish Council’s boundaries
- 73/20**      **Finance**  
i) 2019/20 Internal Audit (Annual Governance and Accountability Return)  
a. Results of the Annual Internal Audit Report and actions arising  
b. Approvals and signature of Certificate of Exemption  
c. Approvals and signature of Section 1- the Annual Governance Statement  
d. Approvals and signature of Section 2- Accounting Statements  
e. Notice of Public Rights  
ii) To approve the Cash Flow Report and payments  
iii) To approve setting-up a DD for SSE payments (electricity supply to Pavilion)  
iv) To consider request from Victim Support (Hampshire & IOW) for grant contribution

**74/20**

**Telephone Kiosk**

- i) FC to present costs for repair to door mechanism so that councillors can make a decision regarding Parish Council adoption.

**75/20**

**Village Maintenance Jobs**

- i) Lengthsman: update on current jobs and balance funds remaining (identify new jobs)
- ii) Rec Grd, Play Area, and Pavillion
  - CV19 Risk Assessments
  - Consideration to maintenance and repairs for Rec Grd, Play Area (incl Basketball Court) – suitable for the Lengthsman or costs to remedy by PC
- iii) The Great British September Clean 11-27 Sept 2020: consideration to plans
- iv) Overgrown trees/hedges: to consider risk to safety and request from local farmer to cutting back
- v) Repair of Culvert: update on JS/LH response to HCC Highways
- vi) Rec Grd entrance – new signage (no dogs, no parking)
- vii) Repairs/modifications to West Dean footbridge as part of River Dunn flood defence

**76/20**

**Correspondence/AOB**

- i) All current councillors to confirm that there is no change/amendment to any previously notified status declared May 2019 (or subsequent co-option)
- ii) Consideration to holding a Village Social Event (type of event, set the date)

**77/20**

**Next Parish Council Meeting**

- i) If agreed, West Tytherley, Frenchmoor & Buckholt Parish Council will take a recess in August
- ii) Update on NALC's current guidelines on Parish Councils convening
- iii) If agreed, the date of the next **West Tytherley, Frenchmoor & Buckholt Parish Council** be held on **Monday 14 September 2020** at **7:00pm**. A decision as to whether this meeting will be held face to face or via Video Conference will be made closer to the time in accordance with government guidelines on social distancing.

## APPENDIX: PLANNING

### 0/01435/FULLS

Address: Pugs Hole Cottage, 10 Frenchmoor Lane, West Tytherley, SP5 1PA

Proposal: Demolition of dwelling and outbuildings, erection of replacement dwelling and car port, relocation of the existing access and provision of sewage treatment plant

Observation date: 31 July 2020

### 20/01286

Address: 3 Beales Court

Proposal: erection of summer house/garage.

Observation date: 17 July 2020 (extension declined but case officer invited PC to submit comments afterwards)

### 20/01685

Address: Drove Farm Cottage, Dean Road, West Dean

Proposal: Removal of porch to SE elevation and replace with single storey extension to form utility room

Observation date: 12 August 2020

### 20/01511/TPOS

Address: Rosewood House, Frenchmoor Lane, West Tytherley

Proposal: T1-T4 - Ash trees- Felled to low pollard/coppice height, T5- Oak - Dead wood from entire tree and weight to be taken out of a select couple of branches, T6 - Oak - Felled to hedge height

Observation date: 29 July 2020

### 20/01558

Address: 5 The Common, Hobbit Cottage, Dean Road, West Tytherley

Proposal: Apple (T1) - Fell, Apple (T2) – Fell

Observation date: 03 August 2020

### 20/01640

Address: The Old Post Office, 23 West Tytherley

Proposal: T1 – Cedar – works as per schedule

Observation date: 12 August 2020