



## **EYTHORNE PARISH COUNCIL**

### **PARISH COUNCIL MEETING**

Sir/Madam,

You are hereby summoned to attend a Full Council meeting of Eythorne Parish Council at 6.30pm Wednesday 12 April 2023 at Elvington Community Centre, Elvington, for the purposes of considering and passing such resolutions as may be deemed necessary or desirable in respect of the matters contained within the agenda. If you are unable to attend this meeting, will you, please advise the Clerk in advance by email so that your apologies and reasons for absence can be given at the meeting.

Any member of the public wishing to attend or speak on item 6 of the agenda please email the Clerk before the meeting with the agenda item and question for members, [eythornepcclerk@fastmail.fm](mailto:eythornepcclerk@fastmail.fm), this must be relevant to agenda items.

### **AGENDA**

1. **Apologies for absence** - To receive any apologies of absence.
2. **Declarations of interest** - Members are requested to disclose any interests they may have for any items on the agenda.
3. **Approval and signing of minutes** - 08 March 2023 meeting by the Chairman.
4. **Completed actions from the March meeting/matters arising.**
5. **KCC and DDC councillor and community warden reports** – TO RECEIVE the reports.
6. **PUBLIC CONTRIBUTIONS AND QUESTIONS** - Please email the Clerk with any contributions.
7. **Planning** - TO CONSIDER AND NOTE DECISIONS made by DDC including any late applications due to expire.

### **Applications:**

23/00432 Proposal: Extension to vehicular access Location: 2 Hillside Villas, Church Hill, Eythorne, CT15 4AG – comments close – 20 April 2023
23/00234 Proposal: Conversion, increased roof height and extension of outbuilding for additional accommodation Location: April Cottage, Back Road, Barfreestone, CT15 7JH – Comments close 06 April

### **Applications commented on under the scheme of delegation -**

### **Decisions:**

CON/22/00262/B Forest School Activities and Education Centre, Woodpecker Court, 45 Wigmore Lane - CO App Eythorne, Kent CT15 4BF 11 - Community Inclusivity Plan - Condition Approved
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CON/22/00262/C

5 - Details of the car park surfacing materials - Condition Approved

23/00091

16 Green Lane, Eythorne, CT15 4DD

Erection of first floor/roof extension to provide accommodation within roof space, rear extensions, porch and associated works (porch demolished) - Permission Granted

22/01614

Barfrestone Court Farm, Barfrestone Road, Barfrestone, CT15 7JJ

Change of use to include drinking establishment - Permission Granted

## **8. Finance matters and authorisation of payments:**

### **a) To approve the monthly payments**

- Clerks and Handyman's salaries for April
- HMRC April payment
- KCC pension fund April payment
- Clerks' expenses £122.70 - SLCC subs £111.00, 1<sup>st</sup> class post two nomination packs £11.70 - Handyman's mileage & expenses = £24.45
- Iverde March grass cutting – £67.94.

### **b) TO RECEIVE the bank reconciliation for March, TO RESOLVE the signature of a councillor other than the Chairman thereon.**

### **c) TO RESOLVE to choose a contractor for the erection of playground fencing at Eythorne playground. Mr G L Charlton - £9,473.00 (including VAT), Jacksons Fencing - £8,119.51 (including VAT), Four Seasons Fencing - £9,472.56 (including VAT).**

### **d) TO RESOLVE to purchase the speed watch equipment - £2,382.00 including VAT with a £28.00 delivery charge = £2,410.00**

### **e) TO RESOLVE to accept Hiscox insurance quote: £2,415.08.**

### **f) TO RESOLVE to accept the grass cutting quote for 2023 – 2024 - Eythorne 16 cuts - £359.26 (incl VAT) and £200.17 (incl VAT) for Elvington – Total = £559.43**

### **g) TO RESOLVE that the Handyman can carry over 5 days annual leave.**

## **9. Correspondence – TO RECEIVE any correspondence.**

## **10. Balcombe solar project - TO DISCUSS**

## **11. The King's Coronation - TO DISCUSS holding any events to celebrate this event.**

## **12. Allotments – To receive any updates.**

## **13. Play Areas – To receive any updates.**

## **14. Tilmanstone Welfare - update**

## **15. Highway Improvement Plan – Following the meeting with KCC Highways TO DISCUSS and RESOLVE to pay for the village entrance improvements at Barfrestone and Elvington at an approximate cost of £3,000.00.**

## **16. New bus route – To receive any updates.**

## **17. Any other matters – TO RESOLVE to disconnect the telephone line in the office. TO RESOLVE the date of the Annual Parish Assembly meeting of Wednesday April 26 at 6.30pm. TO NOTE Cllr Meehan's resignation.**

**18. Date of next Annual Parish meeting** - Wednesday 17 May 2023, 6.30pm Elvington Community Centre.

*Ms J Pannell*

**Clerk to the Council**

**04 April 2023**