LITTLE MARLOW PARISH COUNCIL

Minutes of the Budget/Finance Committee held on Tuesday 8th February 2022 held at the Pavilion starting at 13.00.

CONFIRMED

	No members of the public present			
Minute Ref:	Agenda Item			
F214/22	1. Apologies for absence Cllr A Crabtree			
F215/22	2. Declarations of interest – personal or prejudicial None			
F216/22	3. To agree Minutes of the Budget Committee Meeting on 2nd December 2021 The Committee RESOLVED to accept the minutes of the meeting held on 2 nd December 2021. Water rebate requested with Everflow – awaiting feedback.			
F217/22	4. Public participation – maximum 15 minutes None			
F218/22	5. To consider amended draft budget v3 for 2022/23 The Committee RESOLVED to make amendments to the budget to incorporate cleaning regime changes at Abbotsbrook Hall.			
	2101 Wages ABHOpening 2,400 (reduce by 600)Closing 1,8002109 Cleaning ABHOpening 510 (increase by 2,290)Closing 2,8002116 Cleaning Materials ABHOpening 650 (reduce by 350)Closing 3003583 Income - Burial Fees OPOpening 15,000 (increase by 1,340)Closing 16,340			
	Final draft budget to be completed and presented to full council in March.			
F219/22	6. To consider allocation of CIL funds and Earmarked Reserves			
	The Committee queried the transfer of the CIL funds received on 3 December from the General Reserve to Earmarked Reserves before they had been earmarked for specific projects. The Committee asked the Clerk to work with Cllr Acres on drafting an e-mail to RBS			
	requesting an explanation regarding their recommendation that CIL funds should be put straight into Earmarked reserves			
	The Committee RESOLVED to recommend to council allocating the CIL monies received on 3 December to the following projects: 1. Replacing Street Lighting with LED 2. Replace Pavilion Roof 3. Replace Cricket Shed 4. Replace Chapel Roof			
	 5. Environmental: wildflower planting £1,000, Green energy projects £5,000, EPC Ratings - £500 6. Pathways: C100 & Sheepridge Lane 			
	The Committee also RESOLVED to recommend to council that the projects should be costed so that Council could then decide how much of the CIL funding should be ringfenced ie earmarked for each project before the end of the financial year.			
	The Committee requested that the Clerk make contact with Bucks Council to ask whether there were any further CIL payments due.	Clerk		

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F220/22	7. To review cost centre codes & DD/SO list for 2022-2023		
	The Committee RESOLVED to approve the cost centre code list, with three amendments		
	suggested by VB, and approve the DD/SO lists to include DD payment of the parish council	Clerk	
	credit card once set up.		
F221/22	8. To review SSE electricity charges for the Pavilion		
	The Committee reviewed the reports and had no further questions.		
F222/22	9. To consider LMPC charges 2022-2023: Hall Hire, Burial Ground, LMCC, Coffee van		
	proposal		
	The Committee RESOLVED to recommend to Full Council that they should:		
	- Leave hall hire unchanged for the next FY year		
	- Leave burial ground fees unchanged for the next FY year and ask Burial Ground		
	Committee to carry out a fees comparison across other local cemeteries		
	- Leave LMCC fees unchanged for the next FY year		
	- inform LMCC that the Council would charge the Ladies Cricket Team £46.50 (3 hours		
	at ± 15.50) for use of the recreation ground and access to the toilets only in the Pavilion		
	on Sunday mornings		
	- Propose to the owners of the Mobile Coffee van a fee of £1,200 per annum to be paid		
	in two equal instalments, an initial trial for 3 months, that the Agreement should		
	include no tables or chairs to be situated around the van and the site to be cleared of		
	litter check with Bucks Council whether the lease had to be amended prior to Clerk		
	discussing above with proposers.		
F223/22	10. To review asset register		
	Councillor Jason Downes and Clerk to meet early March to move forward amends to asset		
	register. To include: removal of crockery, glasses etc, addition of dog bin and increase in		
	tractor value to £4,000. Clerk to take advice on register template from SLCC.		
F224/22	11. To review Terms of Reference to include Employment & HR Committee as a sub		
	committee		
	The Committee RESOLVED to accept the revised Employment & HR Committee Terms of		
	Reference and to recommend them to council		
F225/22	14. Items of NOTE None		
F226/22	15. Notice of next meeting: Tuesday 10 th May 2022		
Thora bain	g no further business to be transacted, the meeting was closed at 14.15.		

Abbreviations:

Abbi Cyladolis.					
LMPC	Little Marlow Parish Council				
BC	Buckinghamshire Council	TfB	Transport for Bucks		
RBS	(LMPC Accounts Software)				

Signed:	
Chairman	

Date: