

Frampton Parish Council

Minutes of the Annual General Meeting

Held on the 19th of May 2026

1. CONFIRMATION OF ELECTION OF CHAIR

1.1 To elect Chair

Cllr Antram was proposed and seconded and duly elected Chair of Frampton Parish Council

1.2 To receive Chair's Declaration of Acceptance of Office

This was subsequently signed

2. CONFIRMATION OF ELECTION OF VICE CHAIR

2.1 To elect Deputy Chair

Cllr Purse was proposed and seconded and duly elected Vice Chair of Frampton Parish Council

2.2 To receive Deputy Chair's Declaration of Acceptance of Office

This was subsequently signed

3. APPOINTMENT OF OFFICERS AND BRIEF HOLDERS

3.1 Rights of Way Officer

Cllr Mutti was appointed

3.2 Flood Liaison Officer

No appointment was made

3.3 Highways Officer

The Clerk was appointed

3.4 Frampton Village Hall Management Committee representative

No appointment was made

3.5 Playpark representative

Cllr Purse was appointed

3.6 Burial Ground representative

Cllr Adler was appointed

3.7 Tibbs Hollow representative

Cllr Mutti was appointed

3.8 Village Green representative

Cllr Mutti was appointed

3.9 Allotments representative

Cllr Taylor was appointed

3.10 Tree Warden

Cllr Brie was appointed

3.11 Dog Warden

Cllr Antram was appointed

3.12 Internal auditor

J P Consultants were appointed

3.13 Banking Signatories

Lloyds Bank Cllr Adler, Cllr Taylor, The Clerk

Unity Trust Bank Cllr Taylor, Cllr Antram, The Clerk

4. APPROVAL OF REGULATIONS AND DOCUMENTS

4.1 Standing Orders

Approved with no amendments

4.2 Code of conduct

Approved with no amendments

4.3 Financial regulations

Approved with no amendments

4.4 Annual Risk assessments

Approved with no amendments

4.5 Freedom of information requests

Approved with no amendments

4.6 General data protection regulation

Approved with no amendments

4.7 Complaints procedure

Approved with no amendments

4.8 Social media policy

Approved with no amendments

4.9 IT policy

Approved with no amendments

4.10 Environmental policy

Approved with no amendments

4.11 Safeguarding policy

Approved with no amendments

4.12 Equality and Diversity policy

Approved with no amendments

4.13 To confirm the frequency and timings of Full Council meetings

Members agreed to continue meeting every two months (January, March, May, July, September and November) – on the third Tuesday of the month at 7pm

5. Finances and Audit

- 5.1 To approve income and expenditure for financial year 25/26 subject to audit
41 payments totalling £ 10562.86
8 receipts totalling £ 14987.66
- 5.2 To approve the budget for financial year 25/26 subject to audit
Final Precept budget spend was **72.48%**
- 5.3 To approve the reserves for financial year 25/26 subject to audit
The General Reserve sat at **£ 12278.64**
- 5.4 To approve the asset register as of 31st March 2026
The asset register amounted to **£ 96339.61**
- 5.5 To approve the insurance schedule for 26/27
This was approved for the forthcoming year
- 5.6 To confirm certificate of exemption
This was approved as neither income or payments exceeded £25K
- 5.7 To confirm any conflicts of interest with BDO (external auditors)
No conflicts of interest were declared
- 5.8 To confirm the dates for notice of public rights to view unaudited accounts
Members agreed the dates to be 01 July until 11 August inclusive
- 5.9 To approve the Annual Governance and Accountability Return for 25/26 subject to audit to include Annual Governance Statement and Accounting Statements
This was agreed and signed by the Chair and the Clerk

Meeting closed at 2055 hours