

DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF DITTON PARISH COUNCIL TO BE HELD IN THE **COUNCIL CHAMBER** AT DITTON COMMUNITY CENTRE ON MONDAY 8TH APRIL 2024 AT **7.30PM**

Ditton Parish Council
Ditton Community Centre
Kilnbarn Road
Ditton
AYLESFORD
Kent ME20 6AH
Tel: 01732 844749

(Mrs) Nicola Greenaway
Clerk of the Council

Email: clerk@dittonparishcouncil.gov.uk
Website: www.dittonparishcouncil.gov.uk

4th April 2024

AGENDA

1. **OPENING OF MEETING**
2. **APOLOGIES**
3. **DECLARATION OF INTERESTS**
4. **CASUAL VACANCIES**
5. **CONFIRMATION & SIGNING OF MINUTES OF PARISH COUNCIL MEETING HELD 4TH MARCH 2024**
6. **MATTERS ARISING**
7. **MINUTES OF MEETINGS HELD DURING MARCH 2024**
 - (a) For Confirmation & Signing
 - (i) COMMUNITY CENTRE COMMITTEE, 11th March 2024 – herewith
8. **CORRESPONDENCE**
 - (a) For Noting

Ditton Twinning Assoc.	<u>Minutes of Meeting held on 14.03.2024</u>
SLCC:	<u>The Clerk, March 2024</u>
Clerks & Council's Direct:	<u>March 2024</u>
Larkfield 10K Road Race:	<u>Details of race 22/09/2024</u>

(b) For Decision [none received to date]9. **FINANCE**(a) Accounts For Payment**March Payroll Summary**

Monthly	Gross	£31,359.73
	Net	£23,221.42

Accounts (approved and paid 15.03.24)

Community Centre				
JPS	Toilet Refurbishment – part payment	VAT	25000.00 5000.00	£30,000.00
M Matei	Youth centre cleaning		56.00	£56.00
Envirocure	Legionella Testing	VAT	48.75 9.75	£58.50
1 st A Pest Control	Pest Control	VAT	60.00 12.00	£72.00
KCS	Cleaning & consumables Cleaning & consumables Stationary	VAT	107.96 125.98 79.33 62.66	£375.93
Atlas	Alarm Activation	VAT	57.50 11.50	£69.00
Bar				
Lansdell	Bar Stock	VAT	187.04 235.75 136.80 -2.99 97.79	£654.39
F&A				
Aquaid	Water cooler	VAT	41.96 8.39	£50.35
Savills	Quarry Rent		100.00	£100.00
OSA				
Sovereign	Trim Trail – part payment	VAT	8333.33 1666.67	£10,000.00
Lister Wilder	Tools – Blade x 3	VAT	288.00 57.60	£345.60
Travis Perkins	Consumables	VAT	11.66 6.35 3.60	£21.61

Accounts (approved and paid 26.03.24)

Community Centre				
Travis Perkins	Car park repairs	VAT	7.46 43.54 7.57 38.92 19.49	£116.98

KBC	Heating repairs		90.00	
		VAT	18.00	£108.00
Glass & Mirror Co	Fire door replacement – cedar room		915.00	
		VAT	183.00	£1,098.00
Matt Stephens	Stage lighting		250.00	£250.00
Fours Jays	Water Trailer		289.26	
	Toilet Trailer		1800.00	
	Toilet Trailer refund		(1350.00)	
	Water Trailer refund		(267.84)	
			94.28	£565.70
Maidstone Cleaners	Window Clean		260.00	£260.00
RB Plumbing	Replacement shower heads		337.06	£337.06
Bar				
Lansdell	Bar Stock		293.43	
			180.97	
		VAT	82.97	£557.37
Kent & Sussex	Bar Stock		617.68	
		VAT	123.54	£741.22
F&A				
Rialtas	Training		100.00	
		VAT	20.00	£120.00
OSA				
J Dowle	New Road fencing		4851.00	
		VAT	808.50	£4,851.00
EDF	New Road electric		83.97	
		VAT	4.20	£88.17

March BACS Payments (not previously listed)

08.03.24	Kent & Sussex	Bar Stock	£2,064.33
08.03.24	A Payne	Electrical work	£445.00
08.03.24	Fourjays	Toilet trailer deposit	£188.00
08.03.24	Trevor May	MUGA resurfacing	£11,611.80
14.03.24	Savills	Quarry Rent	£100.00
15.03.24	Kent & Sussex	Bar Stock	£758.04
15.03.24	M Lancely	Kilnbarn entertainment	£230.00
15.03.24	HMRC	PAYE/NI	£4,653.97
15.03.24	KCC Pension	Pension contributions	£1,410.16
25.03.24	M Beautridge	Bar Services	£218.40
26.03.24	Natwest	Petty Cash	£200.00
27.03.24	Tree Monkey's	Tree work	£900.00
28.03.24	Excel Klean	Carman Room floor	£90.00
28.03.24	Lansdell	Bar Stock	£234.95
28.03.24	HMRC	PAYE/NI	£5,750.06
28.03.24	KCC Pension	Monthly contributions	£1,353.56
28.03.24	Kent & Sussex	Bar Stock	£582.10

March Deposit Refunds

07.03.24	Carman Room 03.03.24	£66.50
12.03.24	Oaken Hall 20.03.21	£50.00
13.03.24	Carman Room 09.03.24	£59.00
20.03.24	Oaken Hall 10.03.24	£50.00

(b) Direct Debits

March Direct Debits

01.03.24	Paymentsense	Card Charges	£82.44
04.03.24	WEX	Vehicle Fuel	£100.06
04.03.24	BT	Telephone	£142.31
05.03.24	Carlsberg	Bar Stock	£2,357.26
07.03.24	Rentokil Initial	Washroom services	£179.85
07.03.24	Sky	Sky Sports	£433.86
11.03.24	Commercial Services	Energy charges	£16,028.87
12.03.24	Carlsberg	Bar Stock	£1,332.14
14.03.24	FDMS	Card Charges	£262.75
15.03.24	Natwest	Bankline	£42.20
15.03.24	Safety Effect	H&S	£114.00
15.03.24	DHFE	Till Rental	£369.60
15.03.24	Paytek	Card Charges	£54.00
18.03.24	Sage	Monthly subscription	£229.20
19.03.24	Carlsberg	Bar Stock	£1,942.49
20.03.24	BT	Broadband	£139.61
21.03.24	Hugo Fox	Website	£23.99
25.03.24	WEX	Vehicle Fuel	£126.04
25.03.24	Host My Office	Computer support	£402.12
25.03.24	NEST	Pension contributions	£1,034.67
25.03.24	BOC	Bar Gas	£140.17
26.03.24	Carlsberg	Bar Stock	£1,386.36
28.03.24	Natwest	Bank charges	£114.47
28.03.24	Focus	Telephone	£96.28
28.03.24	BT	BT Sports	£445.44
28.03.24	Focus	Telephone	£165.00
28.03.24	Veolia	Refuse collection	£501.26

(c) Debit Card Payments

March Debit Card

01.03.24	Jayar Parts	Vehicle Parts	£34.92
05.03.24	Screwfix	Plumbing repairs	£5.79
08.03.24	Tesco	Raffle Prizes	£85.19
08.03.24	Eventbrite	Allotment training	£168.00
11.03.24	Amazon	Monthly subscription	£8.99
11.03.24	Sign Shed	Toilet Signs	£42.90
11.03.24	Amazon	Padlocks	£22.22
11.03.24	Amazon	Stationary	£14.99
11.03.24	Timpson	Key Cutting	£28.00
13.03.24	Amazon	St Patricks decorations	£25.96
22.03.24	Amazon	Poles/barrier fencing	£143.83
22.02.24	Poyntell	Key cutting	£149.40
28.03.24	Boro Green Machinery	OSA Tools	£20.95

(d) Audit

- (i) KCC Internal Audit Programme and Fees for 2024/25 & Report of Visit 2
- (ii) External Audit [dates for A/Cs and Annual Return Submission]

- (e) End of Year/Unspent Budget to Earmarked Reserve
- (f) Insurance Renewal
- (g) Asset Register – for approval and signing [*at meeting - if available*]

10. **REPORTS FROM BOROUGH & COUNTY COUNCILLORS**

11. **REPORTS FROM NEIGHBOURHOOD POLICE TEAM & KCC WARDEN**

TMBC ASB Team Details

12. **DATE SENSITIVE PLANNING MATTERS**

(a) Plans Received for Comment

- (i) TM/24/00412/PA - Planning Permission (Minor Development) - SEW SITE, Mill Hall Road, Ditton, Aylesford

Installation of a new building to house UK Power Networks UKPN infrastructure to power equipment at South East Waters water treatment works site at Aylesford

- (ii) TM/24/00408/PA Planning Permission (Minor Development) ADVO Group Limited DEVELOPMENT SITE SOUTH AND WEST OF COBDOWN HOUSE, Station Road, Ditton, Aylesford

Residential redevelopment of the site, to provide 9 dwelling houses, incorporating parking provision, private amenity space and biodiversity enhancements

- (iii) TM/24/00290/PA Lawful Development Certificate Proposed - 69, COBDOWN CLOSE, DITTON, AYLESFORD, ME20 6SZ

Lawful Development Certificate Proposed: Extend existing drop kerb

- (iv) TM/24/00372/PA - Maj outline planning permission with EIA DEVELOPMENT SITE LAND EAST OF KILN BARN ROAD AND WEST OF, Hermitage Lane, Aylesford

Outline planning application with all matters reserved (except for access) for development of land to west of Hermitage Lane and East of Kiln Barn Road comprised of: a residential-led development including affordable housing; a new village centre including a primary school; ancillary commercial, community and employment floors pace; strategic open space, parkland, child play provision and sustainable drainage infrastructure; new access points and associated transport infrastructure. Application supported by an Environmental Statement

Draft Response
Public Meeting

(b) Plans Dealt with in March

TM/24/00387/TPOC – 613 London Road, Ditton, Aylesford, Kent

4 x Sycamore trees. (T1,T2,T3,T4 Applicant references) Reduce all by 50% by pollarding or worst case by 30% and if remaining, remove any overhang into the adjacent road and dead wood throughout the trees in general. Trees along the boundary line within G1 of TPO

NO OBJECTION SUBJECT TO TMBC TREE OFFICER'S APPROVAL

(c) Orchard Mill [Ditton Edge]

- (i) Update if Available

13. **ANNUAL PARISH MEETING**

14. **MATTERS ARISING FROM "CORRESPONDENCE FOR NOTING"**

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Orders 27 & 50 the Chairman to move that due to the confidential nature of the next item the Press and Public be excluded from the meeting.

15. **CLOSURE**

N.B. All Meetings of the Council are open to the public and include an adjournment of 15 minutes to permit members of the public to raise any items for the Council's attention, however, due to the confidential nature of some of the items of business parts of the meeting may exclude the press and public in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Orders 27 & 50.