

**MINUTES OF MEETING OF HAMBLE LE RICE PARISH CONCIL HELD  
7PM ON 8<sup>TH</sup> APRIL 2019 AT THE MERCURY, HIGH STREET, HAMBLE LE RICE**

**PRESENT:** Councillors: S Cohen (Chair), S Schofield (Vice Chair); P Beach; M Cross; J Dajka; S Hand; D Rolfe; T Ryan; A Thompson; I Underdown; and G Woodall.  
Mrs A Jobling (Clerk) and Mrs J Symes (Deputy Clerk)

**Members of the Public:** 4 members of the public and Father Graham who arrived at 20:27.

**WELCOME**

**65/4/19 Apologies for Absence:** Cllr James  
Cllrs Airey, House and Manning (EBC)

**66/4/19 Declarations of Interest and Approved Dispensations:**

Dispensations in respect of:

Dinghy Park - Cllrs Underdown and Hand.

Planning interest – Cllr Cross

Interest in respect of Royal Southern Yacht Club and Cemetery – Cllr Cohen

**67/4/19 Approval of Minutes for previous Meeting: IT WAS RESOLVED** to agree the Minutes of the 11<sup>th</sup> March 2019

Proposed Cllr Schofield and seconded by Cllr Hand

**68/4/19 Public Participation:**

A member of the public spoke to the council regarding possible locations for additional defibrillators in the village. The Council thanked them for the representation, unfortunately the locations suggested did not belong to the Parish Council. The member of the public was asked to make some further investigations in to possible funding and come back to the Council.

Further representations were made regarding a reduction in the speed limit to 20 miles per hour from the Hound roundabout along Hamble Lane and the High Street to the Square and also along Satchell Lane.

Another member of the public made representations to the Council regarding the following items on the Agenda:

- The Foreshore under Agenda item 10
- Applications to use the Donkey Derby Field for parking
- The application for waiver of dinghy park permit costs submitted by HRSC.

The Clerk was asked to respond in writing regarding the Donkey Derby Field query.

**69/4/19 Discover Hamble Website:**

The developer and sales director of a new website aimed at visitors to publicise events and businesses gave an overview of the website to the Council. Council requested that the staff hold further discussions with them to enhance the Council's presence on the site.

**70/4/19 The Mercury Update**

A Grant to fund a coffee machine and iPads has been approved by Hampshire County Council.

The library membership process has been finalised and will be trialled for a couple of weeks before a more formal opening takes place.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Page 1 of 5

There has been a generous response to the appeal for books and the shelves are now full. No further donations will be accepted until the end of April.

### **71/4/19 Letter to Eastleigh Borough Council (EBC) regarding the Mercury Library & Community Hub.**

The Council noted the letter sent by the Clerk on behalf of the Personnel Committee and also an email received from the Leader of EBC in April 2017 was read out which set out EBC's expectation of the project. In the light of this the Council asked the Clerk to respond to Eastleigh Borough Council setting out the need for them to identify how they saw The Mercury operating in the future and the resource they would provide to achieve it. The offer of a grant from EBC was declined until this was clarified.

**IT WAS RESOLVED** to write to Eastleigh Borough Council highlighting the change that has occurred with The Mercury over the course of the project and the lack of capacity as a local council to operate The Mercury Library and Community Hub. HPC remain committed to finding, supporting and training volunteers. In the light of this Eastleigh Borough Council are asked to outline their aspirations and expectations for the service and the support they will provide. In the absence of this, the grant of £10,000 was declined.

Proposed: Cllr Underdown Seconded: Cllr Hand

### **72/4/19 Coronation Parade**

The Clerk gave a verbal update of the current programme of works and the on going criticism being received from residents about the project. The Council discussed the issues that have arisen during this project and how in future the Parish Council's interests can be better safeguarded.

**IT WAS RESOLVED** to write to Eastleigh Borough Council to request a formal review of the project with stakeholder involvement and publication of the findings as well as a programme of joint training around project management and governance.

Proposed: Cllr Woodall                      Seconded: Cllr Ryan

### **73/4/19 Public Spaces Protection Order (PSPO)**

The Parish Council was extremely disappointed to receive a letter from Eastleigh Borough Council advising the consultation on the proposed PSPO has been withdrawn due to *'concerns about how it fits within the wider Council policy for dealing with antisocial behaviour in the Borough'*.

Concern was expressed that the period of time to find an alternative solution was narrow and the risks arising from antisocial behaviour and dangerous swimming appeared to have been over looked.

It was agreed that the Clerk reply to Nick Tustian asking for further clarification on the following points:

- Why the order was withdrawn without any prior consultation with partners?
- What was the basis for the decision to withdraw the PSPO consultation?
- How had this changed from the point when the consultation started?
- How is the PSPO counter to EBC policy given that other PSPOs exist namely a drinking control order in Chandlers Ford and the Dog Control order that will migrate to PSPOs when lapsed?
- How was the decision taken? Why was it not made in Cabinet/Council? Why was it a delegated decision?

**IT WAS RESOLVED** that the Clerk will write to Eastleigh Borough Council asking for answers to the above points and seeking an alternative solution as a matter of urgency.

Proposed: Cllr Schofield

Seconded: Cllr Rolfe

The Chair then stated that it was her last meeting as Chair and she was disheartened that her final meeting had been dominated with issues relating to EBC projects. She would herself write to the Leader setting out her concerns.

#### **74/4/19 Crime & Community Safety Update**

The Report had been received too late to be circulated with the agenda papers and there was no representative of Hampshire Police present at the meeting. As a result, the item was deferred to the next meeting.

*20:27 Father Graham arrived*

The Chair proposed and it was agreed to move to Item 15 and consider Applications for Grants

#### **Applications for Grants: St. Andrew's Church**

##### **75/4/19 Applications for Grants: St. Andrew's Church**

Father Graham made representations regarding the Grant Application from St Andrew's Church and left the meeting.

**IT WAS RESOLVED** that the Council in accordance with its powers under section 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure to award a grant for £2,500 to St Andrew's Church however, in future more information must be provided to the Council including a breakdown detailing the use of the Grant. In addition, a plaque should be installed in the front cemetery recognising the Grant from the Council towards its maintenance.

Proposed: Cllr Woodall

Seconded: Cllr Dajka

##### **76/4/19 Applications for Grants: Citizens Advice Eastleigh**

**IT WAS RESOLVED** that the Council in accordance with its powers under section 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure to award a £750 grant to the Citizens Advice Eastleigh on the proviso that the Parish Council's support is acknowledged on signage and documents at drop in sessions offered at The Mercury.

Proposed: Cllr Woodall

Seconded: Cllr Schofield

##### **77/4/19 Applications for Grants: Hamble River Sailing Club**

**IT WAS RESOLVED** that the Council waive Dinghy Storage Park Permit fees totalling £2808.00 on the condition that Hamble River Sailing Club returns to make a presentation to the Council to confirm:

- Details of its outreach programmes
- How the outreach programme will reach young people who struggle to meet the costs of sail training and those who would not have access to the water or sailing opportunities
- Request a plaque to be erected at the racks to reflect the Council's support of youth outreach programme.

Proposed: Cllr Hand

Seconded: Cllr Underdown

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Page 3 of 5

### **78/4/19 Recommendations and Issues Arising from the Neighbourhood Plan Working Group**

The Council discussed the feedback following the Annual Parish Meeting (APM) as well as the merits and challenges of a Neighbourhood Plan and its timing. In the light of this it was agreed that the Neighbourhood Plan Working Group should be asked to consider the issues arising from the APM and to report back in due course.

### **79/4/19 Recommendations and Issues Arising from the Asset Management Committee**

**IT WAS RESOLVED** that the Officers are given delegated authority to accept the best and lowest quotation for energy contracts.

**IT WAS RESOLVED** to accept all the recommendations in the report presented to the Council.

Proposed: Cllr Dajka

Seconded: Cllr Ryan

### **80/4/19 Recommendations and Issues Arising from the Personnel Committee**

**IT WAS RESOLVED** to approve the recommendation from the Personnel Committee that the Asset Management Committee moves to a two monthly cycle and utilises Project Initiation Documents to manage and record progress.

Proposed: Cllr Beech

Seconded: Cllr Schofield

### **81/4/19 Feedback from Working Groups**

There was no update from the Working Groups on: street signage, information boards and the Parish Council logo.

### **82/4/19 The Clerks Report:**

**IT WAS RESOLVED** to approve funding of £1,000 from reserves for D-Day Commemoration events and two day's parking in the Donkey Derby Field.

Proposed: Cllr Schofield

Seconded: Cllr Hand

**IT WAS RESOLVED** to waive Standing Orders and extend the meeting to complete the business on the Agenda.

Proposed: Cllr Schofield

Seconded; Cllr Rolfe

### **83/4/19 Standing Orders**

**IT WAS RESOLVED** to amend the Parish Council's Standing Orders as outlined in the report.

Proposed: Cllr Schofield

Seconded: Cllr Cross

### **Finance and Payments**

#### **84/4/19 Bad Debts:**

**IT WAS RESOLVED** to accept the recommendation to write off £188.00 owed by Hedge End Athletic as there is no realistic prospect of payment.

Proposed: Cllr Underdown Seconded: Cllr Schofield

#### **85/4/19 Review of Financial Risk Assessment**

**IT WAS RESOLVED** to approve the addition of recommendations listed in the Clerk's report and it was suggested that wider risks also be included, such as reputational risks.

Proposed: Cllr Schofield

Seconded: Cllr Hand

#### **86/4/19 Finance**

The Petty Cash has been reconciled at £48.10.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Page 4 of 5

The Bank account reconciliation has been delayed by IT issues and will be presented at the next meeting.

**IT WAS RESOLVED** that the payments for March are authorised by the Chair with the Clerk.  
Proposed: Cllr Underdown Seconded: Cllr Cross

The increase of 2% for the Parish Office rent was noted by the Council.

**IT WAS RESOLVED** to accept the recommendation for direct debit and standing orders for regular supplier payments.

Proposed: Cllr Schofield                      Seconded: Cllr Dajka

**87/4/19 Exempt Business**

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 in respect of the following items of business on the grounds that it is likely to involve the disclosure of exempt information as defined in paragraph 3 or Part 1, of Schedule 12A of the Act. Cllr Underdown proposed, Cllr Ryan seconded, all agreed, and IT WAS RESOLVED that in view of the confidential nature of the business to be discussed the public and press be excluded.

*All members of the public left the meeting.*

The matters to be discussed were as follows:

**88/4/19** (1) Personal Injury Claim (update); and

**89/4/19** (2) Recommendations and Issues Arising from the Personnel Committee