



# AGENDA

## Ordinary Meeting of Chadwick End Parish Council

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**Date and time:** Thursday 14<sup>th</sup> September 2023 at 7PM  
**Place:** Chadwick End Village Hall

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Dear Councillor

You are hereby summoned to attend the **Ordinary Meeting** of the Parish Council to be held at Chadwick End Village Hall on **Thursday 14<sup>th</sup> September 2023 at 7pm**

*KJFinlayson*

Kerry Finlayson Parish Clerk, Chadwick End Parish Council

### MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

1. **WELCOME and APOLOGIES**
2. **DECLARATIONS OF INTEREST**
3. **CONFIRMATION OF MINUTES** DOCUMENT 1  
To confirm the minutes of the meeting held on 11<sup>th</sup> July 2023
4. **OPEN FORUM**
5. **FINANCIAL MATTERS**
  - i. RFO Report DOCUMENT 2
  - ii. Budget Update & Virements DOCUMENT 3
6. **VILLAGE HALL**
  - i. Table Tennis Club
  - ii. Electrical Test Results
  - iii. Defibrillator
  - iv. Outside Area
  - v. Social Events
  - vi. Recreation Ground
7. **ADMIN**
  - i. Website
  - ii. Risk Assessments
  - iii. Document signing

**8. POLICIES**

- Equality & Diversity
- Standing Orders
- Code of Conduct
- Financial Regulations
- Scheme of Delegation
- Transparency Code
- Data Protection
- Grants
- Fire Safety & Exam

**9. COUNCILLORS REPORTS & ITEMS FOR FUTURE AGENDAS**

**10. DATE OF NEXT MEETING**

- 21st November 2023 at 6.30pm

**11. TO CONSIDER CLOSURE OF THE MEETING TO THE PUBLIC and PRESS**

**13. PERSONNEL and CONFIDENTIAL MATTERS**

- i. Key Code
- ii. Clerk's Appraisal

**Kerry Finlayson**

Clerk to Chadwick End Parish Council

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[www.chadwickendparishcouncil.co.uk](http://www.chadwickendparishcouncil.co.uk)