



# Bramshaw Parish Council

## New Forest Hampshire

---

**Minutes of the Ordinary Meeting of Bramshaw Parish Council held on Tuesday 22 September 2020 at 7:30pm Held by video conference** (*in order to protect the health and safety of councillors and members of the public during the COVID-19 pandemic*)

Present:-

Councillors: Sally Day – Chair (SD), Jenny Watts (JW), Sue Bennison (SB), Martin Vann (MV), Kay Harrison (KH), Mark Medley (MM), Cllr Diane Andrews NFDC (DA), and Cllr Edward Heron HCC (EH)

Melanie Camilleri – Clerk/RFO (MC) and six members of the public.

**65/20 Apologies for Absence:** Graham Spiller (GS) and PCSO Richard Williams

**66/20 Public Forum:** A member of the public made a request as to whether he could record proceedings. This was declined due to GDPR requirement to seek and secure express permission from all parties in advance.

**67/20 Declarations of interest:** None

**68/20 Minutes:** The Minutes of the Parish Council meeting held on Tuesday 28 July 2020 were approved and signed

**69/20 Report from Councillor Edward Heron (Hampshire Council):** see Agenda item 74/20

**70/20 Report from Councillor Diane Andrews (NFDC)**

- Attended webinar with Matt Hancock in her capacity as Adult Health & Social Care Services
- Received Police & Crime Commissioner's update on justice system
- Received details of new NHS Track and Trace to be launched 24 Sept (full details on the NHS website)
- NFDC staff will not return to Appletree Court for at least a further 6 months. DA expressed regret and that she missed the interaction with her colleagues.
- Grant applications close 4 October

**71/20 To receive a report from PCSO Richard Williams:** Apologies received

**72/20 Planning**

- i) To consider planning applications and treeworks

***Given SB is a member of the National Park Authority, and sits on the Planning Committee, SB did not take part in the discussion of any of the planning applications on the agenda and abstained from voting; forfeiting her vote.***

**20/00602 and 20/00558: Bramshaw House** (Formerly Branksome), Penn Common Road, Bramshaw, Lyndhurst, SO43 7JL

SD closed the meeting between 19:41 and 19:57 to invite members of the public as well as the applicant to address the council, to read a statement submitted from one member of the public (who couldn't attend), and for the councillors to ask the applicant questions.

20/00602: Replacement dwelling (demolition of existing dwelling).

SD proposed seconded by MV and resolved unanimously to recommend REFUSE for the reasons listed below:-

1. Size of buildings compared to size of plot
2. Excessive glazing, particularly upper floor, resulting in overlooking neighbour to his detriment
3. Light pollution on Penn Common and neighbouring properties
4. Proximity to the outbuilding – only 3 feet apart suggesting they could become joined
5. Measurements - plans not clear, size of building compared to floor space of existing bungalow and a question on whether the roof space is used as habitable space in the bungalow
6. Design not in keeping with character of other dwellings in the location

20/00558: Application for a Certificate of Lawful Development for Existing outbuilding

SD proposed seconded by MV and resolved unanimously to recommend REFUSE for the reasons listed below:-

1. Size of building on relatively small plot
2. Not subservient to the main dwelling
3. Proximity to the main dwelling – only 3 feet apart suggesting they could become joined
4. Design not in keeping with character of other dwellings in the location

**20/00573: Land Of Wittensford Wood Farm,** Wittensford Lane, Brook, Hampshire, SO40 2NT

Continued siting of a timber cabin for occupation by an agricultural/forestry worker for a temporary period of three years.

SD proposed, seconded by JW and resolved unanimously to recommend PERMISSION for the reasons listed below, but would accept the decision reached by the National Park Authority's Officers under their delegated powers.

The Councillors expressed general words of support for this application and it was noted the time necessary attending to the health & welfare of the animals following the Agricultural Bill. In terms of the 'temporary' aspect of the dwelling, it is understood that NFNPA will be able to ascertain whether or not it meets the criteria.

**20/00631: Rouds Cottage,** Furzly, SO43 7JH

One and two storey extension to South elevation

SD proposed, seconded by JW and resolved unanimously to recommend PERMISSION for the reasons listed below, but would accept the decision reached by the National Park Authority's Officers under their delegated powers.

1. Sympathetic in design and character to the original building and location
2. Within 30%

- ii) NFDC's notice to revise their Local Planning Application Requirements. MC to send to councillors NALC's summary of changes and all come to the October meeting ready to discuss with the view to submit comments by 28 October 2020

73/20

### Finance and Cheques

- i) SD proposed, seconded by MV and resolved unanimously to approve the Cash Flow Report and payments

#### Bank balances

Current Account (as at 04 September 2020): £6,262.63

Business Reserve (as at 03 July 2020): £0.60

| Payee          | Detail                                       | Amount £         | Method         |
|----------------|--|------------------|----------------|
| M Camilleri    | Salary + office expenses (Aug)               | 465.83           | Standing Order |
| Nicholas Spens | Repair & restoration 5 Noticeboards (50%)    | 835.00           | 868            |
| M Camilleri    | Salary + office expenses (Sept)              | 465.83           | Standing Order |
| M Camilleri    | NALC backdated pay rise wef 1 April + stamps | 86.20            | 869            |
| Total debit    |  | <b>£1,852.86</b> |                |

- ii) SD proposed, seconded by MV and resolved unanimously to sign a modified Standing Order for Clerk's salary (following The National Joint Council for Government Services agreed new pay scales for 2020-21 - published by NALC 26 Aug 2020)
- iii) SD proposed seconded by JW and resolved unanimously to donate £25 to British Royal Legion's Poppy Appeal. No Remembrance Day event due to CV19
- iv) SD proposed seconded by SB and resolved unanimously to donate £50 to Victim Support (who'd supported 19 Bramshaw residents in 2019)
- v) To consider Grant Request Application from Solent Orchestra – completed application form not received so no further action.
- vi) MC presented the mid-year budget 2020/21. Unanimously agreed all on track
- vii) MC presented 1<sup>st</sup> draft budget 2021/22. All to consider for discussion at 27 October meeting with the view to approve and agree Precept at 24 Nov meeting.

74/20

### Speeding Traffic in Fritham

Complaints received from numerous residents about speeding and hazardous driving on narrow roads (No Name Lane, also known as Hickmans Lane) resulting in car accidents and animal fatalities.

SD closed the meeting 20:33 to 20:35 to allow members of the public to address the council.

SD reported her personal experience of walking the Lane and experienced safety challenges as a pedestrian due to the size of oncoming vehicles and there being no verge.

Councillor Edward Heron (Hampshire County Council) reported that the Safety Engineering Team were currently reviewing the situation with the view to presenting solutions to reduce risk of human and animal fatalities.

Viable suggestions discussed: Relocating roundels, better signage (change of post code) for campsite, installation of signage 'unsuitable for wider vehicles',

The councillors await the report from the Safety Engineering Team.

75/20

### Speed Indicator Device

It was unanimously agreed to adjourn this matter pending discussion with PCSO Richard Williams.

76/20

### Hazardous condition of track Canada Common

Councillors discussed the National Trust's response on the matter of whose responsibility it is to repair and maintain the track in accordance with the terms of the Lease.

Irrespective of whose responsibility it is to repair the track, the councillors unanimously agreed that MC should write a letter to NT regarding the hazardous condition of the barrier over the bridge.

**77/20**

#### **Website Accessibility**

To record actions taken by Parish Council so that with effect from 22 Sept 2020 the Parish Council website meets Accessibility Guidelines (*Website Content Accessibility Guidelines (WCAG) 2.1 AA rating*) with consideration to 'disproportionate burden'.

As from 22 September 2020 the Parish Council's website must comply with Website Content Accessibility Guidelines (WCAG) 2.1 AA rating. The website host HugoFox has carried out changes to the website and MC has added an Accessibility Statement to the website providing AbilityNet guidance on how the user make their device easier to use if they have a disability and how they obtain information on the website in a different format.

Councillors were satisfied these changes went far enough to comply with Guidelines and that any further work would constitute a 'disproportionate burden' (as set out on the guidelines).

**78/20**

#### **Councillor's Reports**

SD:

- Had written to Sandy Shaw Forestry England about cutting back the Brambles. Sandy's email has changed, hence delay. Request now passed to someone else in Forestry England to action. SD awaiting to hear.
- Noticed railings on ditches could do with a clean. All agreed SD to contact the Lengthsman to carry out now, and once again in the Spring.

JW: Village Hall has experienced serious storm damage. A couple of the floors irreparable (one a Maple suspended floor). Insurers are assessing extent of situation. JW expressed concern over financial impact with ongoing running costs when no hope of income due to CV19 and extent of damage.

SB:

- Missing Brook sign reported. Replaced by a sign for Bramshaw, but sign missing is the one for Brook in the opposite direction. SB to action.
- Will be attending NE Quadrant meeting 1 Oct
- Consultative Panel meeting she attended virtually didn't turn out to be 'consultative'. Hoping this will be different at the next meeting in Dec

KH: Gullies need clearing this time of year. SB to contact Highways

MV: None

MM: None

**79/20**

#### **Correspondence/AOB**

- i) MC reported for info only at this stage the Local Government Association (LGA) Model Member Code of Conduct – proposed new version to be reviewed by LGS's Executive Advisory Board Autumn 2020

**80/20**

#### **Next Parish Council Meeting**

The next ordinary Parish Council Meeting will be held on **Tuesday 27 October 2020** at **7:30pm** by **Video Conference**.

Being no further business, SD closed the meeting at 9:21pm.

**DRAFT MINUTES TO BE SIGNED AT THE NEXT MEETING OF THE PARISH**