

GUITING POWER PARISH COUNCIL

Minutes of the Ordinary Parish Council Meeting September 17th 2025 held in The Cochrane Room

Present: Cllrs Simon Gardner (Chair), Neil Smith, Sam Ayton-Hill, Richard Knee, Fiona Formby

Attending: Clerk Jane Carter, Cllr Len Wilkins, 1 public

MINUTE	AGENDA ITEMS	ACTION
250917/1	Apologies for absence: Cllr Charlie Friend, County Councillor Tom Bradley	
250917/2	To Receive Declarations of Interest from Councillors : none	
250917/3	The minutes of the Parish Council meeting held July 16th 2025 were approved and signed as a true record	
250917/4	To receive comments and concerns from the public: No matters raised	
250917/5	To receive report from County Councillor A report had been circulated. To receive report from District Councillor Len Wilkins: A report had been circulated. Cllr Wilkins updated the meeting on house building targets of 1000 per year in the Cotswolds. Guiting Power is situated in an area of outstanding natural beauty so should be protected from planning development. Two unitary authority proposals were being prepared for an east/west split and one for Gloucestershire to remain as one authority.	
250917/6	<p>I. Matters Arising: -</p> <p>II. Highways and Village Maintenance</p> <p>III. No more white lining was proposed. Village gates were being considered. Cllr Knee would provide a map with the suggested positions of the three sets. Grants would be applied for.</p> <p>IV. Playground Inspections: Regular inspections had taken place and there were no issues to report. Cllr Ayton-Hill outlined various improvements suggested by the annual inspection report. Cllr Gardner agreed to contact Wicksteed regarding repairs to the swing. More sand would be needed, and Cllr Gardner would enquire about price.</p> <p>V. Defibrillator: The power connection had not yet been installed. Cllr Friend would be asked to speak to the Trust.</p> <p>VI. Crime Prevention: A crime prevention evening had been arranged for Monday September 22nd in the village Hall. Cllr Smith was thanked for arranging. A publicity leaflet would be circulated. A WhatsApp group was discussed. It was agreed that it would not be run by the parish council but 3 residents would be recruited as admins. Cllr Smith agreed to arrange. A Neighbourhood Watch Group had been established, and this would be adopted by the parish council. A report would appear</p>	<p>Cllr Knee</p> <p>Cllr Gardner</p> <p>Cllr Friend</p> <p>Cllr Smith</p> <p>Clerk/Cllr Smith</p>

	<p>as a standing item on each agenda. Cllr Smith would take responsibility for the role</p> <p>VII. Website and clerk email: the clerk reported that new rules would form part of the annual audit from 2026. The parish council would need to have a dedicated domain and a council owned clerk email address. Councillors were also encouraged to have separate email addresses for council business. It was agreed that the clerk would explore the cost of setting up a new basic website and registering the domain and accompanying email address. Individual councillor emails would be costly. The clerk would clarify the advice governing councillors and report back to the November meeting. The budget would need to reflect the additional costs for 2026</p>	Clerk
250917/7	Planning applications: none received.	
250917/8	<p>Finance:</p> <p>I. To approve current statement of accounts and bank reconciliation (as circulated)- APPROVED</p> <p>II. To approve payments and note receipts (as circulated)- APPROVED</p> <p>III. To note clerk's annual pay award of 3.2% on all pay points effective April 1st 2025: NOTED</p> <p>IV. To note and adopt the Guiting Power IT Policy as mandated by the Smaller Authorities Proper Practices Council: this had been circulated. It was agreed to ADOPT. The clerk would investigate whether data protection training was required for councillors</p> <p>V. To approve the appointment of Per Pro Services as internal auditor 2025-26: APPROVED</p> <p>VI. To review assets register inspection and any actions: this would be reviewed at the November meeting</p>	Clerk Cllr Smith
250917/9	Matters For Information: The Xmas Tree event date was confirmed as November 30 th . Cllr Smith agreed to conduct the risk assessment	Cllr Smith
250917/10	The next meeting was confirmed as Wednesday November 19 th 2025 in the Cochrane Room at 7 p.m. The meeting closed at 20.37 p.m.	

Approved By _____

Date _____