



The meeting of Egerton Parish Council was held on Tuesday 4 July 2023  
7.30pm Committee Room, Millennium Hall, Egerton

## **Present**

**Cllrs John Lawton, Peter Rawlinson, Jeff Hopkins, Pat Parr, Claire Foinette, Richard Wall, Simon Palmer, and Sonia Young (Clerk).**

**Borough Councillor Kayleigh Brunger-Randall**

Three members of the public were present.

### **1) Apologies**

Cllr Graham Howland and County Councillor Charlie Simkins

### **2) Declarations of Interest**

**Chair John Lawton:** Neighbour to North Field

**Cllr Pat Parr:** Neighbour to the Orchard Nurseries site proposed for the Older People's accommodation.

**Cllr Simon Palmer:** Neighbour to the Orchard Nurseries site proposed for the Older People's accommodation.

### **3) Minutes of the Previous Meeting – 6th June 2023**

The minutes were approved and signed as a true record of proceedings.

**Proposed:** Vice Chair Peter Rawlinson. **Seconded:** Cllr Claire Foinette. **All in agreement**

### **4) Matters Arising from 6th June** (not covered by the agenda below)

**a) The George Pub.** Chair John Lawton confirmed a Working Group had been established. Richard King will chair the group; EPC chair John Lawton and Cllr Simon Palmer will be members of the group.

#### **b) School bus to Homewood in Tenterden**

KCC will not support a school bus from Egerton to Homewood for the 2023-2024 year on the basis that it was not budgeted for. It will start up again for the 2024/25 school year. There has been a backlash against this decision and multi-parish and borough Cllrs have formed a working group to find a way forward with ABC. Two school buses from Ashford to Tenterden have also been axed. County Cllr Charlie Simkins has been contacted, and asked to apply additional pressure on KCC to find the funds to run the school services needed.

**Action:** Chair John Lawton to draft a letter to County Cllr Charlie Simkins to express concern about the unacceptable one-year gap in the school bus service.

#### **c) Emergency Plan**

Cllr Pat Parr is in charge of updating the plan; Cllr Claire Foinette is assisting. An article will go into the next edition of Egerton Update to try and identify people to go onto the list and bring forward volunteers with the equipment that will be needed in an emergency such as 4 x 4s, tractors and electricity generators. A new telephone tree is needed, and volunteers are being asked to join it.

**Action:** Chair John Lawton to add the article to the home page of the website.

#### **d) Renewal of fencing around the cricket field.**

Vice Chair Peter Rawlinson advised that following a meeting with the Chair of Egerton Sports and Playing Fields Committee, EPC has committed to contributing towards new fencing but will not fund additional costs of rabbit protection measures. An updated estimate on potential costs will be circulated ahead of the next meeting.

### **5) Chairman to close the meeting for Public Discussion**

Meeting closed at: 20.03pm



Meeting re-opened at: 20.14pm

## 6) Footpaths Report 159 (See Appendix i)

Cllr Pat Parr advised that KCC has stated that it does not have the funds to deal with a record volume of issues and that three issues have remained live on the repair list for Egerton since September 2021. KCC priority is to repair those that represent a danger to life.

A tree has fallen across and blocked the footpath running from Link Hill Lane.

**Action:** Clerk to write a letter to the landowner to ask for the tree to be removed.

## 7) Highways Report (See Appendix ii)

### 8) Planning

*Planning applications submitted to Ashford Borough Council this month for Egerton Parish Council to consider, details of which may be accessed online at: [http://www.ashford.gov.uk/online\\_planning/](http://www.ashford.gov.uk/online_planning/). Individuals may also register via the website with ABC to receive regular alerts of new applications and decisions and any matters under or for investigation because of potential planning breaches.*

<b>Case Reference:</b>	<b>PA/2023/1179</b>
<b>Location</b>	The Old Bakery, Flat 1, The Street, Egerton TN27 9AH
<b>Proposal</b>	5 replacement windows to ground floor flat

**EPC view:** There is little visible difference between the old windows and the proposed new windows at this property in the Conservation area.

**Propose:** no comment

**Proposed:** Cllr Richard Wall. **Seconded:** Cllr Jeff Hopkins. **All in agreement.**

- **Planning appeal – no update available**

### 9) Older People's Accommodation

Chairman John Lawton advised that the update was commercially sensitive and proposed to move discussion to closed session.

**Proposed:** Chairman John Lawton. **Seconded:** Vice chairman Peter Rawlinson. **All in agreement.**

### 10) Affordable Housing

The proposed development has its third case officer since it was submitted in June 2022 over a year ago. The current delay is due to a new request from ABC for English Rural Housing (ERH) to provide financial information showing it has the necessary funds to complete the development. As ERH is a national housing association, it is not envisaged that any issues will emerge because of this enquiry.

### 11) Role description and proposed approach to co-option of a 9<sup>th</sup> Egerton Cllr

– proposal circulated in advance of the meeting.

**Action:** clerk to take in the feedback and post the vacancy on all noticeboards, submit to Egerton Update and on the EPC website. Deadline for applications was agreed as Friday 18 August.

### 12) Correspondence

**Note:** All circulated by email in advance unless marked with a \*

#### Accounts and Correspondence for 4 July 2023

Correspondence

**Note:** All circulated by email in advance unless marked with a \*

KALC KCC Joint Transport Board letter: All. 08/06

Canham Homes proposed amendments to speed limits/ installation of a crossing/ new pavement at New Road site – EPC consultee. All. 08/06

Kent Police – letter on rural crime from PCC Matthew Scott. All. 13/06/2023



Damian Green MP letter from Minister for Levelling Up re permission on appeal for 13 houses land rear of Harmers Way. All. 13.06

KCC – agreement to amend proposed diversion to avoid Field Mill Lane. All. 13.06

KALC Community Woodland management course. All. 15/06

KCC consultation on Kent Minerals and Waste Local Plan 2024-39. All. 15/06

KCC vegetation over highway – residents’ responsibilities. All. 21/06

Kent Police – find an officer. All. 21/06

80<sup>th</sup> Anniversary celebrations for D Day 6 June 2024 – plans outlined. All. 21/06

KCC Public Satisfaction survey highways and public transport. All. 29.06

KCC Subsidised travel scheme. All. 4/07

Annual Review Kentish Stour Countryside partnership. All. 04.07.2023

SGN – emergency gas main repairs A20 extended until Thur 6 July. All. 04.07.2023

Launch of Rural and Community (housing) Enabling independent service. All. 04.07

KALC – highways/ pothole blitz. All. 04.07

### **Website**

May minutes

July agenda

AGAR – Exercise of Public Rights

### **Accounts**

Expenditure		Cheque No	£
Plants for elm close planters	Mr & Mrs C Narbrough	BACS	17.96
Annual insurance	BHIB	BACS	1,044.73
Professional charges	Cornerstone Barristers	BACS	2160.00
Removal/disposal/replace ramp to climbing frame	Ivan Moss	BACS	80.00
Annual subscription	CPRE	BACS	48.00
Transfer	EPC	BACS	1,250.00
Salary – July	S Young	BACS	1120.46
Tax	HMRC	BACS	33.97
<b>Total</b>			<b>£5755.12</b>

Income			
Egerton NP fighting fund	Donations	BACS	1,250.00
Transfer	EPC	BACS	5762.77
<b>Total</b>			<b>£7,012.77</b>

**Bank Reconciliation Balance at 30<sup>th</sup> June 2023 = £24,736.75 less unrepresented cheques as follows**

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**Actual balance = £24,736.75 at 30<sup>th</sup> June 2023**

**Note above balance includes RESERVES as listed:**

**Grant K Mulholland: £1,000**

### **Accounts for Egerton update magazine**



Expenditure			£
Donation	Egerton Summer Social		1,000.00
<b>Total</b>			<b>£1,000</b>

<b>Income</b>			
Advertising			100.00
Reversal by bank	Egerton village fete		1,000.00
<b>Total</b>			<b>£1,100.00</b>

**Bank Reconciliation Balance at 30<sup>th</sup> June 2023 £4,681.80** Less un-presented cheques as follows:

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**Actual balance = £4,681.80 at 30<sup>th</sup> June 2023**

#### **Accounts for Village Projects**

Expenditure		Cheque No	£
Transfer	EPC		5,762.77
<b>Total</b>			<b>£5,762.77</b>

<b>Income</b>			
Interest		BACS	19.74
<b>Total</b>			<b>£19.74</b>

**Bank Reconciliation Balance at 30<sup>th</sup> June 2023= £25,623.27** Less un-presented cheques as follows:

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**Actual balance = £25,623.27 at 30<sup>th</sup> June 2023**

#### **Village Projects fund**

Pre-school move	5,715.88
Esme Slatter woodland	10,000.00
Village Hall	9,907.39

**Proposed to accept:** Vice Chair Peter Rawlinson. **Seconded:** Cllr Richard Wall. **All in agreement.**

- i) The Clerk advised that the Christmas Fair organisers had asked if EPC would consider funding the cost of PL insurance for the December Fair. EPC discussed the request. It was proposed that EPC fund the PL one-day insurance needed for the Fair to take place.

**Proposed:** Cllr Jeff Hopkins. **Seconded:** Cllr Claire Foinette. **All in agreement.**

#### **14) Additional items**

##### **- Meetings for August and December**

Chair John Lawton proposed that no meeting be held in August.

**Proposed:** Chair John Lawton. **Seconded:** Cllr Jeff Hopkins. **All in agreement.**

A decision on whether to hold a meeting in December will be made nearer the time. The Clerk confirmed EPC's statutory duty is to hold at least 6 meetings per calendar year.



- **Cllr DPIs**

The Clerk reminded all Cllrs who have not yet completed the missing sections to please complete them and forward to the Electoral Services Manager at ABC.

- **July 1<sup>st</sup> village event and proposed Autumn Social**

**Action:** Chair John Lawton will write a letter of thanks to all the volunteers involved in organising the event. The Clerk to circulate the letters.

**15) Closed session**

To allow the EPC Working Group for Older People's Housing to update EPC. Confidential minutes were taken on this closed session, for approval in due course.

**Meeting closed at 22.03pm**

**Next meeting Tuesday 5<sup>th</sup> September 2023**

**Appendix (i)**

***Report no. 159 of the Egerton footpaths representative for July 2023***

6 Outstanding Items remain from the April 2023 report. \* Asked KCC why no response

1 Closed Item (New Item 1)

2 New Items

The outstanding issues below are listed with the KCC Reference, the date reported, the footpath number, the location, the difficulty experienced and the status of action.

1. **PROW 210959063.** 10/09/21. AW75 at Heronsdale, Wanden Lane. Egerton resident complaint of overgrowth (brambles) and fence panel leaning towards the footpath. Status: Still Awaiting Allocation.
2. **PROW211126930.** 09/11/21. Part of AW87 to the west of the church behind the Glebeland houses where the path is quite narrow. Badgers have again been active and collapsed the side of the path about halfway along. Status: Still Work Scheduled but it is accessible with matting in place until a more permanent solution is found. Status: Still in Progress.
3. **PROW211117086.** 21/11/21. AW64 Footpath opposite Egerton House on Greensand Way in a small, wooded area towards the byway up to Coach Road. Two planks missing/broken on the bridge over a small stream. Status: Still Work Added to Forward Maintenance Plan.
4. **PROW220641396.** 22/06/22. AW81. Stone Hill to Green Hill. At the Parish Assembly two separate reports were made regarding the boundary stile between the Stone Hill properties to the large field out to Green Hill. The stile there is too high for ladies to manage. Status: Still Awaiting Allocation.
5. **PROW230285561.** 07/02/23. AW67. Egerton House Road, next to Willowdene, the 'finger' of the fingerpost at the entrance to this footpath has fallen off the post. Status: Still Allocated – Awaiting Inspection.
6. **PROW230288567.** 07/02/23. AW97. Near Frasers on Barhams Mill Road the fingerpost is leaning into, and being held up by, the hedge. Still Allocated – Awaiting Inspection.

## NEW ISSUES:

1. **AW95 at Coldharbour Farm Complex.** 20/06/23. Report from a resident. Broken gate and vegetation clearance required on this footpath near Frasers (see photo). Contacted Lisa Fraser about the gate. She advised they had fixed the gate and cleared the nettles! I thanked them. **Item Closed.**
2. **PROW230657059.** 26/06/23. AW91. Up Link Hill Lane on the corner between Bedewell and Wellacre Barn and before the steps leading up to the fields there is a fallen tree. Can just about get past but needs to be removed.



## Appendix ii)

### Report no. 2 of the Egerton Highways Representative – July 2023

#### Summary

Closed Items	2
Open Items	5
New Items	1

#### Closed Issues

Reference	Description & Status
60004345	Stone Hill Road – Pothole
Logged	Feb 2023
Status update	Works completed
60004345	Stone Hill Road – Pothole
Logged	March 2023
Status update	Works completed

#### Outstanding Issues

Reference	Description & Status

60002069	Green Hill Lane – Potholes
Logged	24/05/2022
Status	Works being programmed
646549	Egerton House Road near The Coppice – Dip/Depression
Logged	20/07/2022
Status	Works being programmed
60004358	Green Hill Lane- Ditch Problems Drainage & Flooding
Logged	Feb 2023
Status	Enquiry under investigation
706534	Egerton House Road – Blocked Drain/Gully
Logged	March 2023
Status update	Gully scheduled to be cleaned
708761	Barhams Mill road - Potholes
Logged	May 2023
Status	Works being programmed

## New Issues

Reference	Description & Status
728834	Crocken Hill Road
Logged	June 2023
Status	Works being programmed
728844	Mundy Bois Road – Pothole
Logged	June 2023
Status	Works being programmed