

BRANDON TOWN COUNCIL
Minutes of the Meeting of the Full Brandon Town Council
held at 7pm on Monday 2 February 2004
at the (New) Forest School, Bury Road, Brandon

Present: Cllr Ms J S Bourton (Chairman), Cllr Mrs E. Milner (Vice Chairman), Cllr Mrs J A Ahern, Cllr Mr P S Baldwin, Cllr Mrs S Jureko, Cllr Mr P MacLoughlin, Cllr Mr S A Newbon, Cllr Mr P R Ridgwell, Cllr Mr A P Saxby, Cllr Mr R Silvester, Cllr Mrs C M Silvester, Cllr Mr N A Vant.

Also Present: Mr J P Scott (Town Clerk), 3 members of the public, 1 member of the press.

1. APOLOGIES FOR ABSENCE

Cllr Mr E V Ashley, Cllr Mr S J Edwards (may be able to attend later), RAF Squadron Leader Turner.

2. DECLARATIONS OF INTERESTS AND ADDITIONS TO REGISTER OF MEMBERS INTERESTS [PCC of C 2001/LGA 2000]

Cllr Mr N A Vant declared an interest in Item 15, proposed re-siting of bus stop at London Road/Old Forge Court, and duly signed the Members Book of Interests. Cllr Mrs J A Ahern declared an interest in Item 11, planning applications – 60 the Paddocks, Brandon and duly signed the Members Book of Interests.

3. TO RECEIVE, CONFIRM AND SIGN MINUTES

3.1 RATIFICATION OF MINUTES OF THE FULL BRANDON TOWN COUNCIL PRECEPT MEETING OF MONDAY 12 JANUARY 2004 (PUBLIC ITEMS)

Amendments to Minutes: Cllr Mr P MacLoughlin requested an amendment to Item 3 - BRANDON REMEMBRANCE PLAYING FIELDS – FUNDING.

Cllr Mr P MacLoughlin had declared an interest and withdrew from the Precept Meeting. He handed the Chairman Cllr Ms J S Bourton a letter whilst leaving. Cllr Mr P MacLoughlin had stated the letter was compiled, signed and sealed prior to the Meeting. The Chairman Cllr Ms J S Bourton read the contents to the Meeting, as written.

Cllr Mr P MacLoughlin now requested that the full transcript of that letter be documented:

12 1 04 Clerk, Please Read: Before I was rudely interrupted by CLR Saxby again, I was about to apologize to the council but as normal he speaks loudest, I have spoken to SALC + I am leaving the room as I have a prejudicial interest. I didn't leave last week as I was told I didn't have to by a district Councillor. I now know he was wrong but you can't rely on barrack room lawyers. Paul .

[It should be noted that the reference to alleged behaviour by Cllr Mr A P Saxby at that Precept Meeting, written by Cllr Mr P MacLoughlin before the Meeting took place, did not occur at that Meeting. There was no interruption by Cllr A P Saxby as alleged]

Resolution Record No. **BTC/268/02/Feb/04**

Proposed by Cllr Mrs S Jureko and seconded by the Vice Chairman Cllr Mrs E. Milner.

CARRIED: 9 for, 0 against, 3 abstentions.

THAT THE MINUTES OF THE FULL BRANDON TOWN COUNCIL PRECEPT MEETING OF MONDAY 12 JANUARY 2004 BE ACCEPTED AND SIGNED AS A TRUE RECORD

3.2 RATIFICATION OF MINUTES OF THE FULL BRANDON TOWN COUNCIL SPECIAL MEETING OF MONDAY 26 JANUARY 2004 (PUBLIC ITEMS)

Resolution Record No. **BTC/269/02/Feb/04**

Proposed by The Chairman Cllr Ms J S Bourton and seconded by Cllr Mr N A Vant.

CARRIED: 10 for, 0 against, 2 abstentions.

THAT THE MINUTES OF THE FULL BRANDON TOWN COUNCIL SPECIAL MEETING OF MONDAY 26 JANUARY 2004 BE TAKEN AS READ

Amendments to Minutes: Due to a general misunderstanding, the Vice Chairman Cllr Mrs E. Milner requested that her named vote be removed from Item 8- Planning Applications, Resolution Record Nos. BTC/260/26/Jan/04 and BTC/260/26/Jan/04.

Resolution Record No. **BTC/270/02/Feb/04**

Proposed by The Chairman Cllr Ms J S Bourton and seconded by Cllr Mr N A Vant.

CARRIED: 10 for, 0 against, 2 abstentions.

THAT THE MINUTES OF THE FULL BRANDON TOWN COUNCIL SPECIAL MEETING OF MONDAY 26 JANUARY 2004 BE ACCEPTED AND SIGNED AS A TRUE RECORD

4. MATTERS ARISING

FROM THE FULL BRANDON TOWN COUNCIL CONTINUATION MEETING OF MONDAY 03 NOVEMBER 2003, HELD ON MONDAY 10 NOVEMBER 2003 (PUBLIC ITEMS)

Resolution Record No. **BTC/271/02/Feb/04**

Proposed by Cllr Mr A P Saxby and seconded by Cllr Mr N A Vant.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL WRITES TO MR DAVID CAPON, STREETWORKS MANAGER, SUFFOLK COUNTY COUNCIL REQUESTING AN UPDATE AND CLARIFICATION ON THE CLOSURE OF LORDS WALK.

Cllr Mr R Silvester stood up and objected to the approval of the minutes of the Continuation Meeting of Monday 03 November 2003, held on Monday 10 November 2003. He accused other Members of allowing their ... "integrity to be compromised" ... for approving those Minutes. He again insisted that the tape recording of that Meeting be played, adding he would apologise if proved wrong. Cllr Mr R Silvester also stated ... "but I did speak to the Clerk after I received a letter from you ... [presumably meaning The Chairman Cllr Ms J S Bourton] ... and I apologised to the Clerk for my attitude towards him. We shook hands and we sat down and I said to him, Phillip you and I both know there is something wrong with those minutes - and he said "yes".

[... Mr J P Scott, Town Clerk strenuously denies having ever stated those minutes were wrong. He asserts that the statement by Cllr Mr R Silvester ... "and I said to him, Phillip you and I both know there is something wrong with those minutes - and he said "yes" ... is a complete fabrication and totally untrue]

The Chairman Cllr Ms J S Bourton pointed out that the Minutes had been approved and asked Cllr Mr R Silvester to desist from speaking. Cllr Mr R Silvester refused and declared ... "Well you'll have to get the Police here to remove me struggling and kicking from this because I'm going to finish what I want to say" ... The Chairman Cllr Ms J S Bourton kept pointing out that the Minutes had been approved. Despite repeated requests from The Chairman, Cllr Mr R Silvester refused to allow the meeting to continue. He began shouting at The Chairman, Cllr Ms J S Bourton, and criticising the integrity of those Members who approved the Minutes. Cllr Mr R Silvester continued to demand hearing the tape recording of that meeting before finally sitting down.

Cllr Mr N A Vant objected to the integrity of Members being refuted simply because they

stuck to the principle that Minutes are what Members agreed they are. Both Mrs C M Silvester and Cllr Mr P MacLoughlin refused to acknowledge The Chairman Cllr Ms J S Bourton and her requests for business to move forward. They also began to criticise the integrity of other Members for having approved the aforementioned Minutes.

7.23pm: The Chairman Cllr Ms J S Bourton suspended the meeting to restore order.

7.27pm: Meeting reconvened.

Resolution Record No. **BTC/272/02/Feb/04**

Proposed by Cllr Mr P S Baldwin and seconded by The Chairman Cllr Ms J S Bourton.

CARRIED: 8 for, 4 against, 0 abstentions.

Cllr Mr R Silvester requested a named vote.

For: The Chairman Cllr Ms J S Bourton, The Vice Chairman Cllr Mrs E. Milner, Cllr Mrs J A Ahern, Cllr Mr P S Baldwin, Cllr Mrs S Jureko, Cllr Mr S A Newbon, Cllr Mr A P Saxby, Cllr Mr N A Vant.

Against: Cllr Mr P MacLoughlin, Cllr Mr P R Ridgwell, Cllr Mr R Silvester, Cllr Mrs C M Silvester.

THAT THE BUSINESS OF THIS FULL MEETING OF BRANDON TOWN COUNCIL MOVES FORWARD.

4. MATTERS ARISING Continued

FROM THE MINUTES OF THE FULL BRANDON TOWN COUNCIL MEETING OF MONDAY 5 JANUARY 2004.

Cllr Mr N A Vant questioned Item 16, and requested discussion hereon to be documented. He referred to the following extract:

... Cllr Mr R Silvester claimed he had contacted “the Legal Officer of the Standards Board”, who he also referred to as “the Monitoring Officer”, and been advised that Cllr Mr P MacLoughlin’s presence was perfectly legal. Cllr Mr R Silvester insisted that Cllr Mr P MacLoughlin was entitled to remain provided he did not vote

Cllr Mr N A Vant pointed out that the Legal Officer of the Standards Board and the Monitoring Officer were two different people. He asked Cllr Mr R Silvester for clarification on who exactly gave him this advice.

Cllr Mr R Silvester replied ... “Jonathon Reed”.

Cllr Mr N A Vant said... “The Monitoring Officer for Forest Heath?”

Cllr Mr R Silvester replied ... “Yes. Jonathon Reed”.

The Chairman Cllr Ms J S Bourton indicated she would contact Mr Jonathon Reed, Legal Services Manager, Forest Heath District Council, to clarify this matter.

4.1 FROM THE FULL BRANDON TOWN COUNCIL PRECEPT MEETING OF MONDAY 12 JANUARY 2004 (PUBLIC ITEMS)

None arising.

[Individual funding requests to be heard at the next Full Meeting]

4.2 FROM THE FULL BRANDON TOWN COUNCIL SPECIAL MEETING OF MONDAY 26 JANUARY 2004 (PUBLIC ITEMS)

None arising.

5. PUBLIC FORUM

Resolution Record No. **BTC/273/02/Feb/04**

Proposed by Cllr Mr A P Saxby and seconded by Cllr Mrs S Jureko.

CARRIED

THAT THE MEETING BE ADJOURNED FOR THE PUBLIC FORUM AND REPORTS

6. TO RECEIVE A REPORT FROM RAF LAKENHEATH

None received.

7. TO RECEIVE A BI-MONTHLY REPORT FROM THE POLICE

Sgt Mark Larna, Community Station Sergeant: aims to work in partnership with Brandon Town Council and move forward. He expects to see an increase in Police personnel and intends to raise the profile of the Police Station. Sgt Mark Larna also hopes to improve the Neighbourhood Watch network. The most prominent crime in Brandon is currently theft from motor vehicles. An individual who was extremely active in this field has been arrested resulting in a considerable reduction in this particular crime. In addition, a young man has been arrested for exposing himself in Brandon Cemetery. Sgt Mark Larna intends to make Brandon a safer place to live but needs the assistance of the community. He can be contacted on telephone No. (01284) 774051.

Cllr Mr P R Ridgwell: thought the Police CCTV system in Brandon was ineffective and these cameras do not deter younger people in the Town. Cllr Mr P R Ridgwell also drew attention to a parking problem near the traffic light controlled junction of High Street / Thetford Road / London Road where people park on yellow lines when using Barclays Bank cash point machine.

Sgt Mark Larna: acknowledged there are parking problems at this junction which will be addressed. With regard to the CCTV system, he could not comment upon specific crimes. It depends on the type of crime as to the effectiveness of CCTV. Nevertheless, the High Street cameras in Brandon will be checked.

Cllr Mr S A Newbon: thanked the Police for looking after the Town Council Xmas tree in Market Hill over the Festive Season. Cllr Mr S A Newbon drew attention to vehicles using Rattlers Road between 3.30pm and 4.30pm when many children are about. Drivers tend to speed along this road and there is a high risk to pedestrians.

Cllr Mr P MacLoughlin: enquired whether people can be issued with a fixed penalty ticket for parking on Market Hill.

Sgt Mark Larna: confirmed that drivers had been given tickets for parking on Market Hill. Some tickets have been contested but the penalty has been upheld. He preferred to discuss this matter as a separate issue with Brandon Town Council at some later date.

Cllr Mr A P Saxby: informed the Meeting there is no sign at the entrance leading from the High Street onto Market Hill. Vehicles, including HGV's have been entering Market Hill at that point.

Cllr Mrs J A Ahern: had repeatedly pointed out in the past that vehicles regularly park on yellow lines and footpaths throughout Brandon, including side streets. The problem persists and nothing seems to be done about it. Cllr Mrs J A Ahern enquired as to the number of parking tickets and warnings issued in those areas over the previous six months.

Sgt Mark Larna: accepts there are parking problems in Brandon. Specific problems need to be addressed separately. He would like the public to phone the police when they witness these incidents taking place.

Cllr Mrs J A Ahern: a problem is again arising in Norwood Drive and Knappers Way with cars being sold on grass verges at the roadside.

Sgt Mark Larna: said he would look into the matter.

Cllr Mr P R Ridgwell: highlighted a problem with school runs in Heath Road when parents bring and collect children. The road is blocked around 8.45am and 3pm and residents cannot

use garages. Cllr Mr P R Ridgwell also stated the same problem occurs in Bury Road with the New Forest Primary School and in Crown Street with Breckland School.

7.55pm - Cllr Mrs C M Silvester complained about not feeling well and left the meeting accompanied by Cllr Mr R Silvester and Cllr Mr S A Newbon.

8. TO RECEIVE REPORTS (if any) from County Councillors and/or District Councillors.

None received.

9. URGENT BUSINESS – any items the Chairman considers a matter of urgent business.

Resolution Record No. **BTC/274/02/Feb/04**

Proposed by The Chairman Cllr Ms J S Bourton and seconded by The Vice Chairman Cllr Mrs E. Milner.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL AWARDS MR CHARLES F WHARF AN ANNUAL HONORARIUM OF £75 FOR MAINTAINING THE TOWN CLOCK

Resolution Record No. **BTC/275/02/Feb/04**

Proposed by Cllr Mr A P Saxby and seconded by The Vice Chairman Cllr Mrs E. Milner.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL WRITES TO BRANDON COMMUNITY PARTNERSHIP WITH THE FOLLOWING INFORMATION. 1) CLLR MRS S. JUREKO IS A COMMUNITY REPRESENTATIVE AND DOES NOT REPRESENT BRANDON TOWN COUNCIL ON THAT PARTNERSHIP. 2) FOREST HEATH DISTRICT CLLR MRS S VINCENT DOES NOT REPRESENT BRANDON TOWN COUNCIL. 3) CLLR MR R SILVESTER REPRESENTS BRANDON TOWN COUNCIL ON THAT PARTNERSHIP

8.14pm – Cllr Mr S A Newbon returned to the Meeting.

8.15pm – Cllr Mr R Silvester returned to the Meeting.

10. WARD REPORTS FROM COUNCILLORS

Resolution Record No. **BTC/276/02/Feb/04**

Proposed by Cllr Mr A P Saxby and seconded by The Vice Chairman Cllr Mrs E Milner.

CARRIED: 9 for, 0 against, 2 abstentions.

THAT BRANDON TOWN COUNCIL WRITES TO SUFOLK COUNTY COUNCIL REQUESTING A FILTER RIGHT TRAFFIC LIGHT BE INSTALLED FOR THE BENEFIT OF VEHICLES TRAVELLING SOUTHWEST ALONG LONDON ROAD AND TURNING RIGHT INTO CHURCH ROAD, BRANDON. ALSO, THE ERECTION OF A KERBSIDE PEDESTRIAN SAFETY BARRIER ON THE CORNER WHERE THE SOUTHWEST BOUND LANE OF LONDON ROAD MEETS THE SOUTHEAST BOUND LANE OF RATTLERS ROAD, BRANDON

8.20pm – Cllr Mr S J Edwards arrived at the Meeting.

Resolution Record No. **BTC/277/02/Feb/04**

Proposed by Cllr Mr P MacLoughlin and seconded by Cllr Mr S A Newbon.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL WRITES TO SUFOLK COUNTY COUNCIL REQUESTING THAT THE GRASS ROADSIDE VERGE FRONTING THE SHOPS NUMBERED 6 TO 14 LONDON ROAD, BRANDON BE SUITABLY RESUFACED.

Resolution Record No. **BTC/278/02/Feb/04**

Proposed by Cllr Mr P R Ridgwell and seconded by Cllr Mr N A Vant.

CARRIED: 10 for, 2 against, 0 abstentions.

THAT BRANDON TOWN COUNCIL WRITES TO SUFOLK COUNTY COUNCIL REQUESTING A FILTER LEFT TRAFFIC LIGHT BE INSTALLED FOR THE BENEFIT OF VEHICLES TRAVELLING SOUTH ALONG HIGH STREET AND TURNING LEFT INTO THETFORD ROAD, BRANDON. THIS LIGHT SHOULD BE OPERATED SIMULTANEOUSLY WITH THE EXISTING FILTER RIGHT TRAFFIC LIGHT THAT DIRECTS VEHICLES TRAVELLING WEST ALONG THETFORD ROAD INTO HIGH STREET

The Vice Chairman Cllr Mrs E Milner informed the meeting that three mature trees have recently been felled near the junction of Hillside and London Road, Brandon. The Town Clerk, Mr J P Scott will make further enquiries with The FHDC Tree Officer, Mr Bill McCavish.

11. PLANNING APPLICATIONS. Notifications circulated: plans at Meeting.

Cllr Mrs J A Ahern declared an interest and left the Meeting.

Resolution Record No. **BTC/279/02/Feb/04**

Proposed by Cllr Mr A P Saxby and seconded by The Chairman Cllr Ms J S Bourton.

CARRIED: Unanimous

THAT BRANDON TOWN COUNCIL RESOLVES NO OBJECTION TO THE PLANNING APPLICATIONS HEREUNDER DESCRIBED

F/2004/0048/FUL: Omar Homes Ltd, 227 London Road, Brandon. Factory extension (re-location of existing storage tent) (Major Development) Applicants: Omar Homes Ltd, 227, London Road, Brandon. RESOLVED NO OBJECTION

F/2004/0019/FUL: 7 Station Way, Brandon. Provision of parking spaces, insertion of new ground floor windows, new entrance door with ramp and ramp to existing door on north elevation. Applicant: CLC Contractors Ltd, Station Buildings. Mundford Road, Brandon, Suffolk, IP27 0PL. RESOLVED NO OBJECTION

F/2004/0031/FUL: 60 The Paddocks, Brandon. Erection of front and side extension. Applicant(s): Mrs Moledina & Ms C Bennett, 60 The Paddocks, Brandon, Suffolk. RESOLVED NO OBJECTION

F/2004/0063/FUL: 17 Falcon Drive, Brandon. Erection of single storey extension and attached garage. Applicant(s): RESOLVED NO OBJECTION

12. ACCOUNTS: to receive and approve January 2004 payments.

12.1 Public Items – discussion permitted thereon.

Resolution Record No. **BTC/280/02/Feb/04**

Proposed by Cllr Mrs S Jureko and seconded by The Vice Chairman Cllr Mrs E Milner .

CARRIED: Unanimous

Cllr Mr A P Saxby requested a named vote.

For: The Chairman Cllr Ms J S Bourton, The Vice Chairman Cllr Mrs E. Milner, Cllr Mrs J A Ahern, Cllr Mr P S Baldwin, Cllr Mr S J Edwards, Cllr Mrs S Jureko, Cllr Mr S A Newbon, Cllr Mr P R Ridgwell, Cllr Mr R Silvester, Cllr Mr N A Vant.

Against: Cllr Mr A P Saxby.

Abstention: Cllr Mr P MacLoughlin.

Date	Amount	Supplier	Net Total	VAT
Jan-04	41.15	Petty Cash Imprest	41.15	
Jan-04	5,000.00	BRPF Grant Installment	5,000.00	
Jan-04	43.28	Petty cash Imprest	43.28	
Jan-04	46.35	Petty cash Imprest	46.35	
Jan-04	6.00	J & D Green	6.00	
Jan-04	27.34	Tindalls	23.27	4.07
Jan-04	143.90	Anglo Financ. Ser	122.47	21.43
Jan-04	27.42	Canon Copies	23.34	4.08
Jan-04	269.19	RCJ Bathrooms	229.10	40.09
Jan-04	269.42	J Powell & Son	229.29	40.13
Jan-04	96.09	J Powell & Son	81.78	14.31
Jan-04	68.91	J Powell & Son	58.65	10.26
Jan-04	80.65	J Powell & Son	68.64	12.01
Jan-04	80.76	J Powell & Son	68.73	12.03
Jan-04	225.00	J Buckley	225.00	
TOTAL	6,425.46		6,267.05	158.41
Jan-04	33.50	British Gas month	27.64	5.86
awaited		Anglian Water		
Jan-04	538.54	A M Asset Light	458.33	80.21
awaited		TXU Energi-20/2		
awaited		TXU Energi-no 20		
awaited		TXU Energi-no 49		
awaited		TXU Energi-no 51		
awaited		BT fax/internet		
awaited		BT main tel line		
Jan-04	21.40	FHDC garage rent	18.20	3.20
Jan-04	22.00	FHDC Rates Cem	22.00	
Jan-04	228.00	FHDC Rates OSH	228.00	
TOTAL	843.44		754.17	89.27

12.2 Confidential Items (Staff salaries/Local Gov. Pension)

Proposed by Cllr Mrs S Jureko and seconded by The Vice Chairman Cllr Mrs E Milner.

Resolution Record No. **BTC/281/02/Feb/04**

CARRIED: Unanimous

THAT PAYMENT ON THE LIST SUBMITTED FOR JANUARY 2004 (CONFIDENTIAL ITEMS – STAFF SALARIES) AS CIRCULATED TO COUNCILLORS IS APPROVED.

12.3 Old School House Telephone, Fax and Internet Providers.

Enquiries remain ongoing.

12.4 Councillors mileage expenses for duties and/or training outside the three-mile Town Council boundaries

Proposed by Cllr Mr A P Saxby and seconded by Cllr Mr S A Newbon.

Resolution Record No. **BTC/282/02/Feb/04**

CARRIED: 10 for, 1 against, 1 abstention.

Cllr Mrs J A Ahern asked to be named as voting against.

THAT BRANDON TOWN COUNCIL MAINTAINS THE STATUS QUO AND REIMBURSES MEMBERS TRAVELLING EXPENSES FOR DUTIES AND/OR TRAINING OUTSIDE THE THREE MILE TOWN COUNCIL BOUNDARY AT THE INLAND REVENUE RATE OF 39 PENCE PER MILE

12.5 RESOLUTION from Cllr Mrs J A Ahern. Resolution No.101:

Proposed by Cllr Mrs J A Ahern and seconded by Cllr Mr S A Newbon.

Resolution Record No. **BTC/283/02/Feb/04**

CARRIED: Unanimous.

THAT THE COUNCIL PURSUANT TO SECTION 137 OF THE LOCAL GOVERNMENT ACT 1972 INCURS THE FOLLOWING EXPENDITURE WHICH IN THE OPINION OF THE COUNCIL IS IN THE INTERESTS OF THE AREA OR ITS INHABITANTS AND WILL BENEFIT THEM IN A MANNER COMMENSURATE WITH THE EXPENDITURE - FURTHER TO RESOLUTION NUMBER BTC/179/01/DEC/03 AND ADDITIONAL INFORMATION RECEIVED, THAT BRANDON TOWN COUNCIL AGREES TO A SECTION 137 PAYMENT OF £35 FOR THE PURCHASE OF A SPECIAL FLORAL ARRANGEMENT FOR THE 2004 SPRING BANK HOLIDAY FLOWER SHOW AT ST PETER'S CHURCH, BRANDON.

13. TO BE ADVISED OF EXISTING CEMETRY WORKS

13.1 Town Keepers Report

Proposed by The Chairman Cllr Ms J S Bourton and seconded by Cllr Mr S A Newbon.

Resolution Record No. **BTC/284/02/Feb/04**

CARRIED: 8 for, 0 against, 4 abstentions.

THAT SENIOR TOWN KEEPER, MR KEVIN BRISTON, BE GIVEN THE OPPORTUNITY TO ATTEND THE NEXT EASTERN REGION LARGER COUNCIL GROUP MEETING TO BE HELD AT AMERSHAM, BUCKINGHAMSHIRE ON 25 MARCH 2004

14. ALLOTMENT GARDENS – TO BE ADVISED OF ANY DEVELOPMENTS

Proposed by The Chairman Cllr Ms J S Bourton and seconded by Cllr Mr A P Saxby.

Resolution Record No. **BTC/285/02/Feb/04**

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL OBTAINS QUOTES FOR SOIL TESTING ON GRAVEL HILL, BRANDON TO ESTABLISH THE SUITABILITY OF THAT LAND FOR ALLOTMENT USAGE.

15. PROPOSED RE-SITING OF BUS STOP ON LONDON ROAD/OLD FORGE COURT – UPDATE

Cllr Mr N A Vant declared an interest and left the Meeting.

Mr Gary Trotter, Senior Public Transport Officer – Infrastructure, Suffolk County Council to be contacted and an on-site meeting date to be finalised.

16. SCHOOL BUS SERVICE BETWEEN BRANDON AND MILDENHALL COLLEGE OF TECHNOLOGY – UPDATE

It has been confirmed that Suffolk County Council has begun to monitor the situation.

17. STREET SIGN GRAMMAR ON THE PELDON ESTATE, BRANDON

Proposed by Cllr Mrs J A Ahern and seconded by Cllr Mr P S Baldwin.

Resolution Record No. **BTC/286/02/Feb/04**

CARRIED: 8 for, 0 against, 4 abstentions.

THAT BRANDON TOWN COUNCIL WRITES TO FOREST HEATH DISTRICT COUNCIL OUTLINING THE INCORRECT GRAMMAR ON STREET SIGNS SITUATED ON THE PELDON ESTATE, BRANDON. ALSO, MILE END, BRANDON HAS BEEN WRONGLY ALLOCATED A STREET SIGN THAT READS MILE END ROAD

18. DROPPED KERBS ON FOOTPATHS IN GEORGE STREET, BRANDON

Proposed by Cllr Mrs J A Ahern and seconded by Cllr Mr N A Vant. .

Resolution Record No. **BTC/287/02/Feb/04**

CARRIED: 10 for, 0 against, 2 abstentions.

THAT BRANDON TOWN COUNCIL WRITES TO SUFFOLK COUNTY COUNCIL REQUESTING DROP KERBS BE INSTALLED NEXT TO THE BUS STOP IN GEORGE STREET, BRANDON TO ENABLE DISABLED PEOPLE TO CROSS THAT ROAD.

19. REQUEST FOR ALTERATIONS TO BRANDON CEMETERY BOUNDARY TO ACCOMMODATE A VEHICULAR VISIBILITY SPLAY AT 25 CHURCH ROAD - UPDATE

Cllr Mr N A Vant and Cllr Mr S J Edwards both declared an interest and left the Meeting.

Proposed by Cllr Mrs J A Ahern and seconded by Cllr Mrs S Jureko.

Resolution Record No. **BTC/288/02/Feb/04**

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL WRITES AND INFORMS THE APPLICANT THAT DUE TO FURTHER INFORMATION RECEIVED THE COUNCIL DECLINES TO SELL THE LAND IN QUESTION. THIS IS NOT THE RESULT OF FINANCIAL REASONS BUT BECAUSE THE LAND IS ESSENTIAL FOR THE CURRENT OPERATIONAL EFFICIENCY OF THE SITE. TO RELINQUISH OWNERSHIP OF THIS LAND WOULD ALSO CREATE HEALTH AND SAFETY IMPLICATIONS.

20. OLD SCHOOL HOUSE - DDA COMPLIANCY AND STRUCTURAL ALTERATIONS - UPDATE

John Atkins Architect Limited has completed the Access Audit Feasibility Study and Budget Costings Report for the Old School House. Copies were circulated amongst Members.

Proposed by The Chairman Cllr Ms J S Bourton and seconded by Cllr Mrs J A Ahern.

Resolution Record No. **BTC/289/02/Feb/04**

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL HOLDS A SPECIAL MEETING AT 7PM ON MONDAY 8 MARCH 2004 TO ADDRESS THE JOHN ATKINS ARCHITECTURAL ACCESS AUDIT FEASIBILITY STUDY AND BUDGET COSTINGS REPORT ON THE OLD SCHOOL HOUSE.

21. RIVERBANK EROSION AT THE LODGE, BRANDON - UPDATE

Proposed by Cllr Mr P MacLoughlin and seconded by Cllr Mr P S Baldwin.

Resolution Record No. **BTC/290/02/Feb/04**

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL WRITES TO THE ENVIRONMENT AGENCY SEEKING ADVICE AND ESTIMATES FOR UNDERTAKING THE NECESSARY RIVERBANK REMEDIAL WORK AT THE LODGE, BRANDON.

9.35pm - Cllr Mr R Silvester and Cllr Mr S J Edwards both left the Meeting.

Proposed by Cllr Mr A P Saxby and seconded by Cllr Mrs S Jureko.

Resolution Record No. **BTC/291/02/Feb/04**

CARRIED: 9 for, 0 against, 0 abstentions.

THAT THIS MEETING OF THE BRANDON TOWN COUNCIL CONTINUES

22. THE ORCHARD, COULSON LANE, BRANDON

22.1 Update

Ms Cyd Worden, Countryside Officer, Forest Heath District Council continues to research a future renovation plan.

22.2 RESOLUTION from Cllr Mr N A Vant. Resolution No.100:

The Council resolves to:

- a) regain control of the Coulson Lane Orchard and to replace, independently of outside agencies, the derelict perimeter wall on the north and west sides of the orchard, with hoop type steel railings of an appropriate height (rubble to be removed from site).
- b) devise a specification and place an advertisement in the press inviting tenders for the above work.
- c) inform Mrs Harwood, Brandon Communities Partnership and The Brandon Life of this resolution.

AMENDMENT: Proposed by Cllr Mr N A Vant and seconded by Cllr Mr A P Saxby.

Resolution Record No. **BTC/292/02/Feb/04**

CARRIED: Unanimous.

1) THAT BRANDON TOWN COUNCIL REPLACES, INDEPENDENTLY OF OUTSIDE AGENCIES, THE DERELICT PERIMETER WALL ON THE NORTH AND WEST SIDES OF THE ORCHARD WITH FOUR FEET HIGH HOOP STYLE STEEL RAILINGS THAT ARE STOCK PROOF. THE RUBBLE TO BE REMOVED FROM THE SITE. 2) DEVISE A PRIMARY SPECIFICATION THEN ADVERTISE IN THE PRESS, AND ALSO INVITE COMPANIES, TO SUBMIT SEALED TENDERS BY A GIVEN DATE WITH A DETAILED SPECIFICATION. 3) INFORM MRS HARWOOD, BRANDON COMMUNITIES PARTNERSHIP AND THE BRANDON LIFE OF THIS RESOLUTION

23. JUSTICES LICENCE APPLICATIONS

23.1 Application for Transfer of Justices Licence, The Ram Hotel, High Street, Brandon.
No Objections.

24. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS:

Resolution Record No. **BTC/293/02/Feb/04**

Proposed by Cllr Mrs S Jureko and seconded by The Vice Chairman Cllr Mrs E Milner.

CARRIED: Unanimous

THAT IN VIEW OF THE CONFIDENTIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PUBLIC AND PRESS BE TEMPORARILY EXCLUDED AND THEY ARE INSTRUCTED TO WITHDRAW FOR THE FOLLOWING REASONS: CONFIDENTIAL MINUTES; STAFFING ISSUES; QUOTATIONS. [Section 100(A)(4) LGA 1972]

BRANDON TOWN COUNCIL
CONFIDENTIAL MINUTES
of the Full Brandon Town Council Meeting
held at 7.pm on Monday 2 February 2004
at The (New) Forest School, Bury Road, Brandon.

THIS PAGE IS CONFIDENTIAL
ONLY THE RESOLUTIONS MAY BE DISPLAYED
AS A MATTER OF PUBLIC RECORD

25. TO RECEIVE, CONFIRM AND SIGN CONFIDENTIAL MINUTES -

25.1 Of the Full Brandon Town Council Precept Meeting held on Monday 12 January 2004.

Resolution Record No. **BTC/294/02/Feb/04**

CARRIED:

THAT THE CONFIDENTIAL MINUTES OF THE FULL BRANDON TOWN COUNCIL PRECEPT MEETING OF MONDAY 12 JANUARY 2004 BE ACCEPTED AND SIGNED AS A TRUE RECORD

25.2 Of the Full Brandon Town Council Special Meeting held on Monday 26 January 2004.

Resolution Record No. **BTC/295/02/Feb/04**

CARRIED:

THAT THE CONFIDENTIAL MINUTES OF THE FULL BRANDON TOWN COUNCIL SPECIAL MEETING OF MONDAY 26 JANUARY 2004 BE ACCEPTED AND SIGNED AS A TRUE RECORD

26. MATTERS ARISING FROM CONFIDENTIAL MINUTES

Of the Full Brandon Town Council Meeting of Monday 5 January 2004.

None arising.

26.1 Of the Brandon Town Council Precept Meeting of Monday 12 January 2004

None arising.

26.2 Of the Brandon Town Council Special Meeting of Monday 26 January 2004

None arising.

27. TOWN KEEPERS' PHONECARDS

Resolution Record No. **BTC/296/02/Feb/04**

CARRIED:

THAT BRANDON TOWN COUNCIL OBTAINS QUOTES FOR TWO CONTRACT MOBILE PHONES FOR THE TOWN KEEPERS

Resolution Record No. **BTC/297/02/Feb/04**

CARRIED:

(CONFIDENTIAL STAFFING MATTER)

28. TO DISCUSS ACQUISITION OF LAND: NEW CEMETERY PURCHASE – UPDATE

Resolution Record No. **BTC/298/02/Feb/04**

CARRIED:

(CONFIDENTIAL MATTER)

The Meeting terminated at 9.58pm