

# Great Milton Parish Council

Parish Clerk: Mr T Darch

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## Minutes of the Meeting of Great Milton Parish Council

held at the Pavilion, Great Milton on Tuesday 19<sup>th</sup> April 2022

Present: Cllrs Steve Harrod (Chair), W Fox (Vice-Chair), G Bennet, C Deacon, D Harms and M Horsley.

In Attendance: Tim Darch (Clerk), Cllr Freddie Van Mierlo and 1 member of the public

### 54/22 Apologies for absence

Apologies were received in advance from Cllrs P Allen and Cllr Caroline Newton.

### 55/22 Variation of order of business

Business was conducted in the order prescribed by the agenda.

### 56/22 Declarations of members' interests

No declarations of interest were received in matters on the agenda.

### 57/22 Matters to report

Reports were received from the County and District Councillors: these appear on the parish council's website.

### 58/22 Correspondence and public discussion

No correspondence has been received this month other than that relating to matters dealt with elsewhere on the agenda.

### 59/22 Planning applications

A The following planning applications received from SODC were considered.  
P22/S1189/HH (7 Thame Road, Great Milton). Replacement of existing single storey rear extension with single storey rear extension.  
This application was reviewed by Cllr Bennet. Following local consultation no issues were raised by neighbours, other than a remark on the location of an access gate. After brief discussion councillors agreed to SUPPORT the application.

B The following planning decisions received and outstanding planning matters were reviewed.  
P21/S4878/HH, for development work at the following location: The Old Stable Yard Thame Road Great Milton. Stable buildings and concrete apron to front comprising three stables, tack room and store. Application APPROVED.

### LE MANOIR AUX QUAT' SAISONS: RE-SUBMISSION OF PLANNING APPLICATION P21/S0343/FUL & Listed Building Consent Ref. P21/S0428/LB

A revised application for development work at Le Manoir has been submitted to SODC. Full details of timescales and consultation arrangements were yet to be agreed by SODC at the time of the meeting, but details of the application have been circulated to residents. Further information will be circulated via the usual channels when available.

### 60/22 Minutes of the previous meeting

The minutes of the March meeting of the Parish Council, held on Monday 21<sup>st</sup> March 2022, were received, signed and approved as a true and accurate record of proceedings.

### 61/22 Financial resolutions

A The following cheques for payment were authorised and signed:  
Tim Darch. Salary, Tax and Expenses. £557.72  
Jonathan Dudley. Bulletin production April. £359  
Shield Solutions. Dog bin emptying March. £62.40  
Maple Tree annual grant. £500  
Three Villages car scheme insurance. £115 (**cheque not written: payment deferred**)  
SODC, Return of councillor Covid funding. £500.  
Website support February. £19.99 (paid by monthly Direct Debit)  
BT Office/e-mail package. £10.80 (paid by monthly Direct Debit)

- B The final bank reconciliation, accounts and bank statement for the financial year 2021-22 were reviewed and approved. The reconciled bank balance as at 31 March 2022 was £34,695.83.
- C To note that given income of more than £25,000 in the financial year 2021-22, the Parish Council will be required to submit accounts for a limited assurance review.
- D The proposed dates for Great Milton Parish Council's internal/external audit activities were reviewed and approved as follows:
- Internal Audit (commenced April 2022)
  - Parish Council to receive Internal Audit report (May 2022: TO BE CONFIRMED)
  - AGAR return to be approved and signed (May 2022: TO BE CONFIRMED)
  - AGAR return and associated information submitted to External Auditor by June 30<sup>th</sup> 2022.
  - Exercise of public rights – 30 working days in June and July: DATES TO BE CONFIRMED
  - Accounts to be approved and published/required info displayed on website by June 30<sup>th</sup> 2022.
  - Receipt of External Auditor's response and Notice of Completion: August 2022
- E The submission of the Parish Council's VAT reclaim for the year 2021-22, for the sum of £4313.00, was noted.
- F The Parish Council's Fixed Asset Register has been updated to include litter-picking equipment purchased in May 2021.

**62/22 Parish clerk and councillors' update of matters in hand**

- The vehicle-activated signs have now been installed and are in use in Milton Common.
- The recent tree inspection revealed no significant issues, but several trees require routine maintenance. This will be arranged to take place as soon as possible.

**63/22 COVID-19: update on village response/impacts**

There are no significant issues to report other than those which are receiving national coverage.

**64/22 20mph zone**

Great Milton will be included in the first round of 20mph zones, though exact dates are yet to be confirmed.

**65/22 Security in the village**

A reminder that members of the Community Policing Team will be in attendance at **the Pavilion on Saturday 23 April and Saturday 16 July (1000-1400)** to meet residents, provide advice and respond to concerns. There will also be a Neighbourhood Watch gazebo at the Church Fete on Saturday 11<sup>th</sup> June. Initial discussions have taken place with Smartwater, a property marking system, regarding the potential for this to be adopted in the village.

**66/22 Queen's Platinum Jubilee celebrations**

An update was received on the evolving plans for celebrations to mark the Queen's Platinum Jubilee on the long weekend from Thursday 2<sup>nd</sup> to Sunday 5<sup>th</sup> June. A 'community picnic' is being planned on Sunday 5<sup>th</sup> June on the Recreation Ground, while The Bull will be open throughout the weekend, with live music planned on Saturday 4<sup>th</sup>, among other events. Further details will appear in the May Bulletin.

***The next meeting will be the Annual Meeting of Great Milton Parish Council, to be held on Monday 16<sup>th</sup> May 2022 at 7.30pm at the Pavilion.***

**SIGNED** \_\_\_\_\_