

Cliffsend Parish Council

The Village Hall, Foads Lane, Cliffsend, CT12 5JH
Email: clerk@cliffsendpc.org Telephone: 07849 160192
www.cliffsendpc.org



Cliffsend Parish Council Meeting
Tuesday 4th October 2022

Sir or Madam,

You are hereby summoned to attend the Parish Council Meeting on Tuesday 4th October 2022 at 7.30pm, Village Hall, Foads Lane, Cliffsend for the purpose of considering and passing such Resolution or Resolutions as may be deemed necessary or desirable with respect to the matters mentioned in the agenda.

Please be aware that meetings of the Council are recorded. AV recordings are retained only until draft minutes are adopted as a true record.

Alison Willoughby-Browne
Clerk

Note - residents and members of the public are cordially invited as spectators. There is an opportunity for questions to be asked during the meeting (Public Questions). Alternatively, any questions can be submitted to the Clerk prior to the meeting; these will be addressed at the meeting and responded to as soon as possible.

Agenda

- | | |
|----------|--|
| 23/22-23 | <u>Welcome and apologies for absence</u> |
| 24/22-23 | <u>Declarations of interest and appointment of Officer</u> |
| 25/22-23 | <u>Adoption of the minutes of 21st July 2022 as being a true record</u> |
| 26/22-23 | <u>Matters arising from the above minutes</u> |
| 27/22-23 | <u>Working Party & Councillor reports</u> <ul style="list-style-type: none">• County Cllr• District Cllr• PCSO• Meadow and Open Spaces• Planning and Highways• Finance• Youth |
| 28/22-23 | <u>Financial Matters</u> <p>Budget Monitoring: where each line of the Council's budget is compared against the spend to date to identify potential over/underspends. Councillors to check bank statement against accounts, verification of bank reconciliation by Councillor.</p> |

Payment Schedule - to authorise items of expenditure since the last meeting
RESOLVED: that the following be approved for payment.

September/October Payments

| Payee | Description | Invoice No | Method | VAT | Ex VAT | Total |
|------------------------|---------------------------|-------------------|---------------|------------|---------------|--------------|
| HMRC | Tax/NI | - | Transfer | - | 61.00 | 61.00 |
| David Buckett | Internal Audit Fees | 1372 | Transfer | - | 475.20 | 475.20 |
| PKF Littlejohn LLP | External Audit Fees | SB20220716 | Transfer | 40.00 | 200.00 | 240.00 |
| Harmer & Sons | Meadow Maintenance | 20209 | Transfer | 20.00 | 100.00 | 120.00 |
| KALC | Subscription 2022/23 | 8561 | Transfer | 81.79 | 408.96 | 490.75 |
| Clerk | Reimburse Portaloo | 400468423 | Transfer | 30.55 | 152.75 | 183.30 |
| Clerk | Mobile phone top-up | - | Transfer | - | 10.00 | 10.00 |
| TRRG | Subscription 2022 | - | Transfer | - | 25.00 | 25.00 |
| Westgate Town Council | Climate Literacy Training | WTC65 | Transfer | - | 216.67 | 216.67 |
| Cllr G Fricker | Bench securing straps | - | Transfer | - | 75.00 | 75.00 |
| Village Hall | Hire – November meeting | - | Transfer | - | 24.00 | 24.00 |
| Total for Month | | | | | . | . |

29/22-23

Planning Applications

FH/TH/22/1092 Great Cliffsend Farm, Cottington Road (single storey extension)
TPO/TH/22/0851 14 Scales Drive (Sycamore fell)

30/22-23

Current Topics

Audit reports
Update on Highways Improvement Plan
Update on Arundel Road issues
Play area lease
Survey
Village Christmas tree

31/22-23

Clerk's Reports

The Clerk to report on any matters that may have arisen since the despatch of this agenda.

32/22-23

Correspondence Received

Resident – inconsistent speed signage Cottington Road; 20mph implementation shortly.
Resident – request to cut hedging by train line, renew road markings; reported.
National Grid – surveys to assess access to proposed work sites.
Resident – mowing of Earlsmead Crescent by residents.
Resident – use of empty noticeboard for environmental projects; Residents' Association.
TDC – Thanet District Council and Parish/Town Councils Collaboration Survey; completed.
Resident – community library; to discuss.
Resident – congratulations on 'a night under the stars'.
Resident – issues with bin collections, erratic; responded, reported.
Resident – Chancel Repair Liability St Mary; unlikely (confirmed with Rector).
KCC – notice of adoption of verge/footway Cliffsend Rd/Foads Hill.
Cliffsend Village Hall Management – request for further funding; to discuss.
Clancy/Southern Water – advance notification of water main diversion, Canterbury Rd.
Resident – double-yellow lines Nicholas Drive; to discuss.
Resident – who to contact re' Manston Airport DCO; advised District Councillors.
Resident – dangerous overgrowth Cottington Road; reported to KCC who addressed.
KCC – invitation to Rail Summit; distributed.
Resident – location of Book of Condolence; arranged to sign at St Mary's Church.
Resident – overgrowth in Marjorie Chapman Meadow; to investigate.

33/22-23

Public Questions - no decisions made