Wellington (Som) Bowling Club

Report of the Executive Committee Meeting held on 9th February 2024 Friday 2024 at the Clubhouse.

The meeting opened at 9.30am

1. Members

Role	*Name*	*Initials*	*Role*	*Name*	*Initials*
President	Ann Cowling	AC	Admin Co-ordinator	Jay Merrell	JCM
Chair	Paul Kelly	PK	Bowls Co-ordinator	Graham Brown	GB
Treasurer	Phil Ellis	PE			
Asst.Treasurer	Derrick Alford	DA	Asset Co-ordinator	Alan Moore	TW
Functions Co-ordinator	Steve Lovell	SL	Admin. Assistant	Brian Wombwell	BW

2. Apologies: Phil Ellis (Derrick Alford deputised). Jay Merrell

3. Minutes of Previous meeting
The minutes of the meeting held on the of 12th January 2024 were accepted as a true record.

4. Matters arising from previous There were no matters arising.

5. Chairperson's Report Paul Kelly NTR

6. Club President Ann Cowling. NTR

7. Admin Co-ordinator's Report (Jay Merrell)
Jay was not able to attend the meeting but did send in a detailed report as follows:
It was agreed that the date of the **April Q&A** is changed from 1st April to the 8th of April to avoid clashing with Easter Monday BH.
Club Coloured Trousers- Four samples of coloured Bowls trousers and shorts have been ordered with two looked at. **This item is ongoing.**
Wellington Edge Magazine. The committee agreed on the wording should be used in the advertisement for the Open Day 2024.
Fixture Books - Jay reminded the committee of the timeline to allow Lynda **to have booklets to be ready for packing** by Friday 22nd March is-:
The unalterable version must be sent to the printer for proofs to be generated and sent back to us to check by Thursday **2nd March**.
The booklet then needs to be fully checked and proof-read and ready for printing by Tuesday **12th March**.
The booklets will then be ready for collection by **21st March.**

Club Code of Conduct :- After a review it was agreed it should remain unchanged.

Reports by subgroups of the Admin Team
Membership Secretary (Lynda Manning)- NTR
Welfare Officer (Steve Lovell)- NTR
Safeguarding Officer (Henry Richbell)- NTR
Webmaster (Jay Merrell)- NTR.
Publicity Officer (Martin Speakman)- I have asked that league secretaries don't send me cards and/or photos unless I ask for them. There are a number of reasons for this:-
a) I have to try to get a balance of reports from the different leagues so that everyone feels that they are getting a fair number of write-ups in the paper and that any one league is not getting a disproportionate

number.

b) Not everyone likes having their photo taken, particularly if it happens too frequently.

c) In order to be confident that a report is successful in being printed in the paper I really need to have a photo or photos to go with it. If I cannot be there to take photos I have to rely on League Secretaries or bowlers that I know don't mind taking on the task in order that I have a complete report and photo each week.

d) For these reasons I hope you will understand why I only want to receive scorecards, photos and the names of the bowlers in the photos (left to right) from those kind people that I have requested them from.

e) This will help me provide a good publicity service for the club. My email address is martinspeakman1@gmail.com

8. Bowls Coordinator Graham Brown

Bowls coordinator. Everything progressing smoothly. Pleasing to see the trickle of new members continuing this month with a new prospect currently undergoing coaching

Men's captain (Eddie Dilley) No report

Ladies captain (Brenda Wilson**).** No report

Friendlies captain (Ian Hollingsworth)- Nothing to report this month

Fixtures secretary (Jay Merrell). Entries for Somerset BA competitions have closed so we can expect the draw for these, and county trophy matches to appear soon.

Indoor secretary (Janet Moore**).** Indoor singles and leagues progressing well.

Competitions Secretary –(Janet Moore)- A meeting was held to refresh competition rules and agree on the competition entry form in preparation for inclusion with the membership packs which will be sent out in March.

Selectors. Group met this month to discuss what needs to be addressed this season, mainly members commitment to availability and the timeliness of posting team selection. We hope the pre-season Q&A session will be well attended which will provide an opportunity for both selectors and members to have their say.

Coaches (Martin Speakman, Angie Moore, Janet Moore)

Martin is currently out of action due to injury. Angie and Janet are able and willing to coach the newcomers between them, but we may get more people as we approach the summer season in which case hopefully Martin will help.

9. Asset Coordinator Report Alan Moore

a) Just a few things to report; the damage done to the kitchen window and the tiles on the roof is being sorted by the Sports Centre contractors. The window that was broken is being dealt with by the contractors. I have not heard from them yet, so I intend to speak to the Site Foreman on Thursday. The damaged roof tiles have been replaced.
b) I have been in contact with A1 Windows who are going to replace the blown window in the kitchen and also five new handles that are broken with no locks and they will be replacing the window, hopefully on Wednesday. They will also deliver the new handles which we will be installing.
c) We have also started to decorate from the Clubroom door to the toilets. I have a team of decorators who are willing to help and hopefully we will start this on Tuesday next week.
d) The outside Light by the front door has finally stopped working and it was agreed that it should be replaced as soon as possible.
e) It is hoped that we can paint the outside of the Indoor rink which faces onto the Green before we open the Green in April. The timber which supports the gutter is also going rotten and it will have to be taken down so that the timber can be replaced.
f) Arrangements to paint the ceiling in the Club Room and Alan is recruiting a team of members to do this work. We also need a team to conduct various works around the outside of the club prior to the opening of the Green in April.
g) It was agreed that Alan should investigate the cost of installing blinds to the windows in the corridor outside the Changing Rooms.
h) It was agreed that Alan can make any purchase up a maximum of £500.00 without asking permission from the Executive Committee should any item need to be replaced or repaired.

10. Functions Co-ordinator Steve Lovell

a) We have had a good response for curling on a Thursday Evening on average around 20 members including Pétanque members.
b) As usual we have had a good response to our Monthly Bingo.
c) I have had a meeting with the Pétanque members, and they have produced a couple of dates they would like to organise a few things, so we have a Quiz night on the 2nd of March and our members have been invited to attend. They are going to supply a small Buffett on the evening **so names please on the board with your team numbers** so I can let them know how many people approx.
d) They have also looked at August and wish to put on a Cream Tea see notices on Boards.
e) A representative from Sheppey's Cider visited us. We are now going to stock some of their ciders including non-alcoholic drinks. Discussions are ongoing to see if they would like to be club sponsors.
f) The Dish Washer we have in the Kitchen has been spoken about again, so I have arranged to send some photos to Aspens of Bridgewater
g) Janet Lovell and I have been looking into the teas and different meals for the new season ahead. We have produced a sheet of cost for each event (Men's Teas, Ladies Teas, E of E, Thursday Evenings, etc.) Ann and Wyn are producing Teas List so every member that would be playing has a Tea Duty.

11. Green Keeper Paul Kelly NTR

a) The soil on the Green has been tested and we should get the results in the next couple of weeks.
b) On Wednesday this week the Green was mown, and we applied a fertilizer. At some point the Green will need scarification.
c) Our new mower has been sent away for a service and should be returned next week.
d) Providing the weather is kind we should have an excellent playing surface by April.
e) The Hedge removal contractors have full order books, and we are not allowed to remove the hedges until the Autumn due to the bird nesting season. We will wait until the late summer and try to find a contractor to do it then.

12. Matters requiring attention January/February

a) The problem regarding the training of first Aiders is to be dropped for the time being but we should continue looking for providers.
b) **Indoor Honours Board** – this is in progress. It was decided that the photographs of Past Presidents should remain in situ and an alternative location to be found for the new Indoor Honours Board.
c) **Club Sponsorship**- A sub-committee of Jay, Paul and Graham met and agreed on the packages to offer potential sponsors. A glossy promotional brochure is being developed by Leah.
Grassroots Media have provided us with an A3 frame, Steve and I provided them with photos for their promotional material. Lewis Burgess provided the A3 Bond Bowls advert to replace the NHS advert which Grassroots media provided. When this goes live, we should receive three more frames as well as the advertising posters which will generate revenue for us.
The team will discuss further developments and strategy in seeking sponsors at their next meeting.

13. Any other business

a) Club uniform trousers – this is on-going.
b) Club Sponsorship – a small committee has been established and they are formulating a plan as to how they should proceed (see 12c above).
c) The question of prize money for competition winners at the Presentation Evening was raised and it was unanimously decided that members should be made aware that prize money **will not** be awarded, however, we expect to be able to offer a free buffet and a drink at the presentation evening, which was so successful last year.
d) We are delighted to report that Wellington's Pearly Queen, 101 years young Madge Covey, has accepted our invitation to open the green.

The meeting closed at 11.05am

Date of Next meeting: Friday March 8th, 2024

Signed: .....Paul Kelly (Chair) Date**:** 9th of February.**2024**