

COLLINGHAM *Parish Council*

MINUTES OF THE COLLINGHAM PARISH COUNCIL MEETING held at 7.15 pm on 24 NOVEMBER 2016 at the Youth & Community Centre, Low Street, Collingham

Present: Councillors: C Allen (Chair), J Barrie, M Davies, R Hatton, L Marshall, R Scott
County & District Cllr Mrs M Dobson

Clerk: Caron Ballantyne

In Attendance: 1 member of the public (Part)

Action by

188 Public forum

The Chair of the Community Orchard presented to the Parish the annual rent, this year a meddler was presented as all other fruits have been removed by the community.

189 To receive apologies for absence

Apologies received from Cllrs Parkin, Guest, Musson and Wright accepted

190 To receive any declarations of interest

Cllr Davies declared an interest in item 194 for mileage expenses

191 To receive and approve the Minutes: of the Parish Council Meeting of 27 October 2016, circulated to members prior to this meeting. These were agreed as a true record and signed by the Chair.

192 To receive reports from County and District Councillors *Cllr Mrs Dobson*

- The objection for the HGV ban has been dealt with and the experimental order will now be implemented in mid to late January 2017. The traffic will be monitored by a variety of methods throughout the experimental period. Another note will be dropped into properties on the High Street to inform residents.
- The works on the High Street to the drains will be done in May at the same time as the surface dressing, with NCC Highways and Severn Trent working together
- Reduction of funding for Pharmacies was discussed at NCC today. The resolution was to lobby on this matter and leave rural areas as they are.
- Cllr Wright and Mrs Dobson met people at William Bailey to discuss new heating schemes from Newark and Sherwood Homes
- The mobile home on Low Street is still with planning enforcement and continues to be investigated
- The tree on Swinderby Road which was felled earlier in the year is still being investigated before a response can be drafted to the concerned resident

193 To Formally Note Items of Income for the Month:

Income		VAT		Total
HMRC	VAT refund	£2,948.11	Nil	£2,948.11

Noted

194 To Approve Items of Expenditure for the Month to be paid by BACS unless otherwise stated:

Expenditure		VAT		Total
Warren Shaw	Capital Expenditure - Notice boards	£485.00	£97.00	£582.00
AEB Landscapes	Community Park - Inspections	£280.00	Nil	£280.00
Royal British Legion (by Cheque)	Individual Items - Poppy Wreaths for the Parish	£102.00	Nil	£102.00
Michael Davies	Mileage Expenses for NALC AGM	£21.60	Nil	£21.60

All items of expenditure agreed

- a) **Bank Reconciliation for the year to date** – signed by Cllrs Hatton and Marshall and circulated prior to the meeting, noted

195 Planning

Applications for Consideration

16/01600/FUL Amended	Fosse Road, East View	Application for erection of a two-storey extension to dwelling house – SUPPORTED unanimously
16/01767/FUL	Danethorpe Lane, Land at	Erection of holiday accommodation, change of use of agricultural building to equestrian use (loose boxes) and erection of a horse walker – SUPPORTED unanimously
16/01797/FUL	Low Street (161A), Maltings End	Householder application to replace a window - SUPPORTED unanimously
16/01798/LBC	Church Street (15A), Heatherdown	Replace existing brick wall, connected to Grade II listed curtilage - SUPPORTED unanimously
16/01853/FUL	Church Street (15A), Heatherdown	Application to demolish existing brick wall and rebuild in English garden wall bond 2500mm high - SUPPORTED unanimously
16/01829/FUL	High Street (41), The Hovel	Application for a single storey rear extension - SUPPORTED unanimously
16/01850/FUL	Westbrook Lane, The Hawthorns	Householder application for conversion of existing garage to new bedroom and en suite, demolition of store and erection of detached garage - SUPPORTED unanimously
16/01857/FUL	Station Road (76)	Application for a single storey lobby extension to front elevation and single storey rear extension. Conversion of existing garage to form WC, ensuite and storage with new pitched roof over - SUPPORTED unanimously
16/1865/FUL	Lime Tree Close (4)	Application for a single storey rear extension - SUPPORTED unanimously

16/01807/RMAM	Braemar Farm - Phase 2 (was 3A)	Construction of 40 residential dwellings with associated parking and infrastructure - to be deferred until the next meeting. Meeting to be arranged with the developers to talk about the infrastructure before discussing the housing proposal
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Applications Determined

16/01319/FUL	Cross Lane, FIELD REFERENCE NUMBER 9161	Refused
16/01633/TWCA	Dykes End (32)	No objections
16/01676/TWCA	Westfield Lane (4)	No objections
16/01728/TWCA	Low Street (14)	No objections
16/01841/TWCA	Queen Street (8)	No objections
16/01512/LBC	High Street (119), The Old White Hart	Permitted
16/01892/TWCA	Cottage Lane (1), The Cottage	No Objections

Decisions noted.

- a) Lincolnshire Minerals And Waste Local Plan – restate the previous comments about traffic Clerk

196 CIL consultation

Cllrs Barrie, Davies and Marshall to meet to discuss and fill in the consultation response. To be brought to the next meeting for agreement before sending Clerk

197 Revenue Expenditure

- a) Maintenance of Council Buildings – Returned Tenders. To be awarded to Clarity if prices can be confirmed in writing.

198 Future Ground Maintenance

- a) Creation of 2 trial areas of Wildflower Meadow – quotes to be obtained for this. Sheffield company, AEB Landscapes, Fullers
b) Grass Cutting and Landscape Contract – Tenders to be issued to those who have expressed an interest

199 Trees

- a) Approval of Tree Safety Policy agreed by the Emergency Advisory Group – This covers all the issues raised by the insurers, resolved to approve the policy unanimously
b) Tree advice following the identification of Honey Fungus – Further advice to be sought from an arboriculturalist if at all possible. Cllr Marshall to find contact details for the Clerk Cllr Marshall

200 Skate Park

- a) Approval of the Terms of Reference – Resolved that this is approved unanimously

201 Cemetery

- a) Waste at South End Cemetery – It is unclear as to the agreed arrangements for the removal of the soil from graves. This soil pile is now quite large and is also growing weeds and appears unsightly. This is also leading to people leaving flowers/wrapping waste in this area also. Burial Committee to discuss Cllr Scott
b) Potential Additional Assets Identified – 2 benches in the Parish Council part of the old cemetery which are connected to graves within that cemetery. These are assets not currently recorded on the asset register, but resolved they should

be added and that quotes should be obtained for the repair/refurbishment of them.

There then followed a discussion about the bench on the High Street near Copper Beeches and adjacent to the bus stop. This is not on the asset register and therefore not currently considered a Parish Asset. No one is aware of who may have placed it there or when. The Parish Council resolved that as it is in a public place they had a responsibility to ensure that it was safe for use and would therefore take on ownership for it and add it to the asset register. Due to its current condition quotes should be obtained for the repair/refurbishments of it.

- 202 Telephone Box – High Street.** The phone box on the High Street is proposed to be removed and the consultation period for this has now ended. The box does not sit on public land and would need permission from the land owner if the Parish wanted to adopt it or it would need to be moved to a different location. Resolved that this is not something that should be pursued
- 203 Correspondence**
- a) Citizens Advice Sherwood & Newark AGM on Wednesday 30th November 2016 – no one available to attend Clerk
 - b) NHS IVF Consultation – individual Councilors to respond All
 - c) Harry Johnson Award Invitation – Despite not winning any award an invitation has been received for the award ceremony. Resolved Cllrs Allen and Scott to attend
 - d) Email from NALC - Dependents' Carers' Allowance for Parish Councillors - individual Councilors to respond All

204 Clerks Report

- | | Agenda Item |
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| ➤ Council Tax Referendum Principles Consultation – Letter sent as agreed | 183 |
| ➤ Maintenance of Council Buildings – Additional tender submitted see Agenda Item for November | 184a |
| ➤ Holocaust Memorial Day 2017 – Information passed on as agreed | 185a |
| ➤ Remembrance Day – Churches together invitation accepted. Poppy wreaths ordered | 185b |
| ➤ Remembrance service at Winthorpe – invitation accepted | 185c |
| ➤ Relocation of Post Office and Traffic Issues letter – response sent, enclosing the response from the Post Office, received by the Parish Council | 185d |
| ➤ Removal of tree on Swinderby Road – with Cllr Dobson, before response is made | 185e |
| ➤ Harry Johnson Awards – letter published on the website | 185f |
| ➤ NALC employment training notes requested – this is an externally provided course and therefore the notes are not available to anyone not attending | 185g |

Other items

- Planning application consultations responded to
- Liaison with LCS with regard to the maintenance of the hedges alongside the footpath at the front of the car park
- Issue with white poplar tree at the village centre has been investigated by the Wildlife Trust, tree expert. Seeking quotes for canopy reduction as a result.

- All Pension Auto Enrolment activities completed including completion of the declaration

Reports to NCC

FS9568187	Street Lighting	Oaklands 2 out
FS9633632	Street Lighting	light No. 6 on Station Road
	Trees/Hedges	Tree down on Potter Hill following high winds
FS9820275	Trees/Hedges	Tree in dangerous condition over PRow
FS9864334	Street Lighting	Bell Lane/Low Street 5

Reports to NSDC

Street Name Plates	Vine Farm Yard – Current location is not visible to approaching traffic, which is causing issues with people taking the wrong turning
Street Name Plates	New plates have been erected reading Pocklington Close – it should be Pocklington Road. Problem reported and new signs have been ordered

- Street sweep for the whole of Low Street, including road gutters and footpaths – completed today

Cllr Allen

- Safer Neighbourhood Group Meeting 19th October 2016 Girton
Unfortunately this meeting was not well attended with only two other villages in attendance which was a shame. Due to the Girton representative not being well I took the Chair.

PCSO Katie Hyde of Notts Police reported on 74 incidents across the villages, 27 incidents in Collingham since June this year. They included 7 involving vehicles including 2 stolen number plates, 5 burglaries plus 3 suspected ones, 3 shed break-ins, 1 fly tipping and 3 hare coursing. There was also an attempt to read gas meters by persons unknown to the National Grid. Brough had three incidents including saddle and tack theft, loose cows and hare coursing.

Hare coursing is rife at the moment and the Police have confiscated vehicles and will continue to have a big presence along with Lincolnshire and Yorkshire on this subject. If it continues they will take away their dogs as well. Stolen vans and Land Rovers are also common, some secure but others not.

The next meeting is scheduled for January to be organised and Chaired by Wigsley but held at Harbys community hall.

Cllr Hatton

The Air museum remembrance service went very well. George & I placing the wreath on behalf of the Parish Council brought a few tears apparently

Councillor Davies

- NALC AGM had a poor speaker, the trade stands however were very useful and information was gathered for possible future projects.

The meeting closed at 21:45pm

Abbreviations

NCC – Nottinghamshire County Council/Councillor

NSDC – Newark and Sherwood District Council/Councillor

LCS - Lincolnshire Cooperative Society

PRoW - Public Right of Way

Y&CC – Youth & Community Centre