



# Cantley, Limpenhoe and Southwood Parish Council

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Clerk to the Council: Mrs Melanie Eversfield

**Under the Council's protocol on the use of media equipment at meetings held in public, this meeting may be filmed, recorded or photographed. Anyone who wishes to do so must inform the Chairman and ensure that it is done in a manner clearly visible to anyone present. The wishes of any individual not to be recorded or filmed must be appropriately respected. A copy of the Council's Filming at Meetings Guidance is available on request.**

To members of the Council,

You are hereby summoned to attend a meeting of Cantley, Limpenhoe and Southwood Parish Council on **Thursday 18<sup>th</sup> November 2021 at 7pm, at Cantley Village Hall** for the purpose of transacting the following business:

*M Eversfield*

Parish Clerk  
13<sup>th</sup> November 2021

- 1) **Public Forum and County and District Councillor Reports**
- 2) **To consider apologies for absence**
- 3) **Declaration of interest for items on the agenda and applications for dispensation**
- 4) **To confirm the minutes of the meeting held on Thursday 21<sup>st</sup> October 2021 (attached)**
- 5) **Urgent items to be raised through the Chair, if any**
- 6) **Update on matters arising from minutes, if any**
  - a) Yare Grain
  - b) Network Rail
- 7) **Highways and Transport**
  - a) To receive an update on meeting with NCC Highways
  - b) To receive a report from Cllr J Davis on Flooding and Sewage issues (JD)
  - c) To consider projects for Parish Partnership Bid 2022/23
  - d) To receive details on maintenance of the village sign
- 8) **Planning**
  - a) 20211829 – Variation of condition 2 of 20190576 to amend originally approved drawings – Manor House, Manor Road, Cantley, NR13 3SE.
- 9) **Policies and Procedures**
  - a) To approve Annual Report 2021 (attached)
  - b) To approve climate change policy (attached)
- 10) **Finance**
  - a) To receive and note accounts, budget comparison and bank reconciliation to 31<sup>st</sup> October 2021 (attached)
  - b) To note that Cllr N Knight has looked at accounts from 1<sup>st</sup> April to 30<sup>th</sup> September 2021.
  - c) To appoint Anne Barnes as Internal Auditor for 2021/2022 at a cost of £66.00.
  - d) To consider payment of the following:

i) HMRC	PAYE – November 2021	£46.60 (SO)
ii) Mrs M Eversfield	Salary & Expenses – November 2021	£194.83 (SO)
- 11) **Ongoing Matters**
  - a) To receive an update on Limpenhoe Village Green
  - b) To receive an update on Cantley Pond
  - c) To receive an update on the Poors Land Trust
  - d) To receive an update on Cantley Sugar
- 12) **New Matters**
  - a) To consider replacement noticeboard in Langley Road, Cantley
  - b) To consider celebration of Platinum Jubilee
  - c) To consider date to receive covid plaque
- 13) **Items for Next Meeting's Agenda**
- 14) **To confirm date of next meeting: Thursday 16<sup>th</sup> December 2021 at 7.00pm at Cantley Village Hall**
- 15) **To resolve that under the Public Bodies (Admissions to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.**
- 16) **To receive Clerk's annual appraisal and consider any actions, if necessary (attached)**