

# COUND PARISH COUNCIL

Chairman:	Cllr Simon James Glebe Farm Upper Cound Shrewsbury SY5 6AT	Clerk:	Lisa Harris
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## MINUTES OF PARISH COUNCIL MEETING Held at 7.30pm on 19 January 2023 at Cound Moor Village Hall

**Present:** Parish Councillors S James (Chairman), R Davies, S Green, J Hall, T Roberts, R Sartain, S Scott, R Symonds, and Shropshire Councillor C Wild

**Clerk:** Lisa Harris

### 82.22 Apologies for Absence

Apologies were received from Councillor Mervyn Smith.

### 83.22 Disclosable Pecuniary Interests

- a) No disclosable pecuniary interests were declared
- b) There were no applications for a dispensation regarding disclosable pecuniary interests

**84.22 Public Participation Session** – *a period of 15 minutes will be set aside for the public to speak, with a strict 5-minute limit per speaker. Members of the public may speak on matters appearing on the agenda. However, if a matter does not appear on the agenda, a written request should be submitted to the Clerk no later than 2 working days before the meeting.*

No members of the public were present.

### 85.22 To approve the minutes of the Parish Council Meeting held on 17 November 2022

The minutes of the previous meeting had been circulated.

**It was proposed** by Councillor Roberts and seconded by Councillor Scott and  
**resolved (without opposition)**

that the minutes of the Parish Council Meeting held on 17 November 2022 be accepted as a true record. The minutes were signed accordingly.

### 86.22 Clerk's report on matters arising since the Parish Council Meeting of 17 November 2022

- Advertised the Environmental Maintenance Contract on the website and in Village Life. Sent emails to the three applicants from last year, advising of the new contract. Emailed out application packs as and when requested.
- Continued with the process of applying for a grant from The War Memorial Trust to restore the parish's monument. Emailed Mrs Clutterbuck with thanks from the Parish Council for bringing the matter to its attention and for saving the broken piece of stone.
- Spoke to Shropshire Council regarding the issue with the Fullway Ford depth gauge. It is not thought that anything can be done but an officer will look at the problem at some point.

## **87.22 To receive report from Shropshire Councillor and/or Safer Neighbourhood Team (West Mercia Police)**

Nobody from the SNT was in attendance.

Councillor Wild presented a report covering:

- Boundary Review – The Local Government Boundary Commission for England want to hear the views of local people and organisations for a new pattern of electoral divisions in Shropshire. The deadline is 30/01/23. You can take part in the consultation here [Shropshire Unitary Authority \(UA\) | LGBCE Site](#) It is unlikely that Cound will be affected although there are likely to be some changes within the Severn Valley Division – for example, a request has been included in Shropshire Council’s submission that the parish boundary of Berrington be moved so that a number of properties on Oteley Road fall within Shrewsbury Town Council’s Sutton and Reabrook ward.
- There have been a lot of thefts in the area with the possibility of some being to order. Parishioners need to be vigilant.
- The A458 Road Safety – A meeting had been convened by Cressage, Harley & Sheinton Parish Council. Dave Gradwell (Highways) and Councillor Wild had attended on behalf of Shropshire Council. Other attendees were Rod Lake (West Mercia Police Traffic Management Advisor) and representatives from Berrington Parish Council, Cound Parish Council, Morville Parish Council, Tasley Parish Council, and Much Wenlock Town Council. Outcomes of the meeting were:
  - Maintenance issues such as missing signs and overgrown hedges can be reported through Fix My Street.
  - Shropshire Council’s Road Safety Policy ([view policy here](#)) details how demand for action and work generation is considered. The framework has two routes to act on speed and road safety: accident data and community-led concerns. However, due to budgetary constraints, community-led concerns are currently on hold and as there are no accident cluster sites on the A458 at present, there is no capital programme scheme planned.
  - The minor works budget is £60K for the whole county.
  - The A458 would benefit from a route study. There is a priority list for road safety studies and the A458 could go on it. CiL is a funding option.
  - Traffic slowing measures such as speed cushions, raised platforms, and roads humps are costly and raise other issues such as emergency vehicle access and noise.
  - A follow-up meeting will probably be held in 6 months’ time.

## **88.22 To receive the defibrillator audit check for the period**

Councillor Roberts had performed the audit checks for the period up to 15 January 2023 and confirmed that they were ready to use as and when required.

The defibrillator sited at Cound Moor Village Hall, has had the software updated and is now back in its permanent position and the temporary replacement AED has been removed.

Cound Park now has its own AED which will be maintained and monitored by the residents there.

## 89.22 Guildhall Matters

Councillor Sartain reported that in addition to the new windows, flooring and heating at the Guildhall, there was now Wi-Fi in the building making it an excellent venue for meetings. Upcoming events include a breakfast, art exhibition, quiz, and refreshments for the Snowdrop Walk. Plans were being drawn up and considered for a second inside lavatory.

## 90.22 Current Year Financial matters

### a) Payments

#### Authorised payments for December 2022 and January 2023 from Treasurer's Account

Date	Payee	Description	Amount
19/01/23	Miss L Harris	Clerk's expenses Dec 22/Jan 23	£ 64.10
19/01/23	Miss L Harris	Clerk's salary inc backdated pay rise to 04/22	£ 770.96
19/01/23	HMRC	PAYE on Clerk's salary inc backdated pay rise	£ 192.60
19/01/23	ICO	Data Protection Renewal Fee	£ 35.00
19/01/23	D Burns	Environmental Maintenance Nov	£ 165.00
<b>TOTAL</b>			<b>£1227.66</b>

**It was proposed** by Councillor James and seconded by Councillor Scott and **resolved (without opposition)**

that the above accounts be approved for payment.

### b) Bank reconciliation to 15 January 2023

The bank was reconciled at £6,706.31, being the online banking balances on the date the meeting agenda was prepared. The bank reconciliation was agreed and signed by Councillor Symonds.

### c) Precept

The Clerk had prepared the proposed budget for 2023/24 and recommended keeping the precept at the same amount as for 2022/23

**It was proposed** by Councillor Scott and seconded by Councillor Hall and **resolved (without opposition)**

that the precept for 2023/24 be set at £6,756.

**ACTION:** Clerk to apply to Shropshire Council for a precept of £6,756 by the 31 January deadline.

## 91.22 Planning

### 1. Decisions to note:

None

### 2. Planning applications for consideration:

None

## 92.22 Update on Church Lane

Shropshire Council has made the decision to add Church Lane as a bridleway to the Definitive

Map. An order will be published in due course with a notice going in the press and on site. There are then 42 days for any representations to be made. There is a backlog of orders to be published so there may be a considerable delay in this being done.

**ACTION:** Clerk to put Church Lane back on the agenda once Shropshire Council have advised that the 42 day consultation period has ended and the outcome is known.

**93.22 Update on painting the railings of the second iron bridge**

Councillor Sartain confirmed that the work will be carried out later this year once the weather is more conducive to painting.

**94.22 Update on Platinum Jubilee Plaque**

Councillor Hall will be siting the plaque in the near future when weather conditions allow.

**95.22 Update on A458 Road Safety Meeting**

Councillor Sartain had represented Cound Parish Council at a meeting on 10 January arranged by Cressage, Harley & Sheinton Parish Council. Councillor Wild had reported on this meeting earlier on the agenda and Councillor Sartain had nothing further to add.

**96.22 Correspondence**

- There was no correspondence to note that is not covered elsewhere in the agenda.

*Cound Parish Council resolves that by the Public Bodies (Admission to Meetings) Act 1960 and under Section 100(A) of the Local Government Act 1992, the public and press be excluded for the remainder of the meeting for the following item 98.22 of business on the grounds it involves the likely disclosure of exempt information as defined in the Acts.*

**97.22 To award the Highways Maintenance Contract for 2023/24-2025/26**

The Highways Maintenance Contract for 2023/24-2025/26 had been advertised on the website and in Village Life and invitations to quote sent out to previous applicants at the end of November 2022, with a closing date for the submissions of 15 January 2023. Three application packs had been sent out to interested parties but only two submissions had been received. These were reviewed against the specified awarding criteria. Following a full discussion, the submissions were put to the vote and the contract was awarded to one of the contractors.

**ACTION:** Clerk to write to all parties advising of the decision.

**98.22 Minor matters not included elsewhere on agenda and future agenda items**

- Marking the Coronation

**ACTION:** Clerk to put on March's agenda.

**99.22 Dates of next meeting**

Thursday 16 March 2023 at 7.30pm at Cound Moor Village Hall.

The Chairman thanked everybody for attending and the meeting closed at 8.46pm.

Signed by Chairman: .....

Date: 16 March 2023