

**Clun Town Council
with Chapel Lawn**

MINUTES OF CLUN TOWN COUNCIL MEETING

HELD ON ZOOM ON TUESDAY 17TH January 2022 AT 7.30PM

| PRESENT | APOLOGIES |
|---|--|
| Cllr. B. Angell Cllr. M. Duffee Cllr. D. Morris Cllr. Bill Shepherd Cllr. M. Wooldridge | Cllr. S. Harris Cllr. R Davies Cllr. J. Limond |

| ALSO IN ATTENDANCE | |
|---------------------------|----------|
| Mr. Gwilym Rippon (clerk) | N.Hartin |

One member of the public

| | Agenda item | |
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159-2021 1. ATTENDANCE AND APOLOGIES

Please see above
The chair reported the above apologies

160-2021 2. DECLARATION OF ANY DISCLOSABLE PECUNIARY INTEREST IN A MATTER TO BE DISCUSSED AT THE MEETING

No declarations were made

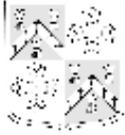
| Name | Item | Personal | Prejudicial |
|------|------|----------|-------------|
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161-2021 3. DISPENSATION REQUESTS

There were no requests for dispensations.

162-2021 4. PUBLIC SESSION

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Clun Town Council with Chapel Lawn

County Council Update.

Councillor Hartin gave an update in relation to the following:

- The provision of a new accommodation for Shropshire Council Police Report

The Chair highlighted two matters which had been circulated.

- One item of the theft of Diesel
- One item of damage.

163-2021 5. **APPROVAL OF MINUTES**

The minutes of the meetings held on 17th January 2022 following minor amendment was agreed.

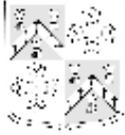
164-2021 6. **INFORMATION FROM THE MINUTES**

There were a couple of items in relation to the minutes which were amended.

165-2021 7. **MAYORS REPORT**

The Mayor reported that he had attended two activities

1. Firstly I must reiterate my apology for the confusion over dates last month, this slipped past me and its wholly my fault.
2. Secondly unless there is a change in legislation we will revert henceforth to physical meetings for all formal council meetings and council committees. For workshops and working groups these are not required to be public and electronic methods can be used if the seems appropriate.
3. Since our meeting on 17 January:
4. I have been involved in discussions with the Personnel Committee
5. I have been contacted by the Deputy Lieutenant Katherine Gardiner about a further visit to Clun. She is visiting on 8 February and I have arranged a number of visits for her to meet some of the folk in the town who are deeply involved in community activities.
6. I have had some communication regarding the proposals boy English Heritage regarding their financial submission for grounds



Clun Town Council with Chapel Lawn

maintenance etc. Having sought comments from Councillors and having seen comments from others these have been made strongly to EH and a request made for further discussions before details regionalised.

7. I have had discussions with Shropshire /highways regarding the community engagement of the drainage and road proposals. This will be raised later in the agenda.
8. A reminder of the workshop meeting next Monday 7 February via Zoom at 7:30pm. I have yet to have confirmation from NE of who else will be attending other than the Area Manager Emma Johnson. When I know I will confirm. This will be via Zoom and the Clerk will forward details in good time.

166-2021

8.

COUNCILLOR VACANCIES

The chair welcomed the new Councillor Marion Wooldridge who members had agreed to her co-option.

Cllr. Wooldridge gave a brief resume of her past working life, which was very engaging. Members introduced themselves to Cllr. Wooldridge.

167-2021

9.

CLERK'S REPORT

The reported that he had sent an application to move the meter

The burial records have been sent for them digitised and the firm requested to advise on the future capacity of the cemetery.

With regards to the office, the clerk stated he was awaiting a return call from the other solicitor. The Clerk agreed to follow this up and report on progress.

With regards to the office, the clerk stated he was awaiting a return call from the other solicitor.

With regards to the water leak Severn a Trent have come back and they were to commence shortly.

168-2021

10.

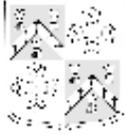
PLANNING

Planning applications

To consider the following planning applications and other planning matters

Planning application

1. 22/00337/TCA



Clun Town Council with Chapel Lawn

Application for works on trees namely a Bramley Apple tree to be pruned back by 20% within Clun Conservation Area | Glebelands
25 Knighton Road Clun Craven Arms Shropshire SY7 8JH

This application was discussed

RESOLVED

The Council had no comment in relation to this application

Planning decisions

21/05709/CPE (validated: 07/12/2021)

Address: Hurst Mill Farm, Clunton, Craven Arms, Shropshire,
SY7 0JA

Proposal: Application for lawful development certificate for
existing use of land for siting of mobile home used for
holiday/permanent lettings

Decision: Certificate - Not Lawful SY7 8LR

169-2021

11. FINANCE

1. To receive the Bank Reconciliation
This was noted
2. To approve the following invoices for payment.
 - a) HMRC £164.98p S1-8 Localism Act 2011
 - b) J. Churchett £500.00p (toilet Cleaning) S1-8 Localism Act 2011
 - c) G. J. Rippon £89.94p (home working allowance, mileage and Zoom subscription) S1-8 Localism Act 2011
 - d) Highline £87.30p (Streetlight repairs) S1-8 Localism Act 2011 (from lats months list)
 - e) Highline £208.80p (Streetlight repairs) S1-8 Localism Act 2011 (from lats months list)

The Clerk was instructed to pay the above invoices

170-2021

12. CORRESPONDENCE

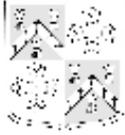
All items have been circulated.

171-2021

13. INFORMATION FROM COUNCILLORS

An update from the below councillors:

Cllr. Duffee gave an update in relation to the website.



Clun Town Council with Chapel Lawn

Cllr. Harris A discussion took place in relation to the Annual Parish meeting and grants to be awarded.

Cllr. Angell updated the meeting highways public presentation event.

Cllr. Davies: Jubilee celebrations and suggested events

Cllr. Shepherd gave an update on the progress on repairs to the Town Hall and the Cemetery Lychgate

Cllr. Davies An update of the Environment group.

Cllr. Angell gave an update in relation to an application that has been submitted the castle and grounds by English Heritage, .

Davies

14. **AGENDA ITEMS FOR THE NEXT MEETING**

Lengthsman

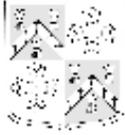
173-2021

15. **DATE FOR THE NEXT MEETING**

The next meeting will be on the 1st March 2022 at 7.30pm at Memorial Hall

Signed by the Chair.

Meeting closed 9.00pm



**Clun Town Council
with Chapel Lawn**

MINUTES OF CLUN TOWN COUNCIL MEETING

**HELD AT THE MEMORIAL HALL ON TUESDAY 1st February 2022 AT
7.30PM**

| PRESENT | APOLOGIES |
|---|------------------------------------|
| Cllr. B. Angell Cllr. M. Duffee Cllr. D. Morris Cllr. Bill Shepherd Cllr. M. Wooldridge Cllr. R Davies | Cllr. S. Harris Cllr. J. Limond |

| ALSO IN ATTENDANCE | |
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| Mr. Gwilym Rippon (clerk) | N.Hartin |

One member of the public

| | Agenda item | |
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159-2021 1. ATTENDANCE AND APOLOGIES

Please see above
The chair reported the above apologies

160-2021 2. DECLARATION OF ANY DISCLOSABLE PECUNIARY INTEREST IN A MATTER TO BE DISCUSSED AT THE MEETING

No declarations were made

| Name | Item | Personal | Prejudicial |
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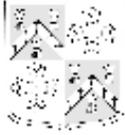
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There were no requests for dispensations.

162-2021 4. PUBLIC SESSION

Chair's initials

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Clun Town Council with Chapel Lawn

County Council Update.

Councillor Hartin gave an update in relation to the following:

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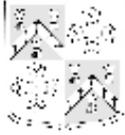
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Clun Town Council with Chapel Lawn

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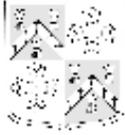
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PLANNING

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Clun Town Council with Chapel Lawn

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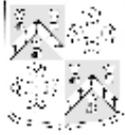
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Clun Town Council with Chapel Lawn

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14. **AGENDA ITEMS FOR THE NEXT MEETING**

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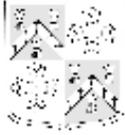
173-2021

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Signed by the Chair.

Meeting closed 9.00pm



**Clun Town Council
with Chapel Lawn**

MINUTES OF CLUN TOWN COUNCIL MEETING

HELD ON ZOOM ON TUESDAY 1st MARCH 2022 AT 7.30PM

| PRESENT | APOLOGIES |
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| Cllr. B. Angell Cllr. M. Duffee Cllr. D. Morris Cllr. Bill Shepherd Cllr. M. | Cllr. S. Harris Cllr. R Davies Cllr. J. Limond |

| ALSO IN ATTENDANCE | |
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174-2021 1. ATTENDANCE AND APOLOGIES

Please see above
The chair reported the above apologies

175-2021 2. DECLARATION OF ANY DISCLOSABLE PECUNIARY INTEREST IN A MATTER TO BE DISCUSSED AT THE MEETING

No declarations were made

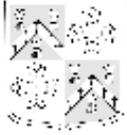
| Name | Item | Personal | Prejudicial |
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176-2021 3. DISPENSATION REQUESTS

There were no requests for dispensations.

177-2021 4. PUBLIC SESSION

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Clun Town Council with Chapel Lawn

178-2021 5. **APPROVAL OF MINUTES**

The minutes of the meetings held on 1st February 2022 following minor amendment was agreed.

179-2021 6. **INFORMATION FROM THE MINUTES**

The Chair reported that

180-2021 7. **MAYORS REPORT**

181-2021 8. **COUNCILLOR VACANCIES**

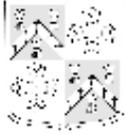
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With regards to the office, the clerk stated he was awaiting a return call from the other solicitor.
With regards to the water leak Severn a Trent had yet to come back to him

183-2021 10. **PLANNING**

Planning applications

1. 122/00668/TCA
Application to reduce height of 1No. Cherry tree within Clun Conservation Area | 3 Bridge Street Clun Craven Arms Shropshire SY7 8JP
2. 22/00738/DIS
Application for the discharge Conditions 3 (EPS Licence), 4 (photographic recording), 5 (archaeology), 7 (masonry), 8 (external and internal materials and finishes), 9 (roof detailing), 10 (fenestration) and 11 (roof lights) of planning



Clun Town Council with Chapel Lawn

permission No. 20/04158/FUL | Castle Cottage The Square
Clun Craven Arms Shropshire SY7 8JA

3. 22/00576/DIS
Application for the discharge Conditions 3 (EPS licence), 4 (photographic recording), 6 (masonry repairs), 7 (materials), 8 (roof detailing), 9 (fenestration) and 10 (roof lights) of listed building consent No. 20/04159/LBC | Castle Cottage The Square Clun Shropshire SY7 8JA

Planning matters

Feedback from the meeting on 7 February with the Clun Catchment Liaison Group and to note Shropshire Council's submission to the Regulation 19 inspection

184-2021

11. FINANCE

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 - c. G. J. Rippon £89.94p (home working allowance, mileage and Zoom subscription) S1-8 Localism Act 2011
 - d. Pear Technology £1080.00 S1-8 Localism Act 2011
 - e. Shropshire Council £336.22 (joint energy) S1-8 Localism Act 2011
 - f. SWALEC £408.46p Electricity S1-8 Localism Act 2011

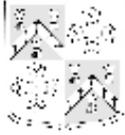
185-2021

12. NEW CODE OF CONDUCT

186-2021

13. REPORTS FROM THE FOLLOWING:

1. Jubilee Celebrations - report on Progress Ryan DAVIES
2. Clun Highways and Traffic Working Group Partnership - Engagement activities and publicity.
3. Clun Climate and Environment Group – report
4. Consideration of their findings on Neighbourhood Plans
Consideration of the document 15 Ask Plans



Clun Town Council with Chapel Lawn

187-2021 **14. PROJECT REPORTS**

1. Website
2. Lengthsman
3. Town Hall

Reports on other matters:

1. Public Toilet clarification of maintenance requirements and water supply
2. Public carpark - repairs and waste bins

188-2021 **15. CORRESPONDENCE**

All items have been circulated.

189-2021 **16. INFORMATION FROM COUNCILLORS**

Cllr. Shepherd's report on the Town Hall from the Structural Engineer will be held within the minute file.

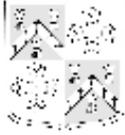
There was an update info for The London Bridge Protocol .
Ford Street and Hospital Lane street lights were still not working - the Clerk agreed to get the contractor to resolve the matter.

190-2021 **17. AGENDA ITEMS FOR THE NEXT MEETING**

Write to Natural England It was agreed to invite to the next meeting or February. However on further thought, perhaps we should set up a special meeting to allow sufficient time for discussion.

191-2021 **18. DATES FOR THE NEXT MEETINGS**

1. Highway's engagement 29 March Clun Memorial Hall from 2:00pm
2. The next meeting will be on the 5th April 2022 at 7.30pm at Memorial Hall

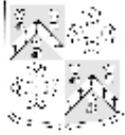


Clun Town Council with Chapel Lawn

Signed by the Chair.

Meeting closed 9.00pm

Chair's initials



**Clun Town Council
with Chapel Lawn**

MINUTES OF CLUN TOWN COUNCIL WITH CHAPEL LAWN MEETING

**HELD IN THE MEMORIAL HALL, CLUN ON TUESDAY 5th APRIL 2022 AT
7.30PM**

| PRESENT | APOLOGIES |
|---|------------------------------------|
| Cllr. B. Angell Cllr. M. Duffee Cllr. Bill Shepherd Cllr. M. Wooldridge Cllr. S. Harris Cllr. R Davies | Cllr. J. Limond Cllr. D. Morris |

| ALSO IN ATTENDANCE | |
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| Mr. Gwilym Rippon (clerk) | N. Hartin |

One member of the public

| | Agenda item | |
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192-2021 1. **ATTENDANCE AND APOLOGIES**

Please see above

193-2021 2. **DECLARATION OF ANY DISCLOSABLE PECUNIARY INTEREST IN A MATTER TO BE DISCUSSED AT THE MEETING**

No declarations were made

| Name | Item | Personal | Prejudicial |
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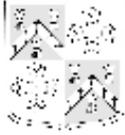
194-2021 3. **DISPENSATION REQUESTS**

There were no requests for dispensations.

195-2021 4. **PUBLIC SESSION**

Cllr. Hartin gave his update which is as follows.

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Clun Town Council with Chapel Lawn

A member of the public raised the question of support as a result of the soup and pud meeting on behalf of the Ukrainian situation, it was evident that there was no structure. To that end a meeting had been arranged to try and organise logistics in a few days' time.

196-2021 5. **APPROVAL OF MINUTES**

The minutes of the meetings held on 1st March 2022 following minor amendment was agreed.

197-2021 6. **INFORMATION FROM THE MINUTES**

There were no matters under this heading.

198-2021 7. **MAYORS REPORT**

This month has been impacted by my COVID infection. Notwithstanding that I have been involved in helping with the Soup and Pud Lunch for Ukraine hosting the Deputy Lord Lieutenant.

Arranged a financial donation to the Shropshire European Organisation CIC and support for the Soup and Pud Lunch.

Met with members of the Highways Working Group to prepare for the Roads and Highways Consultation evening Could only attend consultation remotely and briefly because of COVID infection. The Mayor wished for thanks to be recorded by the support given by Matthew Donaldson

Attended ESWS monthly meeting and Launch of Co-working space.

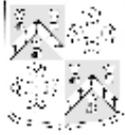
There is no formal report so to summarise:

- The Community Company comprises the physical Enterprise house and
- associated rented out workshops The village outreach service of teen-age, PA and other equipment suited to all sorts of events
- Community Library - with associated IT terminals
- New co-working, small office and meeting spaces for approx 20
- Office support services SPARC Theatre promotion and administration
- Management of the SPARC Multi use pitch.

Shropshire Council are wanting to move towards a Community Asset Transfer but the Board are not rushing into that as there are legacy maintenance and other risks to sort out. The current objective is to get the business more financially stable.

Finance comes from Service Level Agreements with SC, Grants and Commercial Income.

Two recent grant aided projects - New Tourism Related Website project been scaled back but now in detailed progress with developer.



Clun Town Council with Chapel Lawn

The Enterprise Initiative that provides a network of business support professionals to assist individual businesses etc.

I am keen we do our bit to promote ESWS to residents and businesses we come across as a resource it is fantastic to have this on our door step. Submitted a number of posts on the Town /Council FB page and cross posted to Clun Valley - hopefully as the new Website develops this can be automated so one post on Website or Fb serves many outlets.

Attended virtual meeting with the CCEG and Mathew Mead to consider pros and cons of Neighbourhood Plans. Will pick this up under Item 13 of the agenda.

199-2021 **8. COUNCILLOR VACANCIES**

It was reported that one potential candidate for Co-Option was unable to attend due to illness

200-2021 **9. CLERK'S REPORT**

Water Leak repair progress the clerk had spoken to a Severn Trent operative and has obtained the details of a industrial plumber who is water safe registered

Progress on securing the office and budget for any equipment etc. is awaiting lease

Progress on clarifying ownership of Rose Garden further enquiries to be made

Progress on obtaining a bigger and more firmly installed waste bin for the Car Park from Shropshire Council the Clerk has emailed Zoe Mortimer at Shropshire council. It was noted that we were awaiting further information from Zoe regarding replacement of the Car Park Barriers that she had agreed.

Progress on light replacement Powell's Lane, correspondence on light in Hospital Lane. The Clerk has Emailed highline

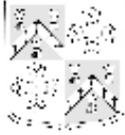
201-2021 **10. PLANNING**

Planning applications

1. 22/00955/LBC
Application for the installation of a wood burning stove and flue affecting a Grade II Listed Building at 7 Bryncalled Barns Pentre Hodre Bucknell Shropshire SY7 0BN

RESOLVED

The Council wished to make no comment in relation to this application



Clun Town Council with Chapel Lawn

2. 22/01196/TCA
Application to pollard to 4-5m 1no Willow within Clun Conservation Area at 1 Church Street Clun Craven Arms Shropshire SY7 8JW
RESOLVED
The Council wished to make no comment in relation to this application

3. 22/01292/DIS
Application to discharge Condition 5 (schedule of structural works) of listed building consent No. 20/04159/LBC at Castle Cottage The Square Clun Shropshire SY7 8JA

RESOLVED
The Council wished to make no comment in relation to this application

4. 22/01309/DIS
Application to discharge Condition 6 (schedule of construction works) of planning permission No. 20/04158/FUL at Castle Cottage The Square Clun Shropshire SY7 8JA

RESOLVED
The Council wished to make no comment in relation to this application

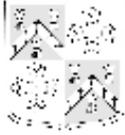
202-2021

11. FINANCE

1. To receive the Bank Reconciliation
This was noted
2. Statement of Budget for 2022/23 based on agreed precept from SC
3. Performance against budget for 2021- 2022
These two agenda items were taken as one. Questions were made as to an item in relation to the cemetery. The clerk stated that the item in question related to 2021/22 budget as opposed to 2022/23
4. To appoint I. Selkirk as the internal Auditor for year ending 31st March 2022

RESOLVED

The Council reappointed I. Selkirk as the internal auditor for Clun Town Council with Chapel Lawn.



Clun Town Council with Chapel Lawn

5. To receive the accounts year-end 31st March 2022
RESOLVED
The Council agreed the accounts for year-end 31st March 2022

6. Allocation of surplus to reserves and assessment of reserves
It was agreed that the reserves were appropriate

RESOLVED

The Council agreed that the reserves as reported were appropriate

7. Review of Toilet Cleaning and Cemetery Contact and renewal procedures

RESOLVED

The Council deferred this agenda item as the contracts were not available.

8. Consider and resolve any grant requests and payments

There were no applications to consider.

9. To approve the following invoices for payment.

- a. HMRC £220.39p S1-8 Localism Act 2011
- b. J. Churchett £500.00p (toilet Cleaning) S1-8 Localism Act 2011
- c. G. J. Rippon £89.94p (home working allowance, mileage and Zoom subscription) S1-8 Localism Act 2011
- d. Hire of the memorial hall £100.00 (S1-8 Localism Act 2011)
- e. Shropshire European £450 Grant
- f. EWSW £131.87 For posters and 750 flyers
- g. G. Dudley £410.00 for roof work on the Lych gate
- h. Redlake Village hall £600.00p (Jubilee Grant)

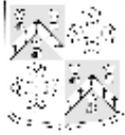
For information

- e. ICO £35.00 (Information Commissioner registration) (S1-8 Localism Act 2011)

The Clerk was instructed to pay all invoices

203-2021

12. HIGHWAYS



Clun Town Council with Chapel Lawn

The public meeting on 29 March was a positive meeting and it demonstrated that there were matters going on behind the scene.

There were several comments:

The website was not user friendly.

The display boards were too small.

The video did not go on to the site until later in the week.

204-2021

13. REPORTS FROM THE FOLLOWING:

1. Jubilee Celebrations - report on Progress Ryan Davies
Report
Buy mugs £750
Underwrite band at £1000.
2. Clun Highways and Traffic Working Group Partnership -
Engagement activities and publicity.
Reported under previous item.
3. Clun Climate and Environment Group
No report given.
4. Consideration of their findings on Neighbourhood Plans
Consideration of the document 15 Ask Plans
15 Ask Plans
In relation to the Neighbourhood Plan there was a meeting with
Alison Weeks and Matthew Mead and Chrissy Verdun.
It was felt that there was merit in commencing a Neighbourhood
Plan.
It was agreed that the Neighbourhood Plan could be an item for
the Annual Town meeting to inform and engage wider support..
5. SpArC Update
Deferred until next month

206-2021

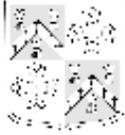
14. PROJECT REPORTS

1. Website
Deferred
2. Lengthsman
It was agreed to apply for the grant.
3. Town Hall
Cllr. Shepherd presented his report and rough estimates for repairs.
This was ongoing, it could possibly involve applying for grants

207-2021

15. ANTI SOCIAL BEHAVIOUR

Dog Fouling
Damage to picnic area and grass at Waterloo
Deferred until May meeting



Clun Town Council with Chapel Lawn

207-2021 **16. CORRESPONDENCE**

All items have been circulated.
Memorial bench request.

208-2021 **17. INFORMATION FROM COUNCILLORS**

Cllr. Shepherd requested consideration for an information board this was deferred to the next meeting.

209-2021 **18. DATES FOR THE NEXT MEETINGS**

1. Annual Town Meeting 6pm on Saturday 28th May
2. The next meeting will be on the 3rd May 2022 at 7.30pm at Memorial Hall

Due to the confidential nature of the business of this agenda item, under the Public Bodies (Admission to Meetings) Act 1960 (3) it is proposed to put forward a motion to exclude members of the public during discussion of this agenda item.

210-2021 **19. CONFIDENTIAL MATTERS**

Land use

1. To discuss land for community use.
This matter was discussed. It was agreed that a number of councillors would progress this matter.

Contracts

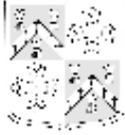
To discuss the following contracts

1. The toilet cleaning (variation)
2. The Churchyard contract

Staffing matters

1. To receive the clerk's appraisal
It was reported that it was a positive appraisal
2. To discuss the clerk's incremental rise as a result of the appraisal
This was agreed
3. To discuss any other staffing matters.
It was noted that the clerk had paid for a hour a week short of his contracted hours it was agreed that this should be rectified.

20. AGENDA ITEMS FOR THE NEXT MEETING



Clun Town Council with Chapel Lawn

There were a number of items deferred which would appear on the next agenda

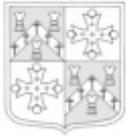
21. **DATE AND VENUE OF NEXT MEETING**

Date of next meetings to be held:

Council Meeting Tuesday 3rd May 2022 7:30 PM Clun Memorial Hall

Signed by the Chair.

Meeting closed 9.00pm



Clun Town Council with Chapel Lawn

MINUTES OF CLUN TOWN COUNCIL MEETING

HELD AT THE MEMORIAL HALL ON TUESDAY 3rd May 2022 AT 7.30PM

| PRESENT | APOLOGIES |
|---|-----------|
| Cllr. B. Angell Cllr. M. Duffee Cllr. Bill Shepherd Cllr. M. Wooldridge Cllr. S. Harris Cllr. R Davies Cllr. D. Morris Cllr. R. Andrews Cllr. J. Limond (from 7.15pm) | N.Hartin |

| ALSO IN ATTENDANCE |
|---------------------------|
| Mr. Gwilym Rippon (clerk) |

There were no members of the public present

| | Agenda item | |
|--|-------------|--|
|--|-------------|--|

001-2022 1. THE ELECTION OF THE CHAIRMAN / MAYOR

Cllr. R. Davies was unanimously elected as Chair

002-2022 2. ATTENDANCE AND APOLOGIES

Please see above

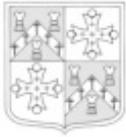
003-2022 3. DECLARATION OF ANY DISCLOSABLE PECUNIARY INTEREST IN A MATTER TO BE DISCUSSED AT THE MEETING

| Name | Item | Personal | Prejudicial |
|-----------|--------------|----------|-------------|
| B. Angell | 11 (d). ESWS | ✓ | |

004-2022 4. DISPENSATION REQUESTS

There were no requests for dispensations.

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Clun Town Council with Chapel Lawn

005-2022 5. TO ELECT THE DEPUTY CHAIRMAN

Cllr. M Duffee was unanimously elected as Vice Chair

006-2022 6. COUNCILLOR VACANCIES

Cllr. R Andrews gave a synopsis of his working life and what qualities he brought to the Council.

Cllr. R Andrews Was unanimously accepted as a co-opted councillor

007-2022 7. MINUTES

The Annual Council meeting on 10th May 2021 was noted

008-2022 8. MAYORS REPORT

This will be my last report as Chair and Mayor having stood down as required by our Standing Orders. I would like to take this opportunity to formally thank Councillors here present and former Councillors for their support over the past three years. Also I would like to thank the Two Clerks who have been working for us over that time.

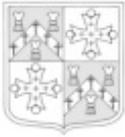
This past three years has been a very challenging time to serve, with almost two years subject to COVID restrictions. However, it has been a very productive time too and the hard work of everyone is appreciated by residents in the area as they frequently tell me. Nevertheless, there have been other challenges in developing new policies and procedures, working groups, advisory groups and committees that now make us a stronger council, along with delegated responsibilities for specific areas of work.

The past month

Turning to the last month I have been involved in helping to set up and chair the meeting about how the community may provide ongoing support for the Ukrainian refugees. You can read more details regarding this meeting and another Joan Kerry was at in Bishops Castle in this months Chronicle. We have now been asked to lead on developing a welcome pack for refugees and new people to our community which we can discuss later.

I have hosted a further half day visit from the Deputy Lord Lieutenant for Shropshire Katherine Garnier. We visited the Fire Station, Trinity Hospital and met with representatives of the Women’s Institute. Katherine is most impressed with the volunteering and other community activity that goes on in our small community, and the dedication of those involved.

At the Fire Station we met serving officers some who have been retained firemen for over 35 and over 40 years. We also me our newest recruit. It was evident from these discussions not only the dedication of officers and



Clun Town Council with Chapel Lawn

frequency of call outs, but also the challenges of recruitment and the state of our rural roads. Their community service in helping community events also did not go unnoticed.

At Trinity it was helpful to get a much better understanding on the history and how the Trustees manage the facilities and their ongoing plans for the future.

In our discussion with the WI, who now have approaching 40 members and growing, their role in helping members develop new skills, support other charities and as a focus for community integration for new residents came across strongly.

I am still in touch with Katherine regarding other matters relating to awards and in which context she is very supportive of the freeman initiative.

She will be present at the Jubilee celebrations at the Sunday picnic.

I attend the ESWS board who now have the new co-working space up and running and are now developing their plans to attract new clients for the space, the Enterprise Initiative and other services, as well as the new Tourism Website for the area.

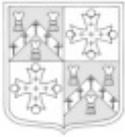
I attended the Highways meeting at Newcastle organised by Cllr Hartin. All parishes bar one in the area were present. We had input from Cllr Dean Carroll Portfolio Holder for Highways and Head of Highways Andy Wilde. Highways is now definitely a tripartite partnership of Shropshire Council, WSP (their consulting provider) and Kier (their construction and maintenance provider). Andy Wilde and Dean Carroll explained the changes to their ways of working including the ongoing recruitment of engineers and technicians in-house so more of the smaller jobs can be carried out under direct management. There have been significant changes to the way the Kier contract is managed, and we do see some better outcomes from this although they admitted there is much still not going right.

One key point to come out of the meeting was the recognition across the area of a lack of clear and accurate communication by Shropshire Council. Both in terms of agreeing which roads have the most priority for immediate attention and in relation to road works and diversions. They promised to find ways of addressing this.

Also this month I have been involved in correspondence and work associated with the Public Toilet maintenance and bills, reading up regarding the state of play in Shropshire Council regarding the Pearl Mussel issue, Street Lights, Recreation Trust and complaints regarding the state of the roads. I have also had discussions on the issue of community land ownership on which I will report later.

Recap over the past year.

The challenges of running meetings over zoom or in hybrid form have convinced me that for small tactical meetings they can work, but for our general business meeting face to face is far to be preferred.



Clun Town Council with Chapel Lawn

Now we have finances all able to be managed and approved online, issues relating to payment are more efficient.

We have made great progress on the Town Hall thanks to the steadfast work of Cllr Shepherd. However, I remain frustrated we have not made sufficient progress on getting the water and other maintenance matters at the Public Toilets on a better footing. We also have some way to go in getting the Council Office in the square up and running and bringing about the improvements to the historic Council records in the Town Hall.

The burial records have now been digitised. I look forward to hearing the analysis and recommendations regarding the capacity of the Cemetery including the forthcoming changes in relevant environmental regulation.

Work on Highways has again featured strongly. We have, after over 4 years, got the key elements in place and the community engagement delivered. I am endeavouring to secure a date for a Partnership meeting to hear the outcome of that and the plans going forward. The overall comments I have had back have been very positive with the caveat that the proof is in the pudding.

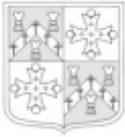
It is just over a year we sat down with The Rt Hon Phillip Dunne MP regarding our frustrations over planning and the Freshwater Pearl Mussels. In addition, following letters to the Chairs of Natural England and the Environment agency at last some communications has opened up around the issue. We have had two meetings with officers and key leaders of the EA, NE and SWT. We await formal feedback in July. I have in the past two days seen a copy of papers by Shropshire Council Consultants Royal Hastening DHV and setting out the various ways mitigation can be done and incentivised and a scheme put in place to make things happen. I am hoping soon we will learn more. It is though more than disappointing we have to find out about this progress via third parties and through serendipity. I am hopeful we can soon meet again with Shropshire Council to take this forward.

Through our interest and discussion with local environmental groups they applied for and for and are recognised by Shropshire Wild Life trust to collect a range of data on the Water Quality of the river Clun. This enables us to be informed in any ongoing discussions.

We have had ongoing discussions and meetings with English Heritage and informed them of local grants that might help them develop their management plan for the site. We await further detail. I am involved in the Bioblitz being led by the Clun Branch of the Shropshire Wild Life Trust and the Clun Climate and Environment group that advise Council.

I have attended a number of SALC regional and Rural Market Towns group online meetings. These are very informative, and I have found it useful to know how others tackle similar conditions to our own.

Finally we now have the Freeman scheme, Website and Lengthsman projects fully underway and in development so by next year we should see the outcome of this work.



Clun Town Council with Chapel Lawn

Looking Forward

Should Council wish, I am willing to continue to lead on the Highways Partnership work and other highways related matters and to Chair our own working group on these matters. The informal feedback over time, and from the engagement process, has raised the issue of off-street parking to a high priority and this is something that, once we see the current work begin, we should turn our attention to.

In regard to Planning, you will be aware we have an approved terms of reference for a Planning Committee. With the Pearl Mussel issue very much in play, and the Neighbourhood Plan proposal coming to the Parish Meeting, I would suggest we consider reviewing those terms of reference and consider whether we should point members and co-optees to this committee to work on the strategic matters. All specific planning applications would come to the full council as we do currently.

Whilst we now have good leadership on some of our assets such as the Town Hall, Cemetery and Street Lights. We need to take greater leadership in securing the future and efficiency of the public toilets and street furniture for which we are responsible.

Similarly, we need to ensure that the full range of council responsibilities is fully understood and communicated.

For example: As Custodian Trustee for the Clun and District Memorial Hall and Playing Fields Charity this should appear in asset register. Also, we should enter discussions with the charity on how we as the Custodian Trustee can assist them in securing this community asset for the future.

Similarly, according to the Terms of reference on the Clun Town Trust the Town Council has a role in helping them to secure trustees as and when new trustees are required.

As the Burial Authority responsible for the Town Cemetery, we need to ensure we have sufficient reserves to re-roof the lychgate in the relatively near future. The tiles are well past their normal life and degrading fast. In addition, once we have the report from those assisting us with the Burial Records, we need to review the future capacity of the Cemetery. Depending on the outcome of this review we can decide whether we need to consider more widely the future of burials in the Parish.

I am sure there will be other matters to take forward like the ongoing renovation of the Town Hall, replacement of streetlights, securing ownership of the “rose garden” triangle, development and use the office among other things.

009-2022

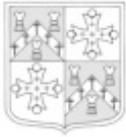
9. **APPOINT REPRESENTATIVES FOR THE FOLLOWING:**

a) Personnel committee (4 members)

The following councillors were appointed

Cllr. Wooldridge, Cllr. Duffee, Cllr. Andrews and Cllr. Shepperd

b) Planning



Clun Town Council with Chapel Lawn

This matter was deferred until the June meeting

- c) Highways working group (councillor representatives)
Cllr. Davies, Cllr. Shepherd and Cllr. Limond

010-2022

10. APPOINTMENTS TO BE LEAD MEMBERS FOR:

- a) Street lights and street furniture
Cllr. D. Morris was appointed as lead for the above
- b) Freeman of Clun
Cllr. Harries was appointed as lead for the above
- c) Town Hall
Cllr Shepherd was appointed as lead for the above
- d) Website
Cllr. Duffee was appointed as lead for the above
- e) Lengthsman
Cllr. Duffee was appointed as lead for the above
- f) Cemetery and burials
Cllr. B. Angell was appointed as lead for the above
- g) Toilets
Cllr. Andrews was appointed as lead for the above
- h) Council Office
Cllr. Limond was appointed as lead for the above

APPOINTMENT OF REPRESENTATIVES TO OTHER ORGANISATION

011-2022

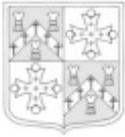
11.

- a) Clun Memorial Hall and Playing fields Trust
Cllr. R. Harris was appointed for the above
- b) Chapel Lawn Redlake Valley Village Hall
Cllr. Duffee was appointed for the above
- c) Clun climate emergency advisory group
Cllr. Mark Cllr. Ryan and Cllr. Wooldridge was appointed for the above
- d) Enterprise Southwest Shropshire
Cllr. Angell was appointed for the above
- e) SpArC
This appointment was deferred
- f) Tree warden
This was deferred

012-2022

12. PUBLIC SESSION

- (i) Shropshire Councillor Report
Cllr. Hartin gave the following update:
Shropshire Council has scaling back on Capital Spending Plans by £1000M by 2025/6 due to concerns over debt servicing cost (down



Clun Town Council with Chapel Lawn

from £405M to £279M) – borrowing cut from £16M down to just under £6M a year by 2027/8. There remains a ‘hole’ of £126M which needs to be found from alternative sources.

Overall revenue budget from 2022/3 balances BUT from next year Shropshire Council has a £50M funding gap.

Highways:

Last weeks Highways presentation in Newcastle on Clun by Cllr. Dean Carroll and Head of Highways Andy Wide was reasonably well attended with 35+ in attendance presentation to parishes, as unfortunately the transcription software used has garbled the recording of the meeting so that isn't possible to forward the recording to include councillor Carols presentation all the Q&A session which followed.

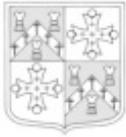
However some key points:

We need:

- accurate and more informative notifications of work and diversions
- establish better knowledge on how the network is used now in the 21st century
- accurate identification of assets like gullies, ditch's and culverts
- immediate and 12 month priority for repair or full rebuild/ resurficing.

Some comments like:

1. keep talking to the local parish council to ensure that any budget that you do half goes to the right roads. The fact that 30% of your audience will local councillors highlights that this has not been happening before.
2. please phase out ‘temporary repairs’ from the options available as soon as possible. Nothing upsets the locals more than a pothole to be ‘repaired’, only to need replacing again in a few months later.
3. Please fix everything when a road gets closed. Can you imagine the frustration when I when a commuting Rd is closed for a few days, to find out only 5% of the faults have been fixed.
4. Add lastly give a little more information on which road ahead is being fixed and over what date and



Clun Town Council with Chapel Lawn

take the signs away when the work is completed.

Other highway issues:

I am meeting Nick Newton from Shrewsbury council traffic management, including tomorrow Wednesday the 4th morning to look at some issues recently highlighted by residents and Council Ranger is joining me for the morning.

(ii) Police Report

The latest newsletter had been circulated.

(iii) Public comments –

There were no members of the public in attendance.

013-2022 **13. APPROVAL OF MINUTES**

The minutes of the meeting of 5TH April 2022 were agreed that they were a true record of what transpired.

014-2022 **14. INFORMATION FROM THE MINUTES**

The clerk reported that several items that were agenda items
The Clerk reported that he did not have any update on the following items as he had not received any replies from the Officers

1. Progress on clarifying ownership of Rose Garden
2. Waste bin for the Car Park from Shropshire Council have emailed Zoe Mortimer

015-2022 **15. CLERK'S REPORT**

The clerk reported that he had been in touch with Waterplus with regards to the large water bill and would be progressing it over the next few weeks.

016-2022 **16. PLANNING**

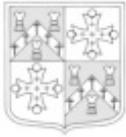
22/01445/FUL

Application for the installation of log burner and flue | Hackney Barn
Guilford Down Shropshire SY7 8NZ

This was discussed by Council by Council

Resolved

That Council makes no comment.



Clun Town Council with Chapel Lawn

017-2022

17. FINANCE

1. To receive the Bank Reconciliation
The Bank Reconciliation was noted
2. To consider and decide on the following grants
 - a. St Georges Church £400 grass cutting
 - b. Bridgnorth and South Shropshire Crucial Crew £60.00p
RESOLVED
Both grants were agreed to be paid.
3. To approve the following invoices for payment
 - a. HMRC £164.98p S1-8 Localism Act 2011
 - b. J. Churchett £500.00p (toilet Cleaning) S1-8 Localism Act 2011
 - c. G. J. Rippon £89.94p (home working allowance, mileage and Zoom subscription) S1-8 Localism Act 2011
 - d. J. Limond £23.00 reimbursement of licence fee
 - e. GWR £1412.92 Materials for play area
 - f. SALC £540.63 Affiliation Fees

For information

- g. Hampshire Flags £1033.20p Jubilee celebrations

The clerk was instructed to pay all invoices

018-2022

18. REPORTS FROM THE FOLLOWING:

1. Website
This was deferred
2. Lengthsman
This matter was deferred pending further information
3. Freeman
There has been publicity in the Chronicle and nomination to the clerk.
Mayor, Deputy Mayor and Cllr. Harries were appointed to the working group.

019-2022

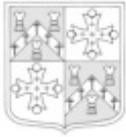
19. CORRESPONDENCE

There was an invitation from the Mayor of Bishop's Castle for the Mayor making on the 17th May 2022

020-2022

20. INFORMATION FROM COUNCILLORS

Jubilee



Clun Town Council with Chapel Lawn

There has been a donation which will cover the cost of the mugs
There is a full four days of entertaining covering the whole Parish.

Welcome pack for Ukrainian refugees

These were now available. It was thought that this could be made available for all who moved into the area.

NDP (*Neighbourhood Development Plan*)

This was discussed at length it was agreed that this was important subject the way forward was to discuss .

021-2022

- 21.** *Due to the confidential nature of the business of this agenda item, under the Public Bodies (Admission to Meetings) Act 1960 (3) it is proposed to put forward a motion to exclude members of the public during discussion of this agenda item.*

Land use

1. To discuss land for community use.
This was discussed and it was
RESOLVED
That two members would approach the land owner to explore matters and bring it back to council with possible recommendations.

Contracts

To discuss the following contracts

1. The toilet cleaning (variation)
It was agreed that there should be an extra payment when the contractor had to deal with cleaning up after the floods.
2. The Churchyard contract

022-2022

- 22. AGENDA ITEMS FOR THE NEXT MEETING**

Twinning
Police to next meeting
NDP

023-2022

- 23. DATE AND VENUE OF NEXT MEETING**

Council Meeting Tuesday 7th June 2022 7:30 PM Clun Memorial Hall

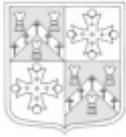


Clun Town Council with Chapel Lawn

Signed by the Chair.

Meeting closed 9.40am

Chair's initials



Clun Town Council with Chapel Lawn

MINUTES OF CLUN TOWN COUNCIL MEETING

HELD AT THE MEMORIAL HALL ON TUESDAY 7th June 2022 AT 7.30PM

| PRESENT | APOLOGIES |
|---|------------------|
| Cllr. B. Angell Cllr. M. Duffee Cllr. Bill Shepherd Cllr. M. Wooldridge Cllr. S. Harris Cllr. R Davies Cllr. D. Morris Cllr. J. Limond (from 7.15pm) | Cllr. R. Andrews |

| ALSO IN ATTENDANCE | |
|---------------------------|----------|
| Mr. Gwilym Rippon (clerk) | N.Hartin |

There were two members of the public present.
 Eddie West (Officer, Shropshire Council), gave an update in respect of the restrictive planning issues

| | Agenda item | |
|--|-------------|--|
|--|-------------|--|

024-2022 1. ATTENDANCE AND APOLOGIES

Please see above

025-2022 2. DECLARATION OF ANY DISCLOSABLE PECUNIARY INTEREST IN A MATTER TO BE DISCUSSED AT THE MEETING

| Name | Item | Personal | Prejudicial |
|------|------|----------|-------------|
| | | | |

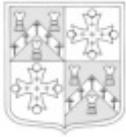
There were no declarations made

026-2022 3. DISPENSATION REQUESTS

There were no requests for dispensations.

027-2022 4. PUBLIC SESSION

| |
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Clun Town Council with Chapel Lawn

- (i) Shropshire Councillor Report
Cllr. Hartin gave a brief update
No police present (newsletter circulated)
- (iii) Public comments – If members of the public are present ten minutes will be set aside to allow the public to ask questions.
 1. One member of the public spoke on planning application.
22/02214/FUL
Application for the conversion of part of storage unit for residential use at Agricultural Building North West Of The Quern Chapel Lawn Bucknell Shropshire

028-2022

5. **MINUTES**

The Annual Council meeting on 10th May 2021 was noted

029-2022

6. **INFORMATION FROM THE MINUTES**

- Minute no. 011-2022 the tree warden has been approached and was willing to continue.
- Item 20 the welcome pack. This has been commenced but still in draft form
- Contracts

It should be recorded that it was the Cemetery contract as opposed to the Churchyard contract as recorded in the minutes .

030-2022

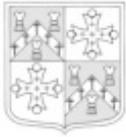
7. **MAYORS REPORT**

I think the main focus of this report is focussed on the weekend just gone. What a fantastic few days enjoyed by so many people from across the Parish.

The community engagement was staggering, and the help from the volunteers amazing.

From Thursday to Sunday, I think we can all hold our heads up high in the fact that between Clun and Chapel Lawn, we had all days covered with something going on bringing the community together after two years of lockdowns.

I would like to thank everyone who got involved, whether organising, taking part or cleaning up afterwards! A Special thank you probably needs to go to the Gwilliam family for the amazing beacon which started off proceedings. It was also fantastic to have our Deputy Lieutenant to light the fire and also in attendance on the Sunday afternoon. Another thank you to Tough Furniture for the very generous donation of the celebratory mugs. Looking at the costs I don't think we made a profit but that was never the



Clun Town Council with Chapel Lawn

intention. However I don't think we made a massive loss either, probably in the region of £400 when all costs come in. But I think any cost is justified to see how well the community came together, and I think we should be looking at other ways in which we can build on this.

Away from the jubilee yet again we have had another incident involving a lorry and the bridge, however this time the HGV managed to right off a car in the process. Glyn Hughes has done a fantastic log of incidents over the past few months to show to Shropshire Council the fact this isn't on off events, they are quite frequent, and it does cause a great deal of stress for those in the vicinity of the road. I have made contact with our MP to see what can be done to stop this from happening and what pressure he can press on the powers that be to find a amicable resolve.

Planning remains a big issue, not just for Clun but further afield in other neighbouring parishes. I know Brian has circulated papers earlier today and I'm yet to fully read through the detail and its great to have welcomed Ed West here this evening to discuss the issues and way forward.

I am also meeting with the Mayor of Bishops Castle informally tomorrow evening to see where synergies lie between us both – what happens in Bishops Castle has effects on Clun and vis versa.

So, it's been a busy few weeks, but remain very proud of the parish and how we all work together to achieve goals.

031-2022 **8. COUNCILLOR VACANCIES**

1. To discuss the co-option for a councillor vacancy, this was include in error

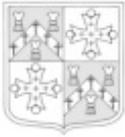
032-2022 **9. COUNCIL OFFICE**

It was agreed that the lease was to be signed to be attendant in the council office.

033-2022 **10. CLERK'S REPORT**

Update on the following:

1. water supply and maintenance of the public toilets
The clerk reported that he had sent an excess water claim to water plus together with two-meter readings. He was awaiting a reply
2. Progress on transfer of the "Rose Garden" land.
The clerk had met a dead end it was requested that Cllr. Hartin could assist in this matter.



Clun Town Council with Chapel Lawn

034-2022

11. PLANNING

To consider the following planning applications and other planning matters

Planning application

2. 22/02085/FUL

Application for the erection of rear extensions | 20 Newport Street
Clun Shropshire SY7 8JZ

This application was discussed

RESOLVED

The Council wished to support this application.

3. 22/02214/FUL

Application for the conversion of part of storage unit for residential use at Agricultural Building North West Of The Quern Chapel Lawn Bucknell Shropshire.

This application was discussed

RESOLVED

The Council objected

035-2022

12. MEMORIAL BENCH

A request for a memorial bench / picnic table by the ford down Waterloo Lane.

This was discussed and agreed however it was suggested that it should be the other side of the river.

036-2022

13. FREEMAN OF CLUN

To receive a report from Cllr S Harris

An individual was proposed this was agreed by Council.

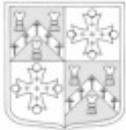
It was agreed that this would take place at the Fire station at 6.30pm on the 4th July

037-2022

14. BUSINESS AND ECONOMY WORKING GROUP

To receive the report from the Group

ESWS is now a CIC and it was going through a transition how it was going to operate. There was a conversation with Shropshire Council with a view to devolving the ownership of the property.



Clun Town Council with Chapel Lawn

038-2022

15. ENVIRONMENT GROUP

To receive the report from the Clun in the Future open day and to discuss any further actions resulting.

To receive the regular report of the Clun Environment and Climate Emergency advisory group

- Water monitoring
- Litter picking will begin after the summer

039-2022

16. HIGHWAYS –

To receive the report from the Clun Highways and Traffic Working group Partnership

It was reported that it would meet next week

With regards it was reported that there would be a remote meeting in due course.

040-2022

17. FINANCE

1. To receive the Bank Reconciliation

This was noted

2. To agree the annual service changes for Smith of Derby and Acorn Stair lift

These were agreed, however it was agreed that the usage of the lift be monitored. There was also a need to a meeting with the Museum curator

3. To approve the following invoices for payment.

- a. HMRC £373.58p S1-8 Localism Act 2011
- b. J. Churchett £500.00p (toilet Cleaning) S1-8 Localism Act 2011
- c. G. J. Rippon £62.39p (home working allowance and Zoom subscription) S1-8 Localism Act 2011
- d. Highline £192.00p (street light) S1-8 Localism Act 2011
- e. Gallagher £2080.86 (Insurance) S1-8 Localism Act 2011
- f. ICCM £95.00p (burial subscription) S1-8 Localism Act 2011
- g. RMTG £114.00p (Rural Market Town Group) (Subscription)

For info

Shropshire £70.00 (licence) S1-8 Localism Act 2011

041-2022

18. CORRESPONDENCE

There were no correspondence received

019-2022

19. INFORMATION FROM COUNCILLORS



Clun Town Council with Chapel Lawn

Cllr. Shepherd produced his report in respect of the Town all maintenance, he stated that the survey indicated that the repairs / maintenance could cost in the region of £39K. Grants were being explored in order to raise the money for the repairs / maintenance

020-2022 **20. AGENDA ITEMS FOR THE NEXT MEETING**

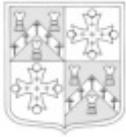
Neighbourhood plan
Twinning

021-2022 **21. DATE AND VENUE OF NEXT MEETING**

Date of next meetings to be held on Tuesday 5th July 2022

Signed by the Chair.

Meeting closed 9.40am



**Clun Town Council
with Chapel Lawn**

MINUTES OF CLUN TOWN COUNCIL MEETING

HELD AT THE MEMORIAL HALL ON TUESDAY 5th JULY 2022 AT 7.30PM

| PRESENT | APOLOGIES |
|--|------------------|
| Cllr. B. Angell Cllr. M. Duffee Cllr. Bill Shepherd Cllr. M. Wooldridge Cllr. S. Harris Cllr. R Davies Cllr. D. Morris Cllr. R. Andrews | Cllr. J. Limond |

| ALSO IN ATTENDANCE | |
|---------------------------|----------|
| Mr. Gwilym Rippon (clerk) | N.Hartin |

There were no members of the public present.

| | Agenda item | |
|--|--------------------|--|
|--|--------------------|--|

045-2022 1. ATTENDANCE AND APOLOGIES

Please see above

046-2022 2. DECLARATION OF ANY DISCLOSABLE PECUNIARY INTEREST IN A MATTER TO BE DISCUSSED AT THE MEETING

All members have an interest in the Clun

| Name | Item | Personal | Prejudicial |
|------|------|----------|-------------|
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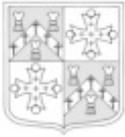
047-2022 3. DISPENSATION REQUESTS

There were no requests for dispensations.

048-2022 4. PUBLIC SESSION

Chair's initials

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Clun Town Council with Chapel Lawn

- (i) Shropshire Councillor Report Cllr. Hartin updated the meeting in relation to the Local Plan and relation to the dealing with National England which is affecting the build of new housing.
There was also the issue of road closures covering various roads.
- (ii) Police Report
No police present (newsletter circulated)
- (iii) Public comments – If members of the public are present ten minutes will be set aside to allow the public to ask questions.
One member of the public spoke on a planning application.

049-2022 **5. MINUTES**

The Annual Council meeting on 7th June 2022 were noted

050-2022 **6. INFORMATION FROM THE MINUTES**

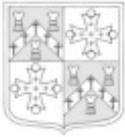
A question was asked in relation to the brevity of the minutes, the clerk highlighted that only the resolutions be recorded.
Another question from a Councillor in relation to a named vote, the procedure was explained to the member concerned.

051-2022 **7. MAYORS REPORT**

The last month has seen quite a bit of activity covering a multitude of topics.

At the start of June, Councillors Angell, Limond and myself met with representatives from Shropshire Council and the Environment Agency to discuss remedying the heavy silt conditions around the Bridge area. This is believed to be a major contributor to the flooding of properties within the vicinity. This was possibly one of the most frustrating meetings thus far as there was an acknowledgement this was a big issue. However Environment Agency's stance (paraphrased) was 'Yes they are the statutory owner of this works, however they have no budget to carry out such activity and therefore nothing could be done.' Not exactly what we were looking for. The river bed east of the bridge had to be licensed by Natural England for any works to be undertaken, but there was little point if no budget was allocated. Even if EA was to find the budget for the west side of the bridge, the silt bed to the west would still remain, creating in effect, a wall which would allow silt build up to continue. The Town Council will continue to press on this matter.

We also had the pleasure of hosting Philip Dunne MP and Cllr Dean Carroll from SC alongside Cllr Hartin to look at the issue with HGV's and the



Clun Town Council with Chapel Lawn

impact they have on the lives of residents and the damage that they can cause. This was a positive move as we feel the MP went away with a clear picture as to our frustrations and apparent lack of progress. Mr Dunne agreed to highlight this with the Minister for Transport as this is not just a Clun issue. The use of inappropriate sat nav systems, (Google Maps etc.) create issues for a number of small rural locations, what will transpire from this remains to be seen, but I will be continuing to chase the MP's office for any updates.

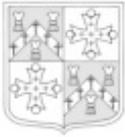
This tends to link on to the issue Clun has seen with road closures for maintenance work. At times all roads to and from the town seemed to be closed with no one really in a position to explain exactly what was going on! Fingers crossed this has now been rectified but I will write, if councillors feel appropriate to Cllr Caroll, highlighting the frustrations this situation caused as well as the impact it created with a further wave of HGV's trying to get to where they needed to be but totally unaware they were coming through Clun. Hopefully lessons will be learnt from this.

The Clun Traffic Group also sat to discuss progress and this will be brought up later in the agenda.

Myself and Cllr Duffee attended the South Shropshire Youth Forum event in Craven Arms which was focussed on how does the youth of the rural communities get their message heard to decision makers. Quite an interesting topic which I'm sure we can look to try to support. Thinking about Clun parish directly, there were a number of organisations operating to support the younger generations however these seemed to have stopped operating for one reason or another. Perhaps this is something the TC could look to try to promote moving forward? At the end of the day the younger generation are the future of the area.

Last week I met with the Deputy Lieutenant, Katherine Garnier, who is keen to support Clun in any initiatives coming forward. This was fairly timely as Janet Duffee from Chapel Lawn literally emailed me days before regarding a potential idea about a 'butty van' idea aimed at getting the farming community from their respective farms to have a cup of tea and bacon sandwich with other farmers within the parish. This concept is operating in other areas of Shropshire to a high success level. To me this seems an excellent idea – rural mental health is a big topic at the moment and something very close to my heart at the moment. What the Town Council could do to support the initiative remains unknown at this stage but I'm sure we will be approached as and when the project takes shape.

This morning saw the enquiry into the situation with the River Clun and the impacts this has on planning. I was unable to attend due to work



Clun Town Council with Chapel Lawn

commitments, however I'm sure Cllrs Angel and Andrews will enlighten us as to what was discussed and any fall out later this evening.

052-2022 8. CLERK'S REPORT

The Clerk reported that he had an email from the Secretary of Memorial Hall, asking for the Council's representative. This was Councillor Harris.

053-2022 9. PLANNING

To consider the following planning applications and other planning matters

Planning application

1. 22/02857/TCA

Application to reduce the height of 1no. Lawsons Cypress (T17) by one third (10m), to remove 1no. Rowan (T16), to remove 1no. dead Elm (T13) and to remove dropped branch and two dead standards of 1no. Cypress (T18) within Clun Conservation Area | Churchyard St George Church Vicarage Road Clun Shropshire

This application was discussed.

RESOLVED

The Council supported this application.

2. 22/02846/TPO |

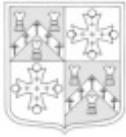
Application to reduce the sides by 1.5m to give clearance from the path, to cut the lower branches to give 0.5m clearance from the graves and to prune the top by less than 1.5m to maintain shape of 1no. Common Yew (T37) protected by The Council of the South Shropshire District Council (St Georges Church Yard, Clun) TPO 2001 | Churchyard St George Church Vicarage Road Clun Shropshire

This application had been determined.

3. 22/02625/AMP

Application to a non-material amendments to planning permission No. 21/05068/FUL (introduction of dormer window on south elevation, repositioning/introduction of additional doors and windows, enclosure of recessed rear porch to form larger plant room, and omission of roof light on north elevation) | 3 Guilden Down Clun Craven Arms Shropshire SY7 8NZ

This application had been determined.



Clun Town Council with Chapel Lawn

4. 22/02530/FUL
Application for the erection of garage | Janmar School Road Clun
Craven Arms Shropshire SY7 8JQ

This application had been determined.

5. 22/02496/FUL
Application for the change of use of agricultural land to allow siting
of two holiday let units | Timber Croft Pentre Hodre Bucknell
Shropshire SY7 0DA

This was discussed
RESOLVED

The Council decide to support this application if it follows the guide
lines that are set out in the ANOB agricultural design guide as it
states tat they are to reflect agricultural buildings.

The Council felt that it would be far more in keeping with a
dwelling in the conservation area and in an AONB catchment if
materials of a similar nature to the existing structure were included ,
which would be far more sympathetic, and it followed more closely
the Clun design statement.

6. To discuss a Neighbourhood Plan
The Neighbourhood Plan was discussed, it was agreed by a majority
that the Council would enter into a discussion of how to commence
a Neighbourhood Plan and how to engage with the Community. It
was suggested that Councillor Wooldridge would research
community engagement and bring back to the Council a paper on
the way forward for discussion in either September or October

054-2022 **10. ENTERPRISE HOUSE**

To receive a report in relation to Enterprise House

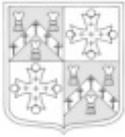
Councilor Angell

There was a meeting of the LEP (Local Enterprise Partnership). This group
were very pleased with what was available at Enterprise House.

Rob McKay has agreed to come and talk to future Clun Town Council with
Chapel Lawn meeting.

055-2022 **11. ENVIRONMENT GROUP**

The task group working on River Clun water monitoring is making
progress. The Fire Station has agreed to be another pilot site in Clun for the



Clun Town Council with Chapel Lawn

Restoring Shropshire's Verges Project. We are looking for pilot sites on Newcastle and BC roads into Clun where verges are currently mown. Litter picking will resume after the summer. We have collected data about energy performance in public buildings in Clun and this will be summarised for the Council in due course. A draft EV charge point plan for the Council Transport group is being developed. We will be participating in public access events over the summer. Transport event in Clun on 29th June.

056-2022 **12. HIGHWAYS**

The consultants were very pleased with the level of feedback that they had received however there were issues with the website.

There were two issues

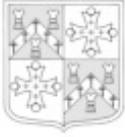
1. HGV
2. Off Street parking, an officer for Shropshire Council was to contact Cllr Angel to progress this.

057-2022 **13. LETTER OF SUPPORT**

To discuss and decide on a response of support for the Primary School to submit a bid for the grant which will support school and the community.

058-2022 **14. FINANCE**

1. To receive the Bank Reconciliation
This was noted
2. To receive the Internal Auditor's report
The Internal Auditors report was submitted and agreed.
3. To agree the annual report and governance section
The Annual report and governance section was agreed.
4. To approve the following invoices for payment.
 - a. HMRC £373.58p S1-8 Localism Act 2011
 - b. J. Churchett £500.00p (toilet Cleaning) S1-8 Localism Act 2011
 - c. G. J. Rippon £62.39p (home working allowance and Zoom subscription) S1-8 Localism Act 2011
 - d. Shropshire Council £333.14 (joint Energy) S1-8 Localism Act 2011
 - e. Iain Selkirk £225.00p (Internal Audit) S1-8 Localism Act 2011
 - f. R.A. Goodwin £505.00p (New Notice Board) S1-8 Localism Act 2011
 - g. Halls sms £307.35 (Toilet supplies) S1-8 Localism Act 2011
 - h. A. Wallace £80.00p (Grass cutting) S1-8 Localism Act 2011
 - i. Highline £201.90p (Street Lights repairs) S1-8 Localism



Clun Town Council with Chapel Lawn

Act 2011

j. Shropshire Council £156.32p (Election costs) S1-8 Localism
Act 2011

059-2022 **15. CORRESPONDENCE**

➤ There was no correspondence received

060-2022 **16. INFORMATION FROM COUNCILLORS**

The Mayor reported that SpArC now had the new gym equipment had been installed at a cost of £100k

Cllr. Andrews produced a report in relation to the maintenance of the public conveniences. Within the report were :

1. Maintenance matters to be undertaken before winter
2. Long term matters

Cllr. Angel reported he had been in touch with an officer in relation to the car park.

He also reported that a section of wall had collapsed in the cemetery.

061-2022 **17. AGENDA ITEMS FOR THE NEXT MEETING**

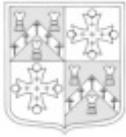
Twining

062-2022 **18. DATE AND VENUE OF NEXT MEETING**

Date of next meetings to be held on Tuesday 2nd August 2022 at Chapel Lawn (if available)

Signed by the Chair.

Meeting closed 9.40am



**Clun Town Council
with Chapel Lawn**

MINUTES OF CLUN TOWN COUNCIL MEETING

**HELD AT THE MEMORIAL HALL ON TUESDAY 6th SEPTEMBER 2022 AT
7.30PM**

| PRESENT | APOLOGIES |
|---|--|
| Cllr. J. Limond Cllr. Bill Shepherd Cllr. M. Wooldridge Cllr. R. Andrews | Cllr. B. Angell Cllr. S. Harris Cllr. M. Duffee Cllr. R Davies Cllr. D. Morris |

| ALSO IN ATTENDANCE | |
|---------------------------|----------|
| Mr. Gwilym Rippon (clerk) | N.Hartin |

There were no members of the public present.

| | Agenda item | |
|--|--------------------|--|
|--|--------------------|--|

063-2022 1. ATTENDANCE AND APOLOGIES

Please see above The Mayor and Deputy Mayor were unable to be present therefore Cllr/. Limond was elected chair for the meeting

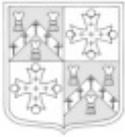
064-2022 2. DECLARATION OF ANY DISCLOSABLE PECUNIARY INTEREST IN A MATTER TO BE DISCUSSED AT THE MEETING

All members have an interest in the Clun Memorial Hall

| Name | Item | Personal | Prejudicial |
|------|------|----------|-------------|
| | | | |

065-2022 3. DISPENSATION REQUESTS

The Clerk reminded members that he had received a written dispensation from all Councillors in respect of the Memorial Hall as the Council was the Custodian Trustee. Without the dispensation the number of persons prohibited by section 31(4) from participating in any particular business would be so great a proportion of the body transacting the business as to



Clun Town Council with Chapel Lawn

impede the transaction of business.

066-2022

4. PUBLIC SESSION

- (i) Shropshire Councillor Report Cllr. Hartin
. Quiet time during holiday season, but some things are still going on:

Local Plan Update

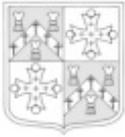
The much-heralded replacement Local Plan continues to make its slow laborious way. This plan contains the polices for how Shropshire Council will determine future planning applications for the next 14 years. This work started of course over 4 years ago and due to various resource issues has been much delayed.

The Government requires councils to update their plans identifying land which could be developed every 5 years, (The present plan was rolled out in 2016). The plan identifies areas which are Shropshire Councils (SC) preferred sites, where extra houses and new employment sites to meet government plans should be located & includes some sites carried forward from the old plan & some new sites.

As recently reported in the media, Government Planning Inspectors visited Shropshire in July for two weeks and held an initial examination of the proposals. After this ended, and in answer to some legal challenges, the Inspectors decided that they would return in early October, hear some final submissions, and then rule on whether the proposed plan complied with Government legislation. If they determine it does not comply then the whole plan will be rejected, and SC will have to start the process all over again. If they agree the legal process has been carried out correctly then Stage 2 of the planning enquiry will need to be held next year. At that meeting, expected to last a number of weeks, individual sites will be examined to see if they each comply in general terms with the various new policies being put forward by SC.

Other news from Shropshire Council.

Last week, SC published the financial monitoring report for the first three months of the year. It shows the impacts of the cost of living and inflation on our budget, with inflation estimated to add an extra £5m in costs and more demand for our services, another £7 million!, some of which is linked to the support we are rightly



Clun Town Council with Chapel Lawn

giving residents with the cost of living. At present these pressures mean SC is looking at a forecasted overspend on its budget of at least £4.1 million, however the best estimate of the overspend, with no additional action being taken is estimated to be around £9.37m but could be as high as £17.56M Details of any amendments to the budget to reduce this sum are still to be announced. This came after the Council denied there was a problem, however a report agreed by the Shropshire Council Cabinet has stated there is a need to re-examine this year's current budget!

- After a long time and a spend of over £500k work on making the lower 3 floors of the Shirehall safe for staff to work in is nearing completion. There is now a prohibition of use issued for the upper 3 floors and these therefore cannot be used nor accessed by staff.
- The spend on the Northwest Relief Road is now approaching £20m with still no planning application or business plan published.

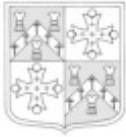
More than 30 companies have signed up to take part in 'Shropshire Goes Green', Shropshire Council's first sustainability festival being held outside at Shrewsbury Town FC on Sunday 25 September 2022 - and apparently the list is still growing.

Building on the success of November 2021's Shropshire Goes Electric event, which put the spotlight on sustainable transport and encouraged the use of electric vehicles, Shropshire Goes Green is focusing on all aspects of sustainability. SC has a sponsor, a company called 'AceOn', who will be demonstrating the latest in energy storage and technologies, and there is a varied list of exhibitors for the 'Home Zone', including electric vehicle charging point providers, agricultural experts and companies providing green energy solutions for households".

Councillors & staff are being asked make sure the electoral register is up to date and accurate by completing the annual canvass. Residents across the county are currently receiving communications from SC and voters are being asked to complete their registration process. Many people will receive this request, including a unique two-part security code, via email, and others by post. You can update your details online, or via other routes such as text or phone.

Shropshire Council's Free Tree Scheme is now open - applications are invited to plant trees and short sections of hedging, and to create small areas of woodland in Shropshire. This year the scheme can also supply (free of charge) some larger, feathered trees (1-1.5m tall, bare root), suitable for locations such as wide road verges or village greens. Further information at Shropshire Council Community Tree Scheme 2022/23 | Shropshire Council

Other things – not necessarily SC related include:



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Government have just published proposals that it will give grants to Councils which will enable them to limit fares on all single local bus journeys from 1st January for 3 months to a maximum of £2.00. How this will be put in place has yet to be announced. Information on what will happen to bus subsidies by Shropshire Council have also still to be announced.

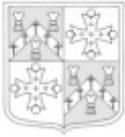
Council apprenticeship levy transfer funding pot opens for Small and medium sized enterprises - Shropshire Council is offering small to medium-sized businesses and other, non-levy paying organisations in the county a chance to apply for free training through apprenticeships. The council has approximately £140,000 available to businesses that are not currently subject to the Government's Apprenticeship Levy, These include: Small and medium-sized enterprises, Voluntary, community and social enterprises and Voluntary aided and foundation schools. The scheme is open to applications from Thursday 1 September 2022 until Friday 23 December 2022. Full details of the levy transfer scheme, including how to apply can be found by visiting the Upskill Shropshire pages of Shropshire Council's website. For further information please email apprenticeshiplevy@shropshire.gov.uk or ring 01743 258521.

Two of our libraries are supporting local people by opening up access to digital training and banking advice provided by Barclays Bank.

In a new initiative the bank will lease space in Bridgnorth and Ludlow where customers can seek digital support, financial advice and help managing their accounts. The non-cash banking service will be available in a private area in Bridgnorth Library on Mondays, Tuesdays, Wednesdays and Fridays and in Ludlow on Mondays, Wednesdays and Fridays. SC says - "the service is welcome and demonstrates how our libraries service can work with partner organisations to promote health and well being, improve people's understanding of, and access to, digital services, become a hub for communities, and support enterprise and businesses".

Grant Funding opportunity – Veolia and Shropshire Council are offering grants of up to £1000 to Community groups for local projects in Shropshire. Details are in this link [Veolia's EnviroGrant Shropshire | Veolia Shropshire](#) closing date for applications is 31 October.

Further Grant Funding opportunity - The Prince's Countryside Fund (PCF) Supporting Rural Communities grants programme is open for applications. The Fund is inviting applications for grants of up to £25,000 from community projects across the UK, with up to



Clun Town Council with Chapel Lawn

£250,000 available. The PCF is interested in projects that will make a difference in rural communities across the UK and clearly demonstrate the need within the community. Further information at Rural Communities - The Prince's Countryside Fund (princescountrysidefund.org.uk)

Covid Vaccination update - The autumn COVID-19 booster campaign officially launches in Shropshire this month.

It will be offered to everyone aged 50 and over as well as those who are at highest risk from serious illness such as pregnant women and people with long-term health conditions, as well as frontline health and social care workers. As with previous vaccination phases, the oldest and most vulnerable will be called forward first, starting with people in care homes from 5 September. Over 75s and the clinically extremely vulnerable will be eligible from 12 September. The offer will then be opened to the remaining eligible groups. The NHS will invite people when it is their time, so people need to wait to be contacted.

Community Grant opportunity - The KFC Foundation Community Grants | Applications Now Open Grants are available up to £2k for community groups and organisations supporting young people up to age 25. Closing date of September 25th.

- (ii) Police Report
No police present (newsletter circulated)
- (iii) Public comments – No public present

067-2022 5. **MINUTES**

The minutes of the meeting of 5th July 2022 were agreed that they were a true record of what transpired.

068-2022 6. **INFORMATION FROM THE MINUTES**

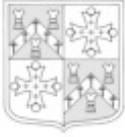
There were no matters

069-2022 7. **MAYORS REPORT**

The Mayor was unable to be present therefore this matter was deferred

070-2022 8. **CLERK’S REPORT**

The Clerk reported that he was still having issues establishing the owner of the Rose Garden..



Clun Town Council with Chapel Lawn

071-2022

9. PLANNING

To consider the following planning applications and other planning matters

Planning application

1. 22/03872/DIS

Application to discharge Conditions 3 (external services), 4 (roof lights), 7 (bat boxes) and 8 (external lighting) of planning permission No. 19/00755/FUL | Bryncalled Barns Pentre Hodre Shropshire SY7 0BN

RESOLVED

The council made no comment in relation to this application

2. 22/03853/Full

Application for the erection of single storey extension following demolition of existing conservatory and prefab shed and internal alterations | Argoed Cottage Argoed Clun Craven Arms Shropshire SY7 8NW

RESOLVED

The council made supported this application

3. 22/03872/DIS

Application to discharge Conditions 3 (external services), 4 (roof lights), 7 (bat boxes) and 8 (external lighting) of planning permission No. 19/00755/FUL | Bryncalled Barns Pentre Hodre Shropshire SY7 0BN

RESOLVED

The council made no comment in relation to this application

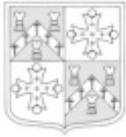
4. 22/03651/DIS

Application to discharge Conditions 3 (materials), 5 (roof lights), 6 (fenestration), 7 (masonry repairs), 8 (landscaping), 10 (external lighting), 11 (EPS licence), 14 (bat boxes) and 15 (bird boxes) of planning permission No. 21/02291/FUL | Guilden Down Farm Guilden Down Craven Arms Shropshire SY7 8NZ

RESOLVED

The council made no comment in relation to this application

5. 22/03652/DIS



Clun Town Council with Chapel Lawn

Application to discharge of Conditions 3 (EPS License), 4 (Landscaping), 5 (Access), 6 (Exterior Services), 7 (Ground Compaction), 11 (Ecology), 12 (Bat Boxes), 13 (Bat Boxes), 14 (Lighting) and 15 (External Joinery) attached to planning consent 21/02296/FUL | Proposed Conversion Of Agricultural Buildings At Lower Guilden Down Guilden Down Clun Shropshire
RESOLVED

The council made no comment in relation to this application

6. 22/03081/LBC

Application for the replacement of five windows and one door affecting a grade II listed building | 1 - 2 Walkmill Cottages The Green High Street Clun Craven Arms Shropshire SY7 8NX
This application had been withdrawn.

072-2022

10. **TWINNING**

To discuss and decide to twin with another similar size Local Authority.
This matter was deferred

073-2022

11. **ENVIRONMENT GROUP**

This matter was deferred

074-2022

12. **HIGHWAYS**

This matter was deferred

075-2022

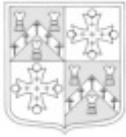
13. **FINANCE**

1. To discuss a grant application received
The application was for a kit to test the water in the river.
RESOLVED
This application for £128.26p was granted.
2. To receive the Bank Reconciliation
The Bank Reconciliation was noted
3. To approve the following invoices for payment.
 - a. HMRC £373.58p S1-8 Localism Act 2011
 - b. J. Churchett £500.00p (toilet Cleaning) S1-8 Localism Act 2011
 - c. G. J. Rippon £62.89p (home working allowance and Zoom subscription) S1-8 Localism Act 2011

The above invoices were agreed

To ratify the following invoices which were paid in August

- d. HMRC £373.58p S1-8 Localism Act 2011



Clun Town Council with Chapel Lawn

- e. J. Churchett £500.00p (toilet Cleaning) S1-8 Localism Act 2011
- f. G. J. Rippon £85.39p (home working allowance and Zoom subscription) S1-8 Localism Act 2011
- g. Remembering your grave £700.00p S1-8 Localism Act 2011
- h. Iain Selkirk £225.00p (Internal Audit) S1-8 Localism Act 2011
- i. Highline £241.50p (Street lights) S1-8 Localism Act 2011
- j. Shaw and Son £331.14p (Freeman scroll) S1-8 Localism Act 2011

Invoices d-j were paid during August and were ratified

A quote for £880.00p had been received from G, Dudley for the maintenance at the Public Toilets

076-2022 **14. CORRESPONDENCE**

- a. **There was no correspondence received**

077-2022 **15. INFORMATION FROM COUNCILLORS**

There was nothing to be discussed under this item

078-2022 **16. AGENDA ITEMS FOR THE NEXT MEETING**

Twining

079-2022 **17. CONTRACTS**

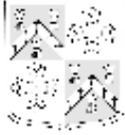
This matter was deferred

080-2022 **18. DATE AND VENUE OF NEXT MEETING**

Date of next meetings to be held on Tuesday 4th October 2022 at Chapel Lawn (if available)

Signed by the Chair.

Meeting closed 8.40pm



**Clun Town Council
with Chapel Lawn**

MINUTES OF CLUN TOWN COUNCIL MEETING

HELD AT THE MEMORIAL HALL ON TUESDAY 4TH OCTOBER 2022 AT 7.30PM

| PRESENT | APOLOGIES |
|---|--|
| Cllr. J. Limond Cllr. Bill Shepherd Cllr. M. Wooldridge Cllr. R. Andrews Cllr. M. Duffee Cllr. D. Morris | Cllr. B. Angell Cllr. R Davies Cllr. S. Harris |

| ALSO IN ATTENDANCE |
|---------------------------|
| Mr. Gwilym Rippon (clerk) |

There was one members of the public present.

| | Agenda item | |
|--|--------------------|--|
|--|--------------------|--|

081-2022 1. ATTENDANCE AND APOLOGIES

Please see above The Mayor was unable to be present therefore Deputy Mayor chaired the meeting

082-2022 2. DECLARATION OF ANY DISCLOSABLE PECUNIARY INTEREST IN A MATTER TO BE DISCUSSED AT THE MEETING

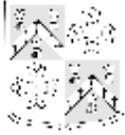
All members have an interest in the Clun Memorial Hall

| Name | Item | Personal | Prejudicial |
|------------------|---|----------|-------------|
| Cllr. R. Andrews | Item 1: report from the environment group | ✓ | |

083-2022 3. DISPENSATION REQUESTS

The Clerk reminded members that he had received a written dispensation from all Councillors in respect of the Memorial Hall as the Council was the Custodian Trustee. Without the dispensation the number of persons prohibited by section 31(4) from participating in any particular business

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Clun Town Council with Chapel Lawn

would be so great a proportion of the body transacting the business as to impede the transaction of business.

084-2022

4. PUBLIC SESSION

- (i) Shropshire Councillor Report Cllr. Hartin
Cllr. Hartin had tendered his apologies however he had sent a report, which is replicated below.

Things are still quite quiet at Shropshire Council.

There is a SC by-election currently taking place: - Bridgnorth West & Tasley: Election day is Thursday 6th October (Cause: Death of Councillor). There is a Local government Boundary Commission review upcoming & the Shropshire submission is that we need a further 2 Councillors to take us up from 74 to 76 (based primarily on population growth).

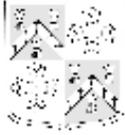
In a report to Cabinet Shropshire residents could be forced to pay for green bin collections in fight to cut £33m waste bill – Scrutiny are sending comments to Cabinet for them to consider. Government help is going to be made available for those off the gas grid. The Government have said they will help all of us off the gas grid with £100 towards our high LPG, oil and coal bills. They have not found a way to pay it yet.....!

Following a recent tendering exercise involving the 738/740 Knighton to Ludlow bus service, Minsterley Motors have now been confirmed as the successful operator and they will be operating this service w.e.f Tuesday 1st November 2022. The times of the bus & the route remain unchanged.

Energy and home insulation advice is available from Shropshire Council through the following link [Affordable warmth and energy efficiency | Shropshire Council](#) If you are worried about rising energy costs please do get in touch via the above link or you can contact Keep Shropshire Warm on 0800 112 3743 for energy saving advice and grant support (subject to eligibility)

I've been notified that to enable improvements to Llanhedric Bridge Clun, the road between Shadwell Hall junction to Bicton Junction will be closed from 17th to 26th October.(access to properties etc will be maintained within the closure and marked diversions will be in place).

- (ii) Police Report



Clun Town Council with Chapel Lawn

No police present (newsletter circulated)

- (iii) Public comments – There were no questions from the member of the public

085-2022 5. **MINUTES**

The minutes of the meeting of 6th September 2022, after amendments, were agreed that they were a true record of what transpired.

086-2022 6. **INFORMATION FROM THE MINUTES**

With respect to item 8, maintenance of the public convenience this work had been completed by the contractor.

087-2022 7. **MAYORS REPORT**

As the mayor was on compassionate leave, the Deputy Mayor stated that he would, in view of this, attend in place of the mayor.

088-2022 8. **CLERK'S REPORT**

The Clerk reported that he had contacted a contractor to provide a quote to supply a new water connection to the public convenience. Cllr. Andrews had met the contractor on site and he would be supplying three quotes covering three options.

Mr. Grimes had been contacted in respect of the repair to the wall and the cemetery.

089-2022 9. **PLANNING**

To consider the following planning applications and other planning matters

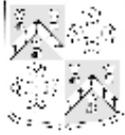
1. Neighbourhood Plan

This was discussed at length. It was agreed that an article be placed in the Chronicle and Face book with a tear of back page to establish the leave of support to hold a public meeting to discuss a Neighbourhood Development Plan.

2. Planning application

a. 22/04353/SCR

Application in relation to an environmental Impact Assessment Screening Opinion for the removal of an existing pole mounted transformer pole and replace with an underground cable | Field North Of Lower Rockhill Clun Craven Arms Shropshire SY7 8LR



Clun Town Council with Chapel Lawn

RESOLVED

The Council made no comment in respect of this application

b. 22/04343/TCA

Application to Crown reduce and crown thin by approx. 20% of 1no Sycamore nowithin Clun Conservation Area | Old Frog Cottage 4 Ford Street Clun Craven Arms Shropshire SY7 8LD

RESOLVED

The council supported this application

090-2022

10. **TWINNING**

To discuss and decide to twin with another similar size Local Authority. This matter was deferred as Councillor leading on this matter was not present

091-2022

11. **ENVIRONMENT GROUP**

The report from Chrissie Verduyn was noted. The Council supported the group on their intention to rewild the grass verge at Forty Acre.

092-2022

12. **HIGHWAYS**

The report submitted by Cllr. Angell was discussed. It was disappointing to see how big a time frame was placed on certain items with slippage it could be in excess of a decade when certain items were to be actioned.

093-2022

13. **FINANCE**

1. External Auditor interim report

The clerk reported that he had received an interim audit report from the external auditors. The full report would be received later in the year.

2. To receive the Bank Reconciliation

The Bank Reconciliation was noted

3. To approve the following invoices for payment.

a. HMRC £373.58p S1-8 Localism Act 2011

b. J. Churchett £500.00p (toilet Cleaning) S1-8 Localism Act 2011

c. G. J. Rippon £233.89p (home working allowance, SLCC subscription and Zoom subscription) S1-8 Localism Act 2011

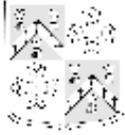
d. Memorial Hall £60.00p (room hire) S1-8 Localism Act 2011

e. A. Wallace £40.00p (Grass cutting) S1-8 Localism Act 2011

The above invoices were agreed, the clerk was instructed to pay all invoices.

094-2022

14. **CORRESPONDENCE**



Clun Town Council with Chapel Lawn

a. **There was no correspondence received**

095-2022 **15. INFORMATION FROM COUNCILLORS**

Cllr. Morris reported that he had been in touch with English Heritage in relation to the conditions of the Castle grounds. They had replied that a new bridge is to be installed to gain access to the Castle grounds from the car park.

096-2022 **16. AGENDA ITEMS FOR THE NEXT MEETING**

1. Electricity Bill for the Museum
2. Website
3. Lengthsman

097-2022 **17. CONTRACTS**

Due to the confidential nature of the business of this agenda item, under the Public Bodies (Admission to Meetings) Act 1960 (3) it is proposed to put forward a motion to exclude members of the public during discussion of this agenda item.

This motion was agreed

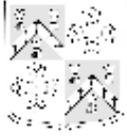
Both contracts were reviewed. There were no changes required and they were to continue for another year.

098-2022 **18. DATE AND VENUE OF NEXT MEETING**

Date of next meetings to be held on Tuesday 1st November 2022 at Memorial Hall

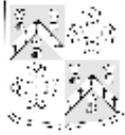
Signed by the Chair.

Meeting closed 9.22pm



**Clun Town Council
with Chapel Lawn**

Chair's initials



**Clun Town Council
with Chapel Lawn**

MINUTES OF CLUN TOWN COUNCIL MEETING

HELD AT THE MEMORIAL HALL ON TUESDAY 8th NOVEMBER 2022 AT 7.30PM

| PRESENT | APOLOGIES |
|---|---|
| Cllr. J. Limond Cllr. Bill Shepherd Cllr. R. Andrews Cllr. M. Duffee Cllr. R Davies | Cllr. B. Angell Cllr. M. Wooldridge Cllr. D. Morris |

| ALSO IN ATTENDANCE |
|---------------------------|
| Mr. Gwilym Rippon (clerk) |

There were no members of the public present.

| | Agenda item | |
|--|--------------------|--|
|--|--------------------|--|

081-2022 1. ATTENDANCE AND APOLOGIES

Please see above The Mayor thanked all for their attendance

082-2022 2. DECLARATION OF ANY DISCLOSABLE PECUNIARY INTEREST IN A MATTER TO BE DISCUSSED AT THE MEETING

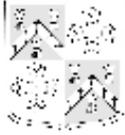
All members have an interest in the Clun Memorial Hall

| Name | Item | Personal | Prejudicial |
|------------------|------------|----------|-------------|
| Cllr. R. Andrews | Item 15(2) | ✓ | |
| Cllr. R. Davies | Item 15(2) | ✓ | |

083-2022 3. DISPENSATION REQUESTS

The Clerk reminded members that he had received a written dispensation from all Councillors in respect of the Memorial Hall as the Council was the Custodian Trustee. Without the dispensation the number of persons prohibited by section 31(4) from participating in any particular business would be so great a proportion of the body transacting the business as to impede the transaction of business.

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Clun Town Council with Chapel Lawn

084-2022 4. PUBLIC SESSION

- (i) Shropshire Councillor Report Cllr. Hartin
Cllr. Hartin had tendered his apologies however he had sent a report, which is replicated below.

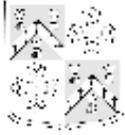
Cost of Living Help – Shropshire Council are encouraging residents worried about money to:

- Visit the cost of living help page for information on what support is available in Shropshire. [Cost of living help | Shropshire Council](#)
- Use their checklist to see if there are any steps to take which may help in coping with rising costs. Recommended steps include using a benefits calculator to check that not missing out on income, exploring schemes which help with household bills, getting support with debt, and reaching out for mental health support. [Cost of living checklist | Shropshire Council](#)
- Use the 'Worrying About Money' leaflet to identify which organisation in Shropshire can offer support. Go to: <https://www.worryingaboutmoney.co.uk/>

There is an additional source of support if you are a Severn Trent Customer unable to pay water and sewerage bills. Please go to: [Severn Trent Trust Fund | Help with paying your bill | Help when you need it | My Account | Severn Trent Water \(stwater.co.uk\)](#)

Bishop's Castle Food Bank – at the Church Barn Tuesdays 10 – 11.30am , Thursdays 2.30 – 4pm. No referrals needed. Donations of non perishable food also welcome eg tinned and dry goods, long life milk, cereal etc. The Café on the Green at Newcastle on Clun on Wednesday 16th November will also have a collection box for food donations.

Housing stock: Against a background of some Housing associations looking at selling off poor energy performing stock rather than retrofitting (This is because they face compulsory EPC rating on their housing stock) - this has led to an ongoing net loss of affordable homes in the County & we have seen this happening right across South Shropshire as Connexus sell off such stock to concentrate on affordable housing in more urban areas. I & my SC colleges locally have previously suggested that the Council purchase such properties to bring them up to standard and keep them in affordable/social housing stock through its in-house housing company Cornovii. We are now working with Green party colleagues to firm up a proposal for Council to push this forward - as even refurbishment and let at market rent would be better than the loss of rental properties all together, especially in our



Clun Town Council with Chapel Lawn

area where development is on hold due to the Clun river problem.

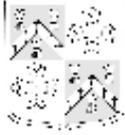
Free School Meals -Children in receipt of benefits-related free school meals in Shropshire will now continue to receive support with food costs during the school holidays until the end of the spring term 2023. Each child who receives free school meals will receive £15 a week towards the cost of a school meal equivalent throughout the two-week Christmas school holidays and the February 2023 half-term holiday. Most of this support will be through a voucher to spend at a local supermarket, distributed via the children's' early years setting, school or college.

Improvements to A488 & B4386: SC consultants WSP are currently doing some feasibility work on items such as future speed limits, traffic management, safer routes for pedestrians and parking in Clun.

On-street EV Charging Points: SC made an announcement last month in respect of a successful bid for Government funding which has secured the Council almost £902, 940 to install more on-street electric vehicle charging points across the county. The grant award came from the 'Office for Zero Emission Vehicles', with support of the Energy Saving Trust. This will enable the installation of on-street charge points for residents wishing to charge their plug-in electric vehicles. SC will now work with their charge point operator, 'Connected Kerb', to bring the number of EV charge points to 320, across 45 locations in the county. - Clun High Street is amongst those sites identified for 4 on street charging points. Shropshire Council and its existing technology provider Connected Kerb will also actively engage the community to promote increased public awareness of the new infrastructure and its advantages. Community engagement will take place at the point of installation, information will be distributed to residents to providing detail on electric vehicle technology and how to use the new charge points. The charge point system provides real-time charge point usage data.

Shrewsbury NWRR: More uncertainty over whether this bypass will go ahead following the MP for Shrewsbury asking government for an additional £27.5M to deal with the increase in costs for construction etc - Even with this extra (which it's almost certain the Government won't agree to), it still would leave SC to find an additional unbudgeted £9.1M from somewhere to make it viable, (without the extra grant from government it's got to find the full £36.6M).

Community Hospitals: Concerns were raised at a Scrutiny meeting in Shirehall recently by my Colleagues Cllrs Heather Kidd & Tracey Kidd over the future of community hospitals in Shropshire - this follows the announcement earlier in the month that the former maternity unit in Ludlow has been sold. calls have now been made for urgent discussion with NHS Community Health Trust after staff at Ludlow hospital were faced with contractors measuring up the building for future disposal around them, without the staff previously being told what was going on.



Clun Town Council with Chapel Lawn

Grants: There were some useful grant opportunities in the October rural funding Digest - grants towards supporting young people, rewilding, tree planting and refugee support amongst others - at <https://rsonline.org.uk/rural-funding-digest-october-2022> - UPDATE This has now been replaced by the November Rural Services Network round up of Community Grants (insert november to replace october in address above).

Heating Oil Grant £100 – regarding the £100 payment for oil or LPG customers Shropshire Council have confirmed that unfortunately they have not yet received any notification as to how this is to be paid to householders.

(ii) Police Report

No police present (newsletter circulated)

(iii) Public comments – There were no the member of the public present

085-2022 5. **MINUTES**

The minutes of the meeting of 4th October 2022, after amendments, were agreed that they were a true record of what transpired.

086-2022 6. **INFORMATION FROM THE MINUTES**

Item 16.1 in respect of the Electricity account for the museum could this be deferred until early spring 2023

087-2022 7. **MAYORS REPORT**

The Mayor reported that he attended the High Sheriffs tea at Broseley.

088-2022 8. **CLERK'S REPORT**

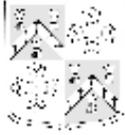
The Clerk reported that he had been in contact with Water Plus but had no further information in respect of the bill

089-2022 9. **PLANNING**

To consider the following planning applications and other planning matters

1. Planning application

a. 22/04353/SCR



Clun Town Council with Chapel Lawn

Application in relation to an environmental Impact Assessment Screening Opinion for the removal of an existing pole mounted transformer pole and replace with an underground cable | Field North Of Lower Rockhill Clun Craven Arms Shropshire SY7 8LR
RESOLVED

The Council made no comment in respect of this application

b. 22/04343/TCA

Application to Crown reduce and crown thin by approx. 20% of 1no Sycamore now within Clun Conservation Area | Old Frog Cottage 4 Ford Street Clun Craven Arms Shropshire SY7 8LD
RESOLVED

The council supported this application

090-2022

10. **TWINNING**

To discuss and decide to twin with another similar size Local Authority. This matter was deferred as Councillor leading on this matter was not present

091-2022

11. **ENVIRONMENT GROUP**

The report from Chrissie Verduyn was noted. The Council supported the group on their intention to rewild the grass verge at Forty Acre.

092-2022

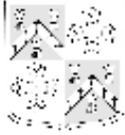
12. **HIGHWAYS**

The report submitted by Cllr. Angell was discussed. It was disappointing to see how big a time frame was placed on certain items with slippage it could be in excess of a decade when certain items were to be actioned.

093-2022

13. **FINANCE**

1. To receive the Bank Reconciliation
The Bank Reconciliation was noted
2. funding for SpArC
This was discussed and it was agreed to make a grant towards SpArC to the sum of £2000.00p
3. The electricity Bill for the Museum
This was deferred until early spring
4. Grant for the Christmas grotto
The Grant to the Christmas Grotto was an ongoing grant which was agreed to the amount of £\$120.00p
5. To approve the following invoices for payment.
 - a. HMRC £396.11p S1-8 Localism Act 2011



Clun Town Council with Chapel Lawn

- b. J. Churchett £500.00p (toilet Cleaning) S1-8 Localism Act 2011
- c. G. J. Rippon £65.39p (home working allowance and Zoom subscription) S1-8 Localism Act 2011
- d. G.J.Rippon £394.31p National pay award backdated to April S1-8 Localism Act 2011
- e. Glasdon £899.70p (memorial bench) Monies had been received from purchaser S1-8 Localism Act 2011
- f. Remembering you £700.00p Cemetery management S1-8 Localism Act 2011
- g. Halls SmS £144.70 (toilet supplies S1-8 Localism Act 2011
- h. A. Wallace £20.00p (Grass cutting) S1-8 Localism Act 2011

The above invoices were agreed, the clerk was instructed to pay all invoices.

094-2022 14. **CORRESPONDENCE**

- a. **There was no correspondence received**

095-2022 15. **INFORMATION FROM COUNCILLORS**

There was nothing to discuss under this heading.

096-2022 16. **AGENDA ITEMS FOR THE NEXT MEETING**

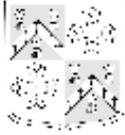
- 1. Website
- 2. Lengthsman

097-2022 17. **DATE AND VENUE OF NEXT MEETING**

Date of next meetings to be held on Tuesday 6th December 2022 at Memorial Hall

Signed by the Chair.

Meeting closed 9.32pm



**Clun Town Council
with Chapel Lawn**

MINUTES OF CLUN TOWN COUNCIL MEETING

HELD AT THE MEMORIAL HALL ON TUESDAY 6th December 2022 AT 7.30PM

| PRESENT | APOLOGIES |
|---|------------------|
| Cllr. J. Limond Cllr. Bill Shepherd Cllr. R. Andrews Cllr. M. Duffee Cllr. B. Angell Cllr. R Davies Cllr. M. Wooldridge | Cllr. D. Morris |

| ALSO IN ATTENDANCE |
|---------------------------|
| Mr. Gwilym Rippon (clerk) |

There was one members of the public present who again repeated the need for the minutes to be on the website.

| | Agenda item | |
|--|--------------------|--|
|--|--------------------|--|

099-2022 1. ATTENDANCE AND APOLOGIES

Please see above The Mayor thanked all for their attendance
It was reported that Cllr. Harris had resigned. The Clerk reported that this has been reported to Shropshire elections dept., who had supplied the necessary documentation advertising the vacant position.

100-2022 2. DECLARATION OF ANY DISCLOSABLE PECUNIARY INTEREST IN A MATTER TO BE DISCUSSED AT THE MEETING

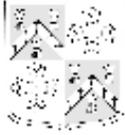
All members have an interest in the Clun Memorial Hall

| Name | Item | Personal | Prejudicial |
|-----------------|--------------|----------|-------------|
| Cllr. R. Davies | Budget 15(3) | ✓ | |
| | | | |

101-2022 3. DISPENSATION REQUESTS

The Clerk reminded members that he had received a written dispensation from all Councillors in respect of the Memorial Hall as the Council was the

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| |
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Clun Town Council with Chapel Lawn

Custodian Trustee. Without the dispensation the number of persons prohibited by section 31(4) from participating in any particular business would be so great a proportion of the body transacting the business as to impede the transaction of business.

102-2022 4. PUBLIC SESSION

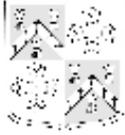
- (i) Shropshire Councillor Report Cllr. Hartin
Cllr. Hartin
Shropshire Council's financial position - Extracts from SC Press release.

"The rising cost of living, inflation and energy costs mean Shropshire Council is now working to reduce an overspend of around £11 million, equivalent to 5% of the council's day-to-day budget, by next March. Other pressures, particularly growing demand for services and children's social care and safeguarding, are among the main reasons for the overspend. This is a position that more and more councils are seeing with warnings from the Local Government Association and County Councils Network about the risks to council budgets in the last week. The latest quarterly monitoring report shows the council's position halfway through the financial year and it is now working very hard to reduce this figure.

Inflation now running at 11% is adding further costs to council services while extra demand for many services is increasing, for example as more people need help from the council with the cost of living. Key areas of pressure are growing costs in children's social care in particular. The council is working hard to reduce the in-year overspend figure. For example, it is reducing the number of homeless people housed in costly temporary B&B accommodation by finding permanent housing and will bring this to zero by the end of March 2023. It is also reducing the number of looked after children in expensive residential care and finding them placements with families. In both these examples, the outcome is better for those involved.

A report to the council's Cabinet on 30 November said that if the overspend does not reduce, this would have to be met from the Councils dwindling General Fund which is used to meet costs of any unexpected events such as flooding or changes in national policy.

The council has a longer-term financial plan to ensure that it can close a £27.5m funding gap it is expected to face by 2028. The



Clun Town Council with Chapel Lawn

administration will be looking at whether to apply the extra 1% in council tax announced in the Chancellor's Autumn Statement on 18 November, that councils can now raise without the need for a referendum. This will form part of its budget proposals due to be published next month. An additional 1% increase would add around an extra £1.8 million to the council's budget next year. The Local Government Association has said that councils would need to raise council tax by 20% the next two years just to meet current cost pressures."

The Council's Head of finance, James Walton, has said that SC are expecting around a 2% increase in Council Tax from the increased housing within the county. We will know the exact amounts when the tax base is published. Also its been pointed out in a recent 'peer assessment' that took place, that SC could increase its Council Tax collection rate by 1%, which would also increase the tax base for every Parish & Town Council.

On the other hand I do not yet know the effect, if any, of the lower income that some households will have due to the cost of living and the downturn in the economy. There may be an increase in the number of householders who will now be entitled to pay a lower Council Tax.

Shropshire Council - Cost of Living & Keep Warm campaigns.

Shropshire Council and partners have been working hard to support those who have been affected by the cost of living crisis, through the recent launch of Cost of Living Help and Warm Welcome campaigns with the aim of helping raise awareness of these and signpost people to advice and support and the Warm Welcome locations. (see attached leaflets which all Cllrs may find useful). Full details available through the Councils website.

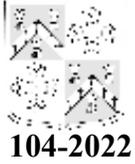
(ii) Police Report

No police present (newsletter circulated)

(iii) Public comments – The member of the public made comments to the effect that the minutes needed to be on the website.

103-2022 5. MINUTES

The minutes of the meeting of 8th November 2022, after amendments, were agreed that they were a true record of what transpired.



Clun Town Council with Chapel Lawn

104-2022

6. INFORMATION FROM THE MINUTES

The Action points needed to be added as agreed to ensure actions are not missed. The clerk reported that he was having no positive response in relation to the water rates bill.

105-2022

7. MAYORS REPORT

The Mayor reported the following
The remembrance parade was well attended he also attended the 'Butty Van' event at Ruchbury
The Mayor also met with Philip Dunne MP at the school
The Christmas light switch on was a completed success. The mayor wished to thank the volunteers who put up the Christmas lights.
Members wished it recorded, the thanks to the Mayor for cultivating contacts with the local MP and the High Sherriff.

106-2022

8. CLERK'S REPORT

The Clerk reported that he had been in contact with Water Plus but had no further information in respect of the bill.
He also reported that he had met with MP

1. Lighting pole in Powell's Lane
2. Car park (chase up Zoe Mortimer)
3. Cemetery Wall
4. Cemetery capacity
5. Bench

107-2022

9. PLANNING

To consider the following planning applications and other planning matters

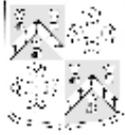
1. **The Neighbourhood Plan**

The survey was reported a small number were returned, It was suggested that the small group was to meet over a cup of tea to discuss the way forward.

It was reported that it should recorded that following the meeting the new plan should be in Clun liaison group are making progress and the planning situation is looking favourable.

The housing needs was survey was discussed

2. **Planning application**



Clun Town Council with Chapel Lawn

a. 22/ 05171/SCR

Application for screening opinion request, under Town and Country Planning (Environmental Impact Assessment) regulations 2017, for installation of new underground low voltage power supply cable to existing telecommunications mast | Communication Mast Soudley Wood Cwm Shropshire SY7 8NW

RESOLVED

This application had been determined

b. 22/04971/AMP

Application for the amendment to planning permission 20/01698/FUL (increase extension ridgeline to same height as existing roof) | 3 Prospect Place Clun Craven Arms Shropshire SY7 8LB

RESOLVED

This application had been determined

c. 22/04097/DIS

Application for the discharge Conditions 7 (contaminated land) and 8 (joinery) of planning permission No. 18/02346/FUL | The Old Yard Powells Lane Clun Craven Arms Shropshire SY7 8LA

RESOLVED

The council wished to make no comment

108-2022 10. LENGTHSMAN

Update on the Lengthsman:

The contract had been adapted for Clun and it appears that the amount should be £15 per hour for the position. The Contract was amended as appropriate.

109-2022 11. WEBSITE

Cllr. Duffee reported that he had the companies had reported what they can provide these were

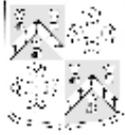
1. Net wise
2. Parish online
3. Vision ICT

This was discussed and it was

RESOLVED

That Parish online was selected to provide the new website.

110-2022 12. ENVIRONMENT GROUP



Clun Town Council with Chapel Lawn

The report from Chrissie Verduyn was noted.

111-2022 **13. HIGHWAYS**

Deferred to January

112-2022 **14. FINANCE**

1. To receive the Bank Reconciliation
This was noted
2. To discuss the donation to the RBL in respect of the poppy wreath
This was agreed
3. To discuss the budget for 2023-2024
There was a lengthy discussion in relation to the budget a final decision will be made at the January meeting.
4. To approve the following invoices for payment.
 - a) HMRC £396.11p S1-8 Localism Act 2011
 - b) J. Churchett £500.00p (toilet Cleaning) S1-8 Localism Act 2011
 - c) G. J. Rippon £62.99p (home working allowance and Zoom subscription) S1-8 Localism Act 2011
 - d) Graham Dudley £880.00 (toilet maintenance). S1-8 Localism Act 2011
 - e) Mr. Goodwin £65.00p (Notice Board) S1-8 Localism Act 2011The above invoices were agreed, the clerk was instructed to pay all invoices.

113-2022 **15. CORRESPONDENCE**

- a. **There was no correspondence received**

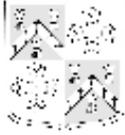
114-2022 **16. INFORMATION FROM COUNCILLORS**

There was nothing to report under this heading

115-2022 **17. AGENDA ITEMS FOR THE NEXT MEETING**

Website
Survey

116-2022 **18. DATE AND VENUE OF NEXT MEETING**



Clun Town Council with Chapel Lawn

Date of next meetings to be held on Tuesday 3rd January 2023 at Memorial Hall

Signed by the Chair.

Meeting closed 10.32pm