

Minutes of the Parish Council meeting held at 7 pm on Wednesday 14th July
2021
Little Cheverell Village Hall

Present – Chair – Sue Ivey, Mike Philips, Dennis Heather, Drew Spearey, Louise Brebner (minute taker)

1. Approval of the minutes of the Council meeting on 19th May.

Minutes signed by the Chair.

2. Apologies.

Ben Thompson

3. Welcome Louise Brebner

Louise Brebner taking the minutes this evening, to see how this fits with Sue Ivey (Chair) going forward.

4. Public Forum.

No issues were raised before the meeting. 4 members of the public were in attendance and Dominic Munns (county councillor)

Issues raised in the meeting by the public are as follows :

- Has the planning application process changed as there are concerns things are being missed: Sue Ivey confirmed all planning applications are received by email. Dominic Munns explained notices may not be put up because of the ongoing Covid issues but the legal process is still the same.
- Road Speed Indicators, are these being installed as ongoing discussions within the Parish Council: Chair noted this will be discussed in expenditures item of the agenda as there are some financial issues and procedures to discuss.
- Wiltshire is suffering with waste disposal issues and it is very crowded going to the tip. Dominic Munns will follow this up.
- Dominic Munns updated the council re the Black Dog Crossroads: all the responses of the Atkins study have been received by Wiltshire Council; these will then be reviewed and a recommendation will be sent back to him, he will then bring it to all the Parish Councils involved. He will then resolve any issues that may arise before sending it back to Wiltshire Council, where it will be passed to the Cabinet.

5. Declarations of Interest.

None.

6. Election of a Vice Chair

This was deferred from the 19th of July. A vote was taken, and Mike Philips was voted as Vice Chair and the Chair signed off on this.

7. Little Cheverell Village Hall

The Parish Council would like to thank Joanna Coleman for all her hard work working with Kathryn in charge of the Village Hall committee. As she is stepping away for personal reasons an action plan needs to be drawn up for the future of the Village Hall Committee and how it is run. There are many enthusiastic members doing great work and a new treasurer, Nicola Broe, but as yet no new Chair.

Action plan agreed as follows:

- Sort out signatories, Sue Ivey to be second signatory alongside Nicola Broe if she agrees.
- Continue researching how other villages run their village halls, Drew Spearey will reach out to Marden and Dominic Munns gave some insight into how Market Lavington village halls are run.
- Look into the tax implications; if it was decided to no longer be a charity
- Look into making the Parish Council the Sole Trustee of the VC committee, this looks the easiest and safest option currently, and therefore the VC could remain with a charitable status.
- Aim to have a meeting with the VC to define options and agree at next PC meeting.

8. Finance including end of year audit

- Noted in the minutes; a huge thank you to Ann Venus for all her hard work, a vote of thanks from the PC in maintaining the finances and helping Dennis on the end of year audit. She has kindly agreed to continue this work.
- Anne Venus noted she has applied for VAT refund by post not online therefore the £800 return may take a little longer.
- Agreed one off payment of £60 to Louise Brebner for clerical work for this meeting.
- Wiltshire Council have not asked for their payment yet, Dominic Munns to chase the invoice.
- Superior Plants have been paid for their floral displays
- Dennis Heather (responsible finance officer) would like to move the PC accounts into Online Banking. This was agreed by everyone. Discussions to take place about which bank to use.
- Current balance around £4500, with £1500 to come from the VC, £800 to come back from VAT (see above) and VAT back from kitchen floor repairs carried out by Gaiger Bros

9. Projects for future expenditure

- Sue Ivey still looking into the Speed Indicators, Dominic Munns noted they can be costly, Sue to arrange a costs list so a final decision can be made. Note not all PC agree that they are necessary.
- Millennium Green needs rejuvenating, note this is discussed in later point.
- Member of the public suggested adding "slow down" signs to the bends on the B3098, it was noted by the PC that this is not a pedestrian road as there are other options and therefore this may not be supported by Cat G and Wilt Council.

10.Planning Applications- no objections from the parish council – both have been approved

- Application Ref PL/2021/05075 - Proposed Works to Trees in a Conservation Area - Address: 2 IVY COTTAGE, LOW ROAD, LITTLE CHEVERELL, DEVIZES, SN10 4J
- Application Ref PL/2021/05758 - Proposed Works to Trees in a Conservation Area Address: WEST HOUSE, WESTBURY ROAD, LITTLE CHEVERELL, DEVIZES, SN10 4JP

11.Cheverell Road HGV signs- final report

As noted, no invoice has been received so far, the incorrect sign was quickly replaced.

12.Village and Millennium Greens

- It has been noted that Mike Gaiger and Ben Thompson have kindly been maintaining the greens between them without being asked, PC and village grateful. Idea to employ someone professionally to cover these jobs, Drew Spearey will look into finding a gardener and cost.
- Is the bin on the village green needed? No, people should take their rubbish home.
- Large amount of “green waste” at the back of the VH, Drew will dispose of this with help, will formulate a plan.

13.Parish Steward

Sue Ivey notes that Kevin was in the village on Thursday 8th July. He tidied up the edge to the pavement on the B3098 from Glebe Farm to the entrance to School Lane. He’s also trimmed round the 20mph signs and cut into the drainage gully’s in School Lane. It seems there has been a policy change re cutting verges, Sue Ivey will ask again if this can be done.

14.Issues relating to drainage, potholes etc

- Sue Ivey received a letter from the Gully tanker crew and has requested that all the drains on the B3098 between the two Little Cheverell village signs are visited. Nothing back from them yet. Sue Ivey will chase this up.
- Noted by member of the public that the gully’s in Low Road get blocked, Benjamin Brebner clears opposite Springside Cottage regularly, Sue Ivey to investigate adding the dipping well at Springside Cottage to the list for the Gully tanker crew.

15.Defibrillator – Barbara Featherstone is happy to take over the daily checks and monthly reports.

16.AOB

- Louise Brebner’s idea of creating an online One Drive file for PC files; Minutes/agendas etc, agreed by PC to be considered at the next meeting.
- Mike Philips to discuss with Louise Brebner re taking over the PC website.
- Sue Ivey notes that she receives a lot of information from Wiltshire Council on various issues, she will disseminate those that she thinks require action.

17.Date of next meeting - Wednesday 22nd September

