



DUNTON GREEN PARISH COUNCIL

Dunton Green Pavilion • Recreation Ground • London Road

Dunton Green • Sevenoaks • Kent • TN13 2UR

Tel: 01732 462966 • email: clerk@duntongreen-pc.gov.uk

Chair: Cllr F. England • Clerk to the Parish Council: Tracy Godden

To members of the Council

You are hereby summoned to attend a meeting of Dunton Green Parish Council at Dunton Green Pavilion on Tuesday 11th November 2025 at 7.30pm for the purpose of transacting the following business.

00. PUBLIC SESSION

To enable any members of the public present to draw the attention of the Parish Council to any pre-advised matter, at the discretion of the Chair.

01. PRESENT / APOLOGIES

To receive and accept apologies for absence.

02. MINUTES OF THE COUNCIL

To approve the minutes of the meeting held on Tuesday 14th October 2025 and, if in order, to sign as a true and accurate record.

03. REQUESTS FOR DISPENSATIONS

To consider written requests from Members which have previously been submitted to the Clerk to enable participation in discussion and voting on items for which the Member has a Disclosable Pecuniary Interest (Localism Act 2011 s.31 & s.33).

04. DECLARATIONS OF INTEREST IN AGENDA ITEMS

Members are requested to ensure that declarations of interest are made orally. Members are reminded that if an interest comes to light during the meeting it must be declared at that time and if the member considers it to be prejudicial then he or she **MUST** leave the 'room'. Members are reminded that they have a duty to consider the Crime and Disorder Act 1998 s.17 when reaching a decision.

05. GENERAL ADMINISTRATION

5.1 To receive updates from Kent County and Sevenoaks District Councillors

5.2 Learning Opportunities (Cllr & Staff): to consider what is available (including KALC Training Programme), booked or undertaken

5.3 Policies: Review of existing policies

5.3a Dignity at Work Policy

5.3b Scheme of Delegation

5.3c Risk Register & Policy

06. DGPC REPRESENTATIVES – EXTERNAL BODIES

61 To consider feedback from any meetings attended by DGPC's representatives on external bodies and to note any meetings due to be attended

07. CLERK'S REPORT To receive the Clerk's report

08. COMMUNITY DEVELOPMENT & SAFETY

- 8.1 Anti-Social Behaviour– to note or consider any issues brought to the attention of the Parish Council and to note the latest Police newsletter (if available)
- 8.2 DGPC funded Community Activities: to note any updates regarding youth and senior activities

09. FINANCE

- 9.1 To receive a Bank Reconciliation (to the end of the previous month) and to acknowledge balance statement values have been verified

10. ACCOUNTS FOR PAYMENT

10.1 List of payments for approval

To resolve to note expenditure for October and November 2025 to date and to approve items for payment in November. A list of cheques, bank transfers and direct debits (with supporting documentation) is provided and is to be signed off by two councillors.

11. DUNTON GREEN FOR THE FUTURE [Confidential Item]

- 11.1 To receive an update on any meetings held and progress relating to next steps agreed

12. PLANNING

12.1 CURRENT PLANNING To ratify comments submitted to SDC between meetings.

12.1a Planning Application 25/02419/HOUSE

Location: 49 London Road

Development: Creation of vehicular access, path and steps with off-street parking

Recommendation: TBC

12.2 CURRENT PLANNING To consider the applications and to resolve to agree recommendations.

Any planning applications received between 05/11/2025 & 11/11/25 will also be considered

12.3 PLANNING NOTIFICATIONS To note the decisions from SDC or the Planning Inspectorate.

12.3a Planning Application 25/02575/MMA

Location: 5 & 6 Lennard Road

Development: Amendment to 22/01036/FUL to include an additional first floor side window and solar panels, removal of porch.

Application declared invalid: Following a visit of the site by the case officer it was found that the proposed plans do not match the works undertaken. Updated details to reflect the built works on site will need to be provided.

12.3b Planning Application 25/02197/HOUSE

Location: 31 Lennard Road

Development: First floor rear extension and associated roof alterations. Alterations to roof fenestration.

Planning permission GRANTED

Any planning notifications received between 05/11/2025 & 11/11/25 will also be considered

12.4 LOCAL PLAN (PLAN 2042) To note and consider residents' opposition to the Local Plan proposals and requests for an information session in Dunton Green

12.5 POLHILL CARAVAN SITE To consider the provision of a representation on the proposed sale by KCC of this site

13. RECREATIONAL FACILITIES AND COMMUNITY AMENITIES

13.1 Pavilion Water Issues: to note the latest status

13.2 Pyramid Net: to note progress of the project

14. HIGHWAYS, TRANSPORTATION & STREETLIGHTING

14.1 To review the Highways Improvement Plan (HIP)

14.2 To note and consider concerns about safe routes to the school

15. EVENTS

15.1 Remembrance Day Service -Sunday 9th November

15.2 Christmas Singalong - Friday 19th December 6pm

16. CORRESPONDENCE & COMMUNICATIONS

16.1 To consider or note correspondence received since the October 2025 meeting (not already covered by an agenda item)

16.1a Clerks & Councils Direct – November 2025

16.1b Allotment & Leisure Gardener– Issue 4 2025

16.1c Countryside Voices (CPRE) - Autumn/Winter 2025

16.1d Kent Countryside Voice (CPRE)– Autumn-Winter 2025/26

Any correspondence received between 05/11/2025 & 11/11/25.

16.2 Dunton Green News (newsletter): to discuss editorial matters (content / advertising)

17. DATE OF NEXT MEETING

17.1 Scheduled:

2nd December 2025 (7.30pm) – Extraordinary Full Council Meeting (Local Plan response)

9^h December 2025 (7.30pm) – Full Council

18. PUBLIC SESSION

To enable any members of the public present to draw the attention of the Parish Council to any pre-advised matter, at the discretion of the Chair.

TL Godden

Tracy Godden Clerk to Dunton Green Parish Council

Wednesday 5th November 2025

www.duntongreen-pc.gov.uk