

Ordinary Meeting of West Tytherley & Frenchmoor Parish Council

Monday 8 April 2019 at 7.00pm in King Edward's Hall

Present: Councillors: Cate Bell (CB) – Chair, James Little (JL), Fiona Collier (FC), Tim Koetser (TK), Melanie Camilleri – Clerk, and 10 members of the public.

- 61/19 Apologies for Absence:** Cllr Perry, Mick Goulding, Denise Brown, and Lucia Homer
- 62/19 Open Forum**
- 63/19 Declarations of interest:** None
- 64/19 Minutes of the Ordinary Meeting held on 11th March 2019 were agreed and signed by CB** - There were no matters arising from these minutes.
- 65/19 TVBC update:** Cllr Jeffrey – didn't attend
- 66/19 NDP Working Draft update: AB**
- Since December, working on the draft. It has undergone a substantial re-write. The Objectives have not changed. Policies – existing ones sharpened, and further ones added.
 - On track for the formal pre-submission draft to issue to stakeholders and the public for consultation at end of month for 6-7 weeks.
 - Each Councillor in West Dean and West Tytherley Parish Council has received their own copy of the NDP. Copies also sent to TVBC and WCC. Comments invited to say they are happy for this draft to move to consultation stage.
 - Alan and CB expressed thanks to Alan Sparrow for producing a Comms Plan.
 - CB, on behalf of the Parish Council, expressed her thanks to all the NDP SG.
- 67/19 ACV Team Funding Update/discussion:**
- Representation made from the WTACV LTD team for funding on company set-up costs and a structural survey for the building.
 - CB confirmed that the Parish Council do not have the powers to give them a loan, nor do they have available funds to award a grant
 - CB agreed that the Directors should not have to personally cover these costs and urged them to reach out to the community for financial support (on the back of and to build upon pledges already promised).
- 68/19 Broadband: Led by CB**
- Slight delay to build in main part of the village. Now due beg May
 - Issues reported by one member of the public around the excavation work and not 'making good' afterwards. CB said that she'd contact Virgin about this.
 - FC reported that she'd heard many positive stories about the workmen – of being informative on road closures, supportive, and even helping a disabled lady to get into her car.
 - Virgin will be at the Village Fete to answer any Qs and to explain the offers available to residents once the network goes live later in the summer.
- 69/19 Planning and Treeworks applications** - none
- 70/19 Highways**
- Best ever turn-out for Village Spring Clean
 - Aster Housing rep offered to create 2x parking spaces outside no 3+4. Rep is going to visit the residents to discuss. LH has discussed this with the highways engineer, because the land to be worked on is highway land. Aster Housing to apply for excavation. LH will monitor situation.
 - Manhole cover off in Dean Road – JLi has reported
 - LH has reported culvert on Dean Road to HCC Highways, and has met highways engineer, who'll address the problem using the new financial year funds available

- Dragons Tooth in Dean Road has been hit by a vehicle and split. FC has notified HCC Highways

71/19 Recreation Ground and Bus Shelter: TK

- Quotes for fence repairs: requested
- RoSPA 2019 safety inspection: due sometime in May. Basketball hoop broken, so TK to source a replacement for approval.
- Confirmed Bus Shelter is repairable
- Plumbing repair on water leak Rec Grd completed.

72/19 Footpaths: JLi

Styles in FP4 need repairing. JLi to contact landowner

73/19: Lengthsman: Nothing to report

74/19: War Memorial: Nothing to report

75/19 Location of donated Defibrillator

No suitable site identified for a 2nd defib, given criteria on siting, (existing defib sited at Pragnalls Cottages), so regrettably will decline generous offer of donation

76/19 Finance & Cheques: MC

- The Schedule of Accounts agreed and authorised covering period since 14 Jan.

Bank balances

Main Account (as at 08 April 2019): £3,320.63

Savings Account (as at 08 April 2019): £1,235.75

Millennium Fund Account (as at 08 April 2019): £8,060.32

Main Account

| Payee | Detail | Amount £ | Method |
|--------------------|---|-----------------|--------|
| M Camilleri | Clerk Salary (2018/19 payment) | 428.65 | SO |
| M Camilleri | Clerk Salary | 437.88 | SO |
| SSE | Elec for Rec Grd –o/s bill = £77.04 This cheque, along with Cheque 000945 £40.30 (dated 01 Dec 18, returned from SSE as they've moved offices) can be resubmitted. | 36.74 | 000950 |
| HCC | Posts for SID | 232.11 | 000951 |
| Donna Moles | Stage 7 NDP | 210.00 | 000952 |
| King Edward's Hall | £137 grant / contribution towards 2019 insurance premium | 850.00 | 000953 |
| Total debit | | £2195.38 | |

| Receipts | Detail | Amount £ | Deposit Ref. |
|--------------|-----------------------|---------------|---------------|
| HCC | School use of Rec Grd | 86.00 | Direct Credit |
| Total credit | | £86.00 | |

Millennium Fund

| Payee | Detail | Amount £ | Method |
|-------------------|-------------------------|----------------|--------|
| Patricia Barretto | Village Fete cash float | 500.00 | 000193 |
| Total debit | | £500.00 | |

| Receipts | Detail | Amount £ | Deposit Ref. |
|----------------------|-----------|------------------|--------------|
| Village Fete Sponsor | Anonymous | 50.00 | |
| Village Fete Sponsor | Anonymous | 200.00 | |
| Village Fete Sponsor | Anonymous | 50.00 | |
| Village Fete Sponsor | Anonymous | 500.00 | |
| Village Fete Sponsor | Anonymous | 200.00 | |
| Village Fete Sponsor | Anonymous | 50.00 | |
| Village Fete Sponsor | Anonymous | 250.00 | |
| Village Fete Sponsor | Anonymous | 30.00 | Cheque |
| Total credit | | £1,330.00 | |

- ii) With immediate effect, the 'Millennium Fund' will be referred to as the 'Reserve Fund'. CB to work with Anthony Mavrogordato to create parameters around what these Funds are to be used for, to include the parameters of the original fund.
- iii) Village Fete £500 cash float – cheque raised
- iv) Resilience Community Fund launched through SSEN for environmental resilience projects that achieve one of the following criteria:-
 1. Vulnerability - To protect the welfare of vulnerable community members through enhancing their resilience and improving community participation and effectiveness.
 2. Resilience for Emergency Events - To enhance community facilities, services and communication specifically to support the local response in the event of a significant emergency event.Deadline for applications for funding of £1K-£20K is 23 May 2019. See www.ssen.co.uk/RCF/England/ for full details. Members of the public invited to make suggestions on or before the Annual Meeting of the Parish on 13 May 2019

77/19

Internal Audit 2018/19

Being conducted 16 May 2019 - MC to go to recommended auditor who is based in Winchester and completed forms presented to councillors for signature at PC Meeting 10 June 2019. Deadline for submission of Certificate of Exemption (as a smaller authority) to the external auditors by 1 July

78/19

Compliance with Public Sector Bodies (Websites and Mobile Applications) Accessibility Regulations 2018

Parish Council website must be compliant week of 23 Sept 2020. TK to assess how well we are compliant against criteria. Add to May agenda.

79/19

Correspondence

Thank you received from St.Peter's Church for grant awarded from the Village Fete Fund

80/19

Annual Parish Assembly

- 13 May 2019.
- CB announced the resignation of JLi as a Parish Councillor, and on behalf of the Parish Council, thanked him for all of his hard work. CB added that he'll be greatly missed. JLi will continue to be involved with the Parish in his capacity as a Footpath Warden. JLi's resignation creates one vacancy representing the parish of WT, which will be advertised shortly.
- Wef 2 May 2019, one additional Councillor position has been created by TVBC to represent the parish of Buckholt. The successful applicant will be co-opted. The vacancy will be advertised shortly.

81/19

Being no further business, CB closed the meeting at 8:30pm.

The Annual Parish Council Meeting for West Tytherley, Frenchmoor & Buckholt Parish Council will be held on Monday 13 May 2019 immediately after the Annual Parish Assembly which starts at 7pm in the King Edward's Hall

DRAFT MINUTES TO BE SIGNED AT THE NEXT MEETING OF THE PARISH