

## Hamble-le-Rice Parish Council

### **MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 22 JUNE 2015 AT THE ROY UNDERDOWN PAVILION, COLLEGE PLAYING FIELDS, BARON ROAD, HAMBLE-LE-RICE AT 7.30 PM**

#### **Present**

Cllr I Underdown – Chairman  
Cllr S Hand - Vice Chairman  
Cllr M Atkinson  
Cllr M Cross (late arrival)  
Cllr M Davies  
Cllr A Fish  
Cllr C Fish  
Cllr W Pepper  
Cllr M Venables

#### **In attendance**

Brendan Gibbs – Clerk to the Council  
Judy Hickman - Minutes Secretary

#### **To receive apologies for absence**

Apologies had been received from Cllr Lear, Cllr Hamel and Cllr Cohen. Cllr Cross sent apologies for late arrival.

**224/62/15**

#### **To receive Declarations of Interest**

Cllr Venables declared a potential interest in Planning. Cllr Hand declared dispensations relating to the Dinghy Park and Foreshore. Cllr Underdown declared dispensations relating to the Foreshore and the Dinghy Park. Cllr Pepper declared an interest in the Hamble Club.

**225/62/15**

#### **To accept the minutes of the Council meeting held on 8 June 2015**

Cllr Clive Fish proposed, Cllr Venables seconded, a majority agreed (Cllr Hand abstained) and IT WAS RESOLVED to accept the minutes of the meeting held on 8 June 2015 as a true record

**226/62/15**

#### **Public Session**

No members of the public were present.

**227/62/15**

#### **Planning and Development Control**

##### **a) To consider any planning applications**

*F/15/76582 - Construction of 166 Dwellings with associated access off Hamble Lane. Parking, landscaping and Open Space, and highway works at the junction of Portsmouth Road and Hamble Lane, following demolition of existing dwelling and former agricultural buildings/workshop at Berry Farm, Hamble Lane, Bursledon, Southampton. SO31 8JD.*

Cllr Hand proposed, Cllr Pepper seconded, a majority agreed and IT WAS RESOLVED to object to the application, on the same grounds as the Council had objected to other major developments along Hamble Lane.

**Clerk  
228/62/15**

*C/15/76561 - Conversion of garage to provide a one bedroom dwelling, including 1no. dormer window at front at 6 Liberty Row, Meadow Lane, Hamble-le-Rice, SO31 4RR*

Cllr Hand proposed, Cllr Angela Fish seconded, a majority agreed and IT WAS RESOLVED to object to the application, on the grounds of the loss of two parking spaces and overdevelopment.

**Clerk  
229/62/15**

*F/15/7660 - Provision of 2<sup>nd</sup> floor balconies & alterations to glazing & insertion of roof lights to northern elevation at Apartment 1-4 Waterside, 18 Marina Drive, Hamble-le-Rice, SO31 4PL*

Cllr Clive Fish proposed, Cllr Pepper seconded, a majority agreed and IT WAS RESOLVED to leave the decision with planning officers.

**Clerk  
230/62/15**

*F/15/76605 - One & two storey rear extensions, partial conversion of garage to habitable room & addition of side facing windows to northern elevation at 32 Tutor Close, Hamble-le-Rice. SO31 4RU*

No letters of objection had been received. Cllr Hand proposed, Cllr Angela Fish seconded, a majority agreed and IT WAS RESOLVED to leave the decision with planning officers.

**Clerk**  
**231/62/15**

*L/15/76449 - Listed building application for relocation of flue and vent at Church Cottage, High Street, Hamble-le-Rice. SO31 4JF*

Cllr Hand proposed, Cllr Clive Fish seconded, a majority agreed and IT WAS RESOLVED to leave the decision with planning officers.

**Clerk**  
**232/62/15**

*F/15/76558 - Single Storey rear extensions at 88 Hamble Lane, Hamble-le-Rice, SO31 4HU*

Cllr Pepper proposed, Cllr Hand seconded, a majority agreed and IT WAS RESOLVED to leave the decision with planning officers.

**Clerk**  
**233/62/15**

*F/15/76536 - One and two storey side and rear extension and single storey rear extension at 12 Verdon Avenue, Hamble-Le-Rice. SO31 4HX*

Cllr Angela Fish proposed, Cllr Pepper seconded, a majority agreed and IT WAS RESOLVED to leave the decision with planning officers.

**Clerk**  
**234/62/15**

**b) To receive any Planning Decisions and Matters at Appeal**

These would be available at the next meeting.

**235/62/15**

**c) Major development in the Hamble Peninsula – to receive a report from Cllr Underdown**

Mr Mike Parker (former Chair of Hound Parish Council) had circulated e-mail to various people expressing concerns about major development, and referring to a public meeting. Cllr Underdown had replied saying that Hamble Parish Council was liaising with Hound Parish Council and Eastleigh Borough Council regarding these developments, including the current Hallam development. He thought this approach was better than a public meeting. Mr Parker planned to visit Bursledon Parish Council and wanted to visit Hamble Parish Council. Also information had been sent to Cllr Hamel regarding a Chairs' meeting. The Chairs had met previously. The Hamble Councillors thought it would be useful to arrange further meetings if there was something important to discuss. Cllr Underdown expected Mr Parker to be at the next Council meeting.

**236/62/15**

**Finance**

**a) To receive bank and petty cash reconciliations for May 2015**

Petty Cash - £159.52

Barclays Current (70978787) - £31,980.02

Cllr Hand proposed, Cllr Venables seconded, all agreed and IT WAS RESOLVED to accept the bank and petty cash reconciliations for May 2015.

**237/62/15**

**b) To receive the May 2015 Salary Journal**

Cllr Atkinson proposed, Cllr Clive Fish seconded, all agreed and IT WAS RESOLVED to accept the May 2015 Salary Journal.

**238/62/15**

**c) Public Toilets Water Bill July 2014 – January 2015**

Southern Water had acknowledged that there might be an error and were looking into it.

**239/62/15**

**Internal Audit 2014-15**

**a) To note that the Internal Auditor has carried out a review of the Accounts for the year ended 31 March 2015 and completed an audit report**

A report from the internal auditor was circulated, confirming that the Council provided a good standard of control and therefore making no formal recommendations. Councillors however needed

to be aware of forthcoming changes to pension legislation and their obligations under the Auto Enrolment scheme. Further information would be provided in due course.

240/62/15

**b) To discuss any issues arising from the internal audit report**

The Clerk explained the items listed in the Annual Governance Statement 2014/15, linking them to the appropriate minute references.

241/62/15

**c) To approve the Annual Governance Statement – section 2 of the Annual Return**

Cllr Hand proposed, Cllr Venables seconded, all agreed and IT WAS RESOLVED to approve the Annual Governance Statement.

242/62/15

**d) To authorise the Chairman and Responsible Financial Officer to sign Section 1 and Section 2 of the Annual Return**

Cllr Atkinson proposed, Cllr Cross seconded, all agreed and IT WAS RESOLVED to authorise the Chairman and RFO to sign Section 1 and Section 2 of the Annual Return. Cllr Underdown commented that changes to the pension scheme and audit regime would not have a major effect on the Council. The auditors had said the Council had the best financial software package available and commented on the Clerk's efficiency in providing the information for them. Also the Clerk had been recently appointment as Chairman of the Hampshire Society of Local Council Clerks.

243/62/15

**Hamble Lifeboat Station Construction Project**

Cllr Underdown reported that since the previous meeting no work had been carried out for a week and two days. Work then went on from Wednesday to Sunday morning. The majority of the dinghy park should have been handed back but this had not happened. Cllr Angela Fish later suggested that the fence at the side could be moved back to allow more space. Cllr Hand said the Council needed to enforce the terms and conditions of the planning consent. There had been a number of complaints to Councillors, the office and the proprietor of the Blue Star Café about out of hours working. Cllr Underdown said the Leases Working Party had told the Lifeboat Trustees that the Council was being put in an embarrassing situation. Cllr Hand proposed, Cllr Angela Fish seconded, a majority agreed and IT WAS RESOLVED to write to the planning authority at Eastleigh Borough Council requesting enforcement of the planning conditions.

Clerk  
52/21/15

To allow for further discussion, Cllr Underdown proposed, Cllr Venables seconded, all agreed and IT WAS RESOLVED to go into exempt business.

244/62/15

**The Hamble River Valley Forum – to receive a report from Cllr Underdown**

Cllr Underdown circulated a report. He had attended the AGM and the Annual Report would be sent to each council office for Councillors to view. An interesting presentation was given by Dr Richard Austin, Area of Outstanding Beauty Manager of Chichester Harbour Conservancy. Other reports included beneficial use of dredged material within the Hamble Estuary and the Hampshire County Council Access Forum

245/62/15

**The Hamble Estuary Partnership – to receive a report from Cllr Underdown**

The report was circulated. In addition to the normal business there was a presentation by Natural England on Coastal Access and the planning stages for the coastal path around England. Details of the Hamble Estuary Partnership and minutes of its meetings were available online

246/62/15

**To consider the following matters arising**

**Hamble-le-Rice Parish Council Secure Storage**

The Clerk would meet with planning officers to discuss the application already submitted.

239/81/12

**Car Parking at the Hamble Foreshore**

The socket was already in place. The Clerk would follow up on the installation of the bollard.

281/92/12

**Well Lane Path to Marina Drive**

There was no further progress to report.

205/61/13

**Westfield Common Improvements**

The Clerk had received the flora and fauna report and would circulate it to Councillors by hard copy

for them to review before contacting the Hamble Conservation Volunteers.

53/21/15

A Farmers Market in Hamble – 5 September 2015

The Clerk had notified all involved that they could use the foreshore car park (with spaces reserved for disabled parking) and the Donkey Derby field would be open. Andy Cunningham representing Hamble River Raid had sent a letter asking whether the Whittles Fun Fair could be sited on the grass south of the Blue Star café in future years. Councillors had no objection to this and it was suggested that the Fair could possibly be included as part of Farmers Market.

113/32/15

Sporting Facilities at GE Aviation Systems Ltd

The Clerk had written to the General Manager but not yet received a reply.

216/61/15

Hallam Land Management Planning Appeal

The Clerk would attend the appeal, due to commence the following day. The Planning Inspector had given no indication as to whether anyone would be allowed to speak. Cllr Underdown said the appeal would be dealt with by recovery rather than call-in. Recovery has to take place before a planning inspector determines an appeal.

217/61/15

The Hamble Point Car Park

The Clerk reported that discussions had taken place within the Local Area Committee. The decision was to put up signage and to monitor it until the end of the year. Other ideas would be to erect a barrier or install a meter and charge for parking. The Clerk reminded Councillors that the car park belongs to Eastleigh Borough Council.

219/61/15

**To consider closing the following minute references**

181/52/15 – The Westfield Common private road

191/52/15 – Councillor representation on outside bodies and on the Parish Council Working Parties

218/61/15 – Report from the Henville Educational Trust

Cllr Underdown proposed, Cllr Hand seconded, all agreed and IT WAS RESOLVED to close minute numbers 181/52/15, 191/52/15 and 218/61/15

247/62/15

**Dinghy Park Disposals – to receive tenders from prospective purchasers**

The disposals related to two Wayfarer dinghies which had been advertised previously. Three tenders were received. Cllr Atkinson proposed, Cllr Clive Fish seconded, all agreed and IT WAS RESOLVED to accept the highest offer for both the dinghies.

248/62/15

**To receive ideas for the use of developer contributions arising from the Harrier Inn redevelopment**

The Clerk and Cllr Underdown attended a site meeting at Coronation Parade with the Area Co-ordinator and engineers from Eastleigh Borough Council. Cllr Underdown said there was more funding available than expected, but it had to be spent in specific areas such as public art and in Hamble as a whole. At Coronation Parade different surfaces could be considered, together with railings and incorporating public art. There was potential to improve the wall at the end by the convenience store and provide seating. Councillors raised the issue of parking, but this was not included in the remit of the community infrastructure funding. Of the £31,000 available £21,000 was earmarked for public art. Cllr Cross suggested consulting residents about what they wanted, and said Hampshire County Council was prioritising a survey of various local roads and road infrastructure. He thought HCC should be encouraged to speak to GE Aviation. Cllr Underdown expected that EBC would come back to the Council with some options and costs.

Cllr Underdown then asked for ideas about improvements to Mount Pleasant. £17,000 was available. There was some discussion and various ideas were put forward. The most popular were improvements to the play area; improvements to the entrances; more seating; some floodlighting, possibly adult exercise equipment. Councillors did not support the idea of a timber trail. Options and costs would be investigated. Cllr Underdown said EBC would like to put a seat in the Square. He suggested a standard seat, perhaps adapted to a maritime theme.

249/62/15

**Hamble-le-Rice Footpath One – to receive a report from Cllr Underdown and the Clerk**

Cllr Underdown asked for this to be considered under exempt business.

250/62/15

**To receive reports from Borough and County Councillors**

An email report from County Councillor Keith House regarding election boundary changes, details which had been circulated at the previous meeting. Also consultation was taking place on how to save £98 million from the County Council budget.

251/62/15

**To authorise the Clerk to deal with correspondence relating to Council matters including:-****a. From Eastleigh Borough Council**

Flyers on 600<sup>th</sup> Anniversary of the Battle of Agincourt.

Hampshire Fairtrade Network AGM. Saturday 27<sup>th</sup> June 2015. (Previously circulated).

252/62/15

**b. From Hampshire County Council**

Operation Resilience School Lane, Hamble. Drainage Improvement Works. (Previously circulated).

253/62/15

**c. Other correspondence**

Three Rivers Partnership. Booklet on Station Walks. The Clerk said this useful booklet was available in the office or could be ordered. (Cost £5)

254/62/15

**Exempt Business**

The Chairman proposed, all agreed and **IT WAS RESOLVED** that in view of the confidential nature of the business to be discussed, the public and press be excluded.

255/62/15

At this meeting the following matters were to be discussed:-

The allotments at Hamble Station

The Hamble Lifeboat Ltd Building Agreement

The Hamble Club Football Club Lease discussions

The provision of a Trip Boat at the Hamble Foreshore

Several personnel matters concerning the Parish Council's employees

*The meeting closed at 9.25 pm.*