



Coxheath Parish Council Events and Communications Committee Meeting

**Members are hereby summoned, and Notice is given that a meeting of the
Events and Communication Committee will be held on Wednesday 11 February at 7pm
in the Parish Council Office, Coxheath Village Hall. All meetings are open to the press and public.**

Louise Goldsmith

Louise Goldsmith, Clerk to Coxheath Parish Council

5 February 2026

AGENDA

- 10/25 Administration**
Fire Exits, Fire Meeting Point, Mobile Phones, Intention to Record.
- 11/25 Apologies for absence, Declarations and Dispensations**
a) Apologies for absence
b) To receive Declarations of Interest in respect of matters contained in this agenda.
Disclosable Interests: Under the Localism Act 2011.
Other Significant Interests: Under the Code of Conduct adopted by the Parish Council.
Other Interests: not required to be disclosed under (a) and (b) but voluntary announcements made only for transparency reasons.
c) Requests for Dispensations.
- 12/25 Open Session**
- 13/25 Christmas Tree/Switch On December 2026**
a) To discuss the last event and any learning points
b) To discuss the arrangements for December 2026
- 14/25 Future Events**
a) Annual Parish Meeting: To discuss the format
b) Remembrance Service
c) To discuss possible events this year
- 15/25 Communication**
a) Social Media update
b) Social Media and Communications Policy: To consider
c) Parish Councillors Surgeries
- 16/25 Confidential Items**
- 17/25 Date of the Next Meeting:** Wednesday 22 April 2026 at 7pm

