

**Minutes of the Full Council of
Lilleshall Parish Council held on 4th May 2021 at 6:30pm held via Zoom video
conferencing.**

Members present Cllrs: Baker (Chairman), Cornes, Challinor, Millard, Parker, Shaw, Taylor

In attendance: Mr Furnival (Clerk)

21/22.14 Apologies and declarations of Interest

Cllr Eade Illness

21/22.15 Public Session

None present.

21/22.16 Minutes of the Full Council meeting held 6th April 2021

It was proposed by Cllr Taylor and seconded by Cllr Challinor, all were in favour, thus **RESOLVED that the minutes of the meeting held on 6th April 2021 be signed as a true record.**

21/22.17 Matters arising, for information, from the 6th April 2021

No matters arising that were not otherwise raised elsewhere during this meeting.

21/22.18 Financial Reports

21/22.18.1 The following summary of account statements from 1st March to 30th March 2021 were noted, a reconciliation of the accounts for this date period was reviewed by members and it was proposed by Cllr Taylor and seconded by Cllr Millard, all were in favour, thus **RESOLVED to approve as an accurate record:**

| | | |
|---|---------|----------|
| Balances at 01st March 2021 | | |
| Treasurers Account | | 45731.03 |
| Bus Bank Instant | | 53621.05 |
| Debits | | |
| Payments approved as per 19/246 | 3628.88 | |
| Reimbursement of plot 16 | 25.48 | |
| Credits | | |
| Allotment fees | 126.56 | |
| Bank Interest | 0.41 | |
| Balances at 31st March 2021 | | |
| Treasurers Account | | 42143.24 |
| Bus Bank Instant | | 53621.46 |

21/22.18.2 The following payment list and accompanying invoices/receipts were reviewed and it was proposed by Cllr Taylor and seconded by Cllr Millard, thus **RESOLVED to approve the following payments to be made;**

| Details | Bank ref | Statutes | Account |
|---|----------|---------------|---------|
| Ground's maintenance 01/04/21 to 30/04/21 | GM806383 | LGA 1972 s214 | 568.80 |

| | | | |
|---------------------------------------|-------------|---------------|----------------|
| Maintenance of street lighting for Q4 | 4494882 | LGA 1972 s214 | 1384.63 |
| Magazines for Q1 2021 | SP002316 | LGA 1972 s111 | 160.00 |
| Staff salaries for April 2021 | SALARY/APR | LGA 1972 s112 | 1072.40 |
| PAYE Tax for April 2021 | 475/SB25455 | LGA 1972 s112 | 152.60 |
| Parish Council branding design work | INV007 | LGA 1972 s111 | 55.00 |
| Water tap repair at Allotments | 223 | LGA 1972 s214 | 120.00 |
| | | TOTAL | 3513.43 |

21/22.18.3 Two applications had been submitted to this meeting. One application from Lilleshall Cricket Club to the sum of £300.00 for assistance to modernise the Clubhouse off Church Road and another application from Lilleshall Pre-School to the sum of £300.00 to cover the costs of Covid Tests used during the pandemic for staff to safely enter the pre-school. The two applications were considered as follows;

Grant 01 – Lilleshall Cricket Club

Members considered the application, and it was proposed by Cllr Taylor and seconded by Cllr Shaw, all were in favour, thus **RESOLVED to approve a grant of £300.00 to Lilleshall Cricket Club.**

Grant 02 – Lilleshall Pre-School

Members considered the application, and it was proposed by Cllr Challinor and seconded by Cllr Parker, all were in favour, thus **RESOLVED to approve a grant of £300.00 to Lilleshall Pre-School.**

21/22.18.4 The Clerk noted that under the contractual obligations of the Council as an employer, both employees of Lilleshall Parish Council should be offered the rights to a workplace pension. It was proposed by Cllr Challinor and seconded by Cllr Parker, all were in favour, thus **RESOLVED to enrol Mr C Furnival and Ms J Smith onto a workplace local government pension scheme through Shropshire Pensions.**

21/22.19 Planning

It was proposed by Cllr Baker and seconded by Cllr Taylor, all were in favour thus **RESOLVED that the following response be made to the application(s) considered;**

| Planning Application Number, Location & Proposed Development | LPC Response |
|--|---------------------|
| TWC/2021/0328 - The Old Paddock, Hillside, Lilleshall, Newport, TF10 9HG Erection of a dormer to the rear elevation, external glass balustrading, external rear decking and a gazebo (Part-Retrospective) | No comment |

Cllr Taylor asked if there are any updates on Fernlea or Barracks Lane. Cllr Shaw noted that any updates would be uploaded to Telford & Wrekin Councils planning portal.

21/22.20 Correspondence

No further items were considered under correspondence that were not considered elsewhere in the meeting.

21/22.21 Chairman's Report

Many local residents have been making complementary comments about the Lilleshall Voice, the Chairman noted many thanks to the Clerk for producing this. Cllr Cornes asked members if they had any spare leaflets to share with him. Delivery of next load to be organised at the end of the June meeting.

The churchyard porch light has been changed to LED however the contractors from Prysman have caused some damage to the edging stone on the paths, the Chairman has been raising this with Prysman.

The reresection of the Friends of the Hill is currently being organised by the Community Events & Projects Officer (CEPO).

The CEPO is in process of organising Lilleshall Parish Council to become a hub for Street Champion signups.

21/22.22 Clerks Reports

The Clerk provided the following written report;

- The 1st edition of Lilleshall Voice is in the process of being circulated to every household in the Parish. We have begun to receive positive feedback of the magazine.
- I have spoken with the local Policing Team through PCSO Merrick Liston about issues in the area. He has confirmed that a member of his team will attend the Annual Electors Meeting on the 25th May 2021, 6pm at the Memorial Hall to discuss the important role that the Parish Council plays in communicating policing matters with local people and the role that the public can play. It is important to remember that any officer that will be in attendance is not there to take emergency reports.
- All allotment plot holders are now fully paid up with two new plot holders signing their tenancy agreements this week.
- On further investigation into Unity Trust Bank, it appears that we would be required to pay a subscription fee to have an account with them, therefore I will not be taking this forward at this time and we will remain with Lloyds Bank.
- The website has undergone a significant amount of changes and updates and I recommend all members to review the website and send any feedback into me.
- Through our CEPO we have submitted the Climate Change Fund grant to Telford & Wrekin Council and will be considering a larger grant application for further works to the Talbot Centre in June, further details will be put before members before we proceed.
- Enforcement Officers have written to the land owner adjacent to 11 Rock Acres regarding fly-tipping and today, 4th May 2021 confirmed that this fly-tipping has been removed and the enforcement case has been closed.

21/22.23 Reports from Outside Bodies

No reports.

21/22.24 Reports from Parish Councillors and Ward Member present

Cllr Cornes asked if the Parish Council keeps an asset register, Clerk confirmed this is on the website.

Cllr Challinor agrees that the current draft letter for the request of The Humbers redesignation as rural is excellent.

Meeting closed: 19:13

These minutes are to be considered as a draft form until signed at the next appropriate meeting, the signed copy will be retained by the Parish Council.

Signed: Dated:/...../.....