

**Committee, Group or Sub Group :** Community Enhancement Group

**Meeting Date & Venue:** 5<sup>th</sup> August 2021 at 8pm via Zoom

**Report Author:** Adele Sharp - Chairman

## Report

**Present were:** AS, PR, CB, JP.

**Apologies:** SM.

\* The minutes of 8<sup>th</sup> July 2021 were accepted.

\* Matters arising not on the agenda – none

### 1. Parade disabled public toilet –

#### a. The lease / rental of disabled toilet site

KCC – “we do not foresee a major financial burden. Even the legal cost should be straightforward and minimal.”

MBC - Lucy Stroud. "we have no objection to the toilet block being reopened, and my team can advise on what needs to be done to get them back up and running. I need to check whether our Lease with KCC allows us to sublet, and if so there shouldn't be any issue.

However if it doesn't we may need to see if the Parish Council could enter into a lease directly with KCC. I'll check the lease and get back to you.”

Can't sub lease from MBC till 2022? Alison / clerk has started conversations with KCC about taking over the lease.

**Action:** Ask Alison if we have heard any further. If KCC and MBC are ok, can we open up in the meantime?

b. Cleaning. Financial implication - Note - £3000 legal and maintenance costs are in the budget for next year. VC cleaners agreed they can do MWF £10 an hour = £30 wk

**Action:** bring to full council but need to know about lease as above.

c. Ready to install radar lock to be able to use a Radar key – Ironmonger direct quote £203 for a set plus the installation cost. Poyntell quotation for installation of one radar lock £259.90 +VAT). No cost to us for the £5 key, as disabled users possess their own.

**Action:** Ask full council if we can get the go ahead to install, as per lease allowance above.

c. The repairs External - done. Internal - really just needs a check and a deep clean.

**Action:** see above – if given go ahead, ready to open when given access by KCC.

### 2. Surrenden Field

a - Pavilion – to completely redevelop existing pavilion to provide ‘café’ type facilities, storage and toilets. As per CB report about alternatives. Suggestion to add a storage container behind and a container toilet beside and clad to look like one building.

**Action:** CB will get some prices. Also will recce and measure up the existing pavilion.

b - Paths – All ready to start. Awaiting contractors to give us a start date

c – WW1 commemorative bench. – AS confirmed site and SCEG just need to install, but we've hit an unexpected hurdle as MBC are requiring an alteration to the licence to install it because of the need for a concrete base. They may also possibly need an alteration for us to put the new proposed gate on as well! Clerk is awaiting to hear back.

Gate – ‘Manning Gate’ – grass crete at entrance.

**Action:-** JP will ask Alison who contact is at MBC and see if he can sort.

#### d – Play area and other improvements –

CB did a comprehensive report.

Play area – report to council about upgrading. RoSpa can they meet with us to advise us about the play area. Caretaker Paul already met with him CB will get contact.

Adult outdoor gym – between pavilion and play area room for 6 pieces. CB will get prices

Meeting / seating – bin stinks so can we move it please. Seating area – metal not plastic for resilience with seating and shelter. Suggestion to move the orange and blue seating to the Jubilee field / outside Guide hut?

Suggested to consult / inform parishioners via social media / SPC website.

**Action:** Ask Alison to enquire about the cost for a professional to advise us of the best way forward from RoSpa. Hopefully free!

### 3. Defibrillators

Possible offer of a fairly cheap defibrillator £1000 ish – need to decide where we would put it.

FYI – The one at the Library is maintained and is the responsibility of SPC

SPC initial strategy was to ensure there was at least one publically available hence the library being chosen as a central access point should the need arise. Don't need more.

Maintenance – SPC are only responsible for the library one. It is currently part of our regular maintenance programme and checked regularly. The machine has a system that tells us when something needs replacing which we do as a matter of course.

**Action:** Await further information

### 4. Telephone box –

All painted courtesy of Community payback team. PR installed a new LED light –

PR had Iden signs produce a replacement ‘Telephone’ sign - to be replaced with ‘Staplehurst’ and ‘Welcome’. We have the replacement glass panels and smaller metal frames just awaiting the larger metal frames to finish the work.

Ideas for use: - Plant exchange as in Biddenden where green fingered folk put their surplus seeds and seedlings to exchange. Not books as it may become a dumping ground!

Could offer to local groups such as WI, Horticultural and businesses – Made in Kent – to take over for a week or two / month. note the electricity supply will only work for the light, not charging electric cars!

**Action:** see above

### 5. Wimpy Field -

Gate - We now have 3 quotations for replacing the existing gate with a better one for vehicle access. HML management co. responded to say that they were happy with it if the relevant residents are (as we are paying for it). We have right of way and no need for planning permission.

**Action:** PR and AS to speak to people on the private road next week.

6. Yoga classes on the field

As long as all insurance requirements are fulfilled, we could see no problem with this. It is presumed that the yoga teacher would provide the clerk with a copy of her PL insurance.

The only concern would be noise for residents who if there is a lot of noise will no doubt let SPC know and we could let the yoga teacher know. Largely believe that Yoga will be quiet? An exercise class might be more noisy? Conclusion was we recommend approval.

7. A.O.B. none

The meeting ended at 9:00pm.

Future Dates: All Thursday at 8pm via zoom.

Sep 2

Oct 7

Nov 4

Dec 2

**Date & Venue of next meeting:** 8pm Thursday 2<sup>nd</sup> September 2021, zoom

Group membership

AS Adele Sharp

PR Paddy Riordan

JP John Perry

CB Colin Bowden

SM Simon McNeill