

**MINUTES OF THE LONGSTOCK NEIGHBOURHOOD PLAN (NHP) STEERING GROUP  
COMMITTEE MEETING – HELD 7 PM, 5th FEBRUARY 2020, LONGSTOCK VILLAGE HALL**

**In attendance:**

Steering Committee:

Angie Filippa (AF) – Chairman

Becky Soper (BS) – Vice Chairman

Alison Warner (AW) - Secretary

Sophie Walters (SW) Resident and Chair of Longstock Parish Council

David Burnfield (DB) - Resident and Longstock Parish Councillor

Members of the Community: 1

**Apologies**

David Smith (DS) – Resident

Simon Borthwick (SB) - Representing Leckford Estate

Ser	Subject	Action
1.	<b>Welcome and Introductions</b> AF opened the meeting and welcomed the committee and a member of the community.	
2.	<b>Acceptance of Minutes</b> The minutes from the meeting on the 8th Jan 20 were agreed and adopted. Proposed by SW and seconded by DW.	
3.	<b>Longstock Parish Council - Update</b> Nothing to report at this time.	
4	<b>Finance /Grant -update</b> AF advised that since the groups last meeting, two Neighbourhood Plan monetary grants had been applied for. These consisted of a one-off payment of £1000 from Test Valley Borough Council (TVBC) and a national grant of £9000 from Locality.  AF advised that the Parish Clerk was awaiting a decision on the outcome of the TVBC grant however the Expression of Interest to Locality had been approved. This was swiftly followed by confirmation that the Longstock SG would be entitled to receive the full £9000 Locality grant.  A request for the initial draw down of £3060 (from the £9,000 grant) to support the SG until the end of this financial year (19/20) had been approved and AF was waiting for an advisory email from Groundwork UK (who administered the grant) to advise of next steps.	
5.	<b>Visions and Objectives</b> Further to last month’s discussions, the SG members confirmed that they had read through the draft vision and objectives. AF re-iterated that these were a	

	<p>starting position for the group and that some of the V&amp;O's would look very different by the time the NHP process had been completed.</p> <p>As previously highlighted, the V&amp;O for affordable housing needed more detailed analysis as this had been a contentious issue for many Longstock residents in the past. Discussed in more detail under agenda item 6.</p>	
6.	<p><b>Affordable Housing</b></p> <p>The SG agreed that further work was required to establish whether there was actually an affordable housing need in Longstock and if so, what the scale of the problem was*.</p> <p><i>*Plan-et have subsequently advised that independent housing needs surveys could be accomplished by using technical grants to pay for professional surveys.</i></p> <p>It was noted that affordable housing had been a contentious issue in the past as it had been offered as leverage in proposals for large scale housing developments. It was felt that developers had relied upon anecdotal evidence of 'need' rather than actual 'need'.</p> <p>Questionnaire responses highlighted that many residents were concerned about the harm large scale developments could do to the rural feel of Longstock. The SG agreed that the feasibility of using infill within the defined settlement boundary for small, 'inclusive' and 'in keeping' developments should be more fully investigated. This should be done in parallel with looking into the viability of having a small rural exception site.</p> <p>Discussions also centred on the look and feel of any potential development. The SG agreed that the existing Longstock Village Design Statement (VDS) needed to be review to ensure the content was still relevant and in-line with the NHP aims and objectives. This was particularly important as intention was to incorporate the VDS as an annex of the completed NHP. DS and SB had previously offered to complete this task so a further action was raised in order to obtain a progress report.</p>	DS/SB
7.	<p><b>Community Engagement Event</b></p> <p>Dates have been confirmed as;</p> <p>Sunday <b>29th March 20</b> starting at 3pm and Thursday <b>2nd April 20</b> starting at 7pm.</p> <p>The SG discussed the format and organisation of the event. The following actions were agreed;</p> <p>Advertising; AW to design a poster / leaflet.</p>	AW

	<p>Leaflet drops to be made by SG members as per the delivery allocations of the last questionnaire.</p> <p>AW to investigate advertising in the 'What's On' section of the Forum Mag.</p> <p>AF to advertise in the Longstock Village Newsletter and ensure the information gets posted on the LPC website.</p> <p>Transport;</p> <p>SW will approach John Musters to confirm the availability of the Joy Rides bus, which could be used use to assist in bringing people to the events.</p> <p>Refreshments;</p> <p>Sunday afternoon - Tea and Cake - BS and AW will make cakes.</p> <p>Thursday evening - Cheese and wine.</p> <p>SW will shop for both events.</p> <p>The SG agreed it would be good to involve /enrol extra helpers if possible.</p> <p>Agenda;</p> <p>Plan-et to be approached to give presentations at both events along with Sarah Hughes (Thursday evening only) of TVBC. It was felt that presentations should last no more than 30 minutes and be followed by an opportunity for members of the community to meet the SG at information points around the hall. Displays to include the Visions and Objectives and opportunities for the attendees to note their own thoughts, suggestions and comments. Post it notes could be used for these and a SWOT style analysis adopted for the responses.</p> <p>Additional considerations;</p> <p>The event could be used for;</p> <p>A call for land.</p> <p>Recruitment of volunteers to the SG.</p> <p>Items to source prior to the event;</p> <p>Display boards to make the information impactful, all to try to source these.</p> <p>AW to ask her brother if he could possibly make a film of the village using a drone that could play in the background.</p> <p>AW to ask James Lakin if he can help with projector and equipment.</p> <p>Footage from old and young residents at the Henry Smith's lunch about what it's like being a Longstocking?!</p>	<p>All</p> <p>AW</p> <p>AF</p> <p>SW</p> <p>BS/AW</p> <p>SW</p> <p>All</p> <p>All</p> <p>All</p> <p>All</p> <p>AW</p> <p>AW</p> <p>SW</p>
6	<b>AOB</b> Nil.	
<b>DONM</b>	<b>Wednesday 4th March 2020 at 7pm Longstock Village Hall</b>	All