

WARK PARISH COUNCIL

Chairman: Mr Edward Jeffrey

Meeting held, Tuesday 10th May 2022 at 7pm following Annual Parish meeting in Wark Town Hall.

Draft Minutes of Meeting dated 10 May 2022

1. Welcome and Apologies for Absence:

Present: Councillor Mr E Jeffrey (EJ), Councillor Mrs A Hutchinson (AH), Councillor Mrs L Charlton (LC), Councillor Judith Weir (JW), Councillor Steve Batey (SB), Clerk to Parish Council Louise Keeney (LK).

Apologies: Councillor Phil Leadbitter, County Councillor Nick Morphet and Mr David Healey.

2. Nomination for Chairman and Vice Chairman – SB proposed Councillor Jeffrey for Chair, Seconded by LC. Vice Chair – JW proposed Councillor Batey, seconded by LC.
3. Chairman and Vice Chairman acceptance – Councillor Jeffrey signed the Declaration of Acceptance of Office for role of Chairman of Wark Parish Council. Councillor Batey signed the Declaration of Acceptance of Office for the role of Vice Chairman.
4. Notification of Other Business -No other business.
5. Declarations of Conflicts of Interest – None declared.
6. Approval of Minutes - 15th March 2022 – Proposed by EJ, Seconded by SB - signed by AH
7. Report from County Councillor – available, circulated and read out in summary by chair.
 1. Traffic Calming – ongoing.
 - Storm Arwen – noted some of community are still waiting for compensation, PC acknowledged there are difficulties in gathering, storing and use of individual data to identify and respond to those vulnerable in the community. Ongoing for discussion.
 - Streetlights – Nick seeking consultation, awaiting response from NCC. EJ highlighted safety issue and benefit of lighting now. AH propose we wait and JW seconded.
 - Tree Warden Scheme – noted.
 - Neighbourhood Plans – AH highlighted the benefits of having the information as to what is required. AH propose ask Nick to arrange for officer to attend, SB seconded.
 - Greenway for walkers – ongoing, noted.
 - Colin Hall, Environment Agency attendance at meeting – Dates for future meetings to be forwarded.
8. Matters Arising
 - Accept Inspection reports – EJ advised that seat inspection in Wark is to complete, WPC notice board – EJ intends to undertake some maintenance (smarten it up). War memorial inspection is outstanding – needed for insurance purposes. SB will do boundary at Stonehaugh. LK has contacted Liam Reid, Stonehaugh Enterprises and Wark Forest Landscapes for inspection reports.
 - Accept updated Safeguarding Policy – AH Proposed accepting, seconded by SB – LK to prepare notice for board with relevant contact details.
 - Financial Regulations – to be updated to reflect change in clerk's role. Terms and

conditions of instruction, FR to be updated to reflect accountancy role – This is in hand.

- Standing Orders – to review and accept. Accepted as they are.

9. Correspondence

- Planning Application for siting of Solar Panels at Blue Hemmel – passed.

10. Financial Matters

- Accounts – In hand, with accountants at Tyne Rede.
- Approve Payment Schedule – Completed and Approved (as below)

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| 10/5/22: L Reid, Stonehaugh Enterprises, Toilet & Website Maintenance 2021/22, Toilet Rolls and Petrol | 215.67 |
| 10/5/22 : L Reid, Stonehaugh Enterprises, Petrol Reimbursement | 33.89 |
| 10/5/22 : E Jeffrey, Reimbursement for Galvanised Steel Bin Liner | 60.59 |
| 10/5/22 : A Hutchinson, Reimbursement of Expenses, Travel and Home Working (1/12/21 – 30/4/22) | 489.50 |
| 10/5/22: E Jeffrey, Reimbursement for Toilet Rolls (Wark) | 40.44 |
| 10/5/22: NALC, Subscription inc. National Affiliation Fee and Annual Website Fee | 231.40 |

- Banking – Final End of Year Balance: Bank statement evidenced final balance as at 8 April 2022 is £22,921.27
- Approve and accept Governance Statement – no accounts back yet, put onto next agenda.
- Approve and accept AGAR – pending.
- Reports from Representatives to Other Bodies (Wark Town Hall, Stonehaugh Community Hall and Giles Heron Trust)

Wark Town Hall: JW shared that Town Hall is working well, LED lighting to be fitted end of June, loop system will be fitted May, Jubilee Tea planned with posters advertising event.

Stonehaugh Community Hall: community coming together (quiz nights, pie competition, crafts) those present commented it is good to hear of.

Giles Heron – JW advised that there is a meeting scheduled for 11 May 2022– JW will provide an update at next meeting.

9. Highway Matters – discussed earlier at Annual Parish Meeting, C205 resurfacing to be discussed at next parish meeting scheduled for Stonehaugh Ward on 19th May 2022.

10. Other Business – Not for Decision.

- EJ raised the issue of allocation of housing for those who identify as local to the community, feels that adults with a local connection to the parish are being overlooked, EJ shared one gentleman who has lived in Wark all his life and requires rehousing is having difficulty, AH added she has been in touch with Guy Opperman who is going to chase up with the council. Suggested that the gentleman's daughter write to Guy Opperman directly, LC offered to advise MOP of this, Parish Council are in support of the application.

11. Items for Discussion at Future Meetings. Recruitment of Parish Councillors.

12. Date of Next Meeting 19th May 2022, 7pm at Stonehaugh Community Hall. Councillor Weir and Councillor Charlton give their apologies in advance.

Agree dates for forthcoming meetings. Dates agreed as follows– 14th June 2022, 7pm, 6th Sept 2022 7pm and 7th December 2022 7pm. December meeting will consider Donations and Parish Precept.

Meeting closed 9.15pm

Louise Keeney
Clerk to Wark Parish Council