

**Clerk to Council: Elizabeth Martin**

Website: <https://altonsandhonestreet.org.uk/the-parish-council-2013/>  
Email: [clerk@altonsandhonestreet.org.uk](mailto:clerk@altonsandhonestreet.org.uk)  
Telephone: 0773 059 4658

Ivy House  
72 The Green  
Poulshot  
SN10 1RT

**PARISH COUNCIL MEETING MINUTES**

Minutes of the Full Meeting of Alton Parish Council  
held at the Coronation Hall on Thursday January 26<sup>th</sup> 2023  
commencing at 7:00pm.

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**MEMBERS PRESENT:** Councillors Hayley Kington [HK], Ewan MacKinnon [EMK], Michael Golden [MG], Polly Carson [PC], Mike Spencer [MS]

**OFFICERS PRESENT:** Elizabeth Martin [EM], Clerk to Council

**CHAIR:** Polly Carson [PC]

**APOLOGIES:** None, Kate Thompson [KT] not in attendance

Meeting Opened: 19:20

FC22/23/110 **TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE**  
None

FC22/23/111 **DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION**  
MS declared an interest in FC22/23/116

FC22/23/112 **MINUTES OF THE PREVIOUS MEETING**  
Proposed EM. Seconded MG. Passed

**IT WAS RESOLVED THAT the minutes of the Parish Council meeting held on 17<sup>th</sup> November 2022 be accepted as written.**

FC22/23/113 **CHAIR'S ANNOUNCEMENTS**  
No new announcements.

FC22/23/114 **PLANNING**

FC22/23/115 **To receive the planning report dated 23<sup>rd</sup> January 2023**  
Report received

FC22/23/116 **To Consider Planning Applications**  
**Application:** [PL/2022/08660](#)  
**Location:** Honeystreet Farm, Honeystreet, Pewsey, SN9 5PS  
**Proposal:** New access route for deliveries and farm machinery.

**Decision:** Council Supports – Comment may be found here:

[https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z0000199W4GAAU/pl202208660?t  
abset-8903c=3To](https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z0000199W4GAAU/pl202208660?tabset-8903c=3To)

- FC22/23/117 **RECEIVE AN UPDATE ON THE HONESTREET DEVELOPMENT**  
No information available. EM to write to the owners for an update and for information on ensuring the site remains safe.
- FC22/23/118 **TO CONSIDER AND AGREE TO SUPPORT THE REQUEST FOR BROWN SIGNS TO HIGHLIGHT HOW TO GET TO THE CROP CIRCLE VISITOR CENTRE.**  
Proposed PC. Seconded MG. Passed  
**IT WAS RESOLVED THAT the Parish Council supports the request for installation of Brown Signs for the Crop Circle Visitor Centre.**
- FC22/23/119 **TO RECEIVE AN UPDATE FROM THE TRAFFIC INITIATIVE WORKING GROUP**  
No new updates.
- FC22/23/120 **TO RECEIVE FOR INFORMATION, THE CLERK'S REPORT**  
EM reported that she will be completing all the audit material as soon as possible. EM suggested that the Parish Council considers using an internal auditor for 2023-2024 that will also undertake a review of Governance for the Council. EM was asked to bring back information and quotes to the March Council meeting for consideration. Additional information for the set-up of the Springs money is being sought from an internal auditor.  
  
The Council was made aware that the cabinet minister for Highways has changed in Wiltshire to Caroline Thomas.
- FC22/23/121 **FINANCE MATTERS**
- FC22/23/122 **To Consider And Agree The Quote From Ben Owen For £900 For The Cutting Of The Play Area In 2023-2024**  
Proposed EM. Seconded PC. Passed  
**IT WAS RESOLVED THAT the Council accepts the Quote from Ben Owen for £900 for the Cutting of the play area for 2023-24.**
- FC22/23/123 **To Consider and Agree The 2023-2024 Parish Council Budget**  
Proposed MS. Seconded MG. Passed  
**IT WAS RESOLVED THAT the Council accepted the 2023-24 Parish Council Budget.**
- FC22/23/124 **To Consider And Agree The Precept Request For 2023-24**  
Proposed MS. Seconded HK. Passed

**IT WAS RESOLVED THAT the Request For The 2023/2024 Parish Precept For £5469.20, (No Precept Increase) Be Accepted As Presented.**

**FC22/23/125 TO RECEIVE FOR INFORMATION, CORRESPONDENCE AND CIRCULARS RECEIVED**

“Cost of Living Grants for Pewsey Community Area” was circulated to the Council. If anyone is interested in applying for funding, please contact the Parish Clerk for the request form.

“Pewsey Community Area Partnership” potential projects for Pump & Repair Stands and EV Charging (Electric Vehicle Charging Point).

The Parish Council discussed both options for the Alton area. The Council has asked MS to take the lead to discuss options with local businesses to see if there is opportunity for the Council to engage in either project.

**FC22/23/126 TO CONSIDER ITEMS OF MAINTENANCE.**

**FC22/23/127 FLOODING AT BAKERS CORNER**

The Council would like to meet with Wiltshire Council regarding Bakers Corner. Previous work at Bakers Corner by Wiltshire is good but is not sustaining. The Council would like to have a meeting to discuss additional options for repair. Cllr Paul Oatway will send the details of the contact at Wiltshire Council for EM to contact.

**FC22/23/128 ANY OTHER ITEMS FOR CONSIDERATION**

The drain by the Village Hall and the residence of MG is not draining. The residents have paid to have this cleared away once, but additional options need to be discussed with Wiltshire as clearing this drain is a Wiltshire Council responsibility.

**FC22/23/129 KEY MESSAGES.**

The Precept has been agreed with no increase for 2023/2024.

**FC22/23/130 NEXT MEETING.**

The next meeting date will be on the 16<sup>th</sup> March 2023 at 7:00pm at the Coronation Hall.

Meeting Closed 20:10

These minutes are accepted as a true and accurate record: -

Signed A Corson Date 01/01/2023

Opened at 19:00

## Summary Of Public Participation Section

### **I. To Receive a report from the Unitary Councillor Paul Oatway.**

Councillor Oatway Wiltshire Council has applied to the government and been successful in securing a £2 million grant for a DRT (Direct Route Transport) Bus service for Vale of Pewsey. Cllr Oatway is leading on this project. This is a bus service that sits above all the of the existing bus services across the Vale. Wiltshire has taken delivery of the first vehicle. The vehicles will accommodate 12-18 seats per vehicle. Members of public may either use a computer, install the app that is going to be made available or phone. You will be able to track the buses from your app and make specific requests for transport destinations. The first bus will be ready by May/June time with a hope of four buses in total. The initiative sits with the Vale of Pewsey, but Wiltshire are looking into joining up with Devizes and Marlborough.

Wiltshire Council is rolling out grants for electric charging points.

Wiltshire Council has now adopted the new Code of Conduct. Wiltshire is encouraging Parish Councils to adopt the Code of Conduct as a matter of good practice and allowing a continuity for Wiltshire Solicitors to aid in helping local Councils when a complaint arises and requires Wiltshire Legal Services to become involved. This will be circulated shortly by Wiltshire Council to local Councils.

Locally, the British Horse Association have made application to have footpaths upgraded and to create new footpaths. If there are any landowners that receive information on an application that has been submitted to make improvements or create a footpath across private land, Wiltshire Council is advising the landowners to not be concerned. This is a large-scale project and will likely take several years before completion.

Wiltshire Council has taken the decision to overturn the decision made in 2020 to now start charging Parish and Town Councils for elections beginning in 2025. This will apply to un-opposed elections as well with an approximate cost of £2 per electorate. More information will be coming out from Wiltshire Council closer to the time of elections. Disappointingly the decision was taken by Wiltshire Council without Consultation of any Unitary Councillors and was announced to the Unitary Councillors post precept setting time for 2023/2024.

Wiltshire Council Budget – The budget is due to be agreed at Full Council as £465 million for the 2023-2024 year 2.9% for the general precept, and 1.99% on the Social Care Levy. For 2024-2025 it will reduce to 3.99% and in 2025-2026 it will reduce to 1.99%. The drop is predicted due to the new housing numbers expected to rise throughout the County.

For every £100 spent, £38 goes to vulnerable adults, £19 supporting children and safeguarding young people, £10 managing Wiltshire’s waste, £9 managing Wiltshire’s Highways, and subsidising local bus services, £4 on Councils extensive property assets, £2 on libraries, £8 on investing in future schools, roads, and housing, £6 on running the Council and holding elections, £3 for online and digital services. The largest part of the budget is spent on supporting vulnerable adults and safeguarding children.

**II. Report from Community Police Officer, PCSO**

Not in attendance and no report circulated.

**III. Comments from members of the public to be considered by the Council regarding items on the Agenda.**

No queries received, no members of the public in attendance.

**SIGNATURE CERTIFICATE**




**REFERENCE NUMBER**

F8EFA6BE-7359-4AF6-9936-A95B5E6DC5AF

TRANSACTION DETAILS	DOCUMENT DETAILS
<p><b>Reference Number</b> F8EFA6BE-7359-4AF6-9936-A95B5E6DC5AF</p> <p><b>Transaction Type</b> Signature Request</p> <p><b>Sent At</b> 03/31/2023 09:58 EDT</p> <p><b>Executed At</b> 04/01/2023 03:03 EDT</p> <p><b>Identity Method</b> email</p> <p><b>Distribution Method</b> email</p> <p><b>Signed Checksum</b> d9f738e89ee2063a6f07ddf0f3378fe29e9ef729870270a6b9e1e8eb08a9b1b4</p> <p><b>Signer Sequencing</b> Disabled</p> <p><b>Document Passcode</b> Disabled</p>	<p><b>Document Name</b> Final Mins 26 Jan 2023</p> <p><b>Filename</b> final_mins_26_jan_2023.pdf</p> <p><b>Pages</b> 5 pages</p> <p><b>Content Type</b> application/pdf</p> <p><b>File Size</b> 189 KB</p> <p><b>Original Checksum</b> bbb10952fb0c48b155cfb1ecc1eee432d75650f631881505fc042d6119e80886</p>

**SIGNERS**

SIGNER	E-SIGNATURE	EVENTS
<p><b>Name</b> Polly Carson</p> <p><b>Email</b> pollycaravans@gmail.com</p> <p><b>Components</b> 7</p>	<p><b>Status</b> signed</p> <p><b>Multi-factor Digital Fingerprint Checksum</b> d731f171919221707e7e60b66378e789ab47dab49e38bafcf954d8e7318c32a1</p> <p><b>IP Address</b> 81.158.184.72</p> <p><b>Device</b> Microsoft Edge via Windows</p> <p><b>Drawn Signature</b> </p> <p><b>Signature Reference ID</b> 81FF701E</p> <p><b>Signature Biometric Count</b> 9</p>	<p><b>Viewed At</b> 04/01/2023 03:01 EDT</p> <p><b>Identity Authenticated At</b> 04/01/2023 03:03 EDT</p> <p><b>Signed At</b> 04/01/2023 03:03 EDT</p>

**AUDITS**

TIMESTAMP	AUDIT
03/31/2023 09:58 EDT	Elizabeth Martin (parishclerk@ogbournestgeorge.org.uk) created document 'final_mins_26_jan_2023.pdf' on Chrome via Mac from 217.39.114.102.
03/31/2023 09:58 EDT	Polly Carson (pollycaravans@gmail.com) was emailed a link to sign.
04/01/2023 03:01 EDT	Polly Carson (pollycaravans@gmail.com) viewed the document on Microsoft Edge via Windows from 81.158.184.72.
04/01/2023 03:03 EDT	Polly Carson (pollycaravans@gmail.com) authenticated via email on Microsoft Edge via Windows from 81.158.184.72.
04/01/2023 03:03 EDT	Polly Carson (pollycaravans@gmail.com) signed the document on Microsoft Edge via Windows from 81.158.184.72.