

LONGFRAMLINGTON PARISH COUNCIL

A MEETING OF LONGFRAMLINGTON PARISH COUNCIL
will be held on Wednesday 4th November 2026 at **7.30 pm**
in the Memorial Hall, Longframlington

A G E N D A

- 1) **Apologies for Absence.** To receive apologies for absence.
- 2) **Urgent Business to be discussed under item 21.** To note any urgent items raised after publication of the agenda.
- 3) **Declaration of Interests**
 - a) To receive declarations of interest in agenda items.
 - b) To receive any outstanding Declaration of Pecuniary Interests forms
- 4) **Gifts & Hospitality.** To receive declarations of gifts and hospitality.
- 5) **Community Police Report.** To receive the Community Police report.
- 6) **County Councillor's Report .** To receive the County Councillor's report.
- 7) **Minutes of Previous Meeting.** To approve the minutes of the meeting held on 2nd September 2026 and the Extraordinary Meeting regarding Northumberland County Council's Local Plan Engagement Consultation held 14th October 2026.
- 8) **Matters Arising from the Minutes.** To consider updates on matters not elsewhere on the agenda:
 - a) Defibrillator at URC.
 - b) Parish Council signage & logo
 - c) Information Governance – Email and Online Records.
 - d) Installation of grit bin and x2 benches
 - e) Recycling area
 - f) Storage of the Emergency Grab Bag Cabinet and PC filing cabinet
 - g) Audit of PC administration documentation
 - h) Service of Remembrance Sunday 8th November 2026 and Poppy Appeal donation
 - i) Village Christmas Tree update
 - i) Test Xmas lights and order replacements where necessary
 - ii) Arrange for Mince pies (Shop) and mulled wine (pub)
 - iii) Carols/order of event/QR code
 - iv) MC etc.
 - v) Arrange for Music and sound
 - vi) Health & Safety
 - j) Commemorative bus shelter
- 9) **To consider matters arising from the meeting with Northumbria Water Ltd (NWL) regarding Felton Sewage Catchment Works Project in Longframlington including Sewage Discharge from New Hall Farm Combined Sewer Overflow (NWL00931)**
- 10) **To consider Traffic Management, Footpath & Highway Issues.** Consider NCC's response to Village Inspection report and actions reported to them including:
 - a) Pedestrian Crossing on A697
 - b) Dropped kerbs on A697 Longframlington and Rothbury Road adjacent St Mary's Churchyard.
 - c) Trimming back hedges on Church Street.
 - d) Condition of footpaths within the village
 - e) Footpath to the North of Healeycote View.
 - f) Longframlington A697 Pedestrian Crossing.
 - g) Hedges on Rothbury Rd at Maple Tree.
 - h) Entrance to caravan park, Villa Lane.
 - i) Invasive white poplar sucklers damaging the street and overhanging trees from Rimside House.
 - j) HGV vehicles using single track roads, including Old Swarland to Longframlington as diversion routes and request for weight restrictions.
 - k) Update on Footpath from Harecross park
- 11) **Finance.** To receive reports and consider issues:
 - a) Receipts for October 2026.
 - b) Clerk's salary, expenses, PAYE, NI and other payments for approval.
 - c) Requests for donations.
 - d) Bank Reconciliation to 31st October 2026.
 - e) To consider renewal quote from SWARCO for VAS sign A697 North End.
 - f) To consider proposal for a bespoke system to manage and maintain Parish Council online records.
 - g) Initial Consideration of Budget Priorities for Financial Year 2027/28.
- 12) **Allotments.** To receive reports and consider issues:
 - a) Management.
 - i) Allocation of Plot 11
 - ii) Allotment letter, invoices, revised plan and rules.
 - iii) Thank-you note to tenant Plot 14
 - b) Maintenance.
 - i) Report on actions taken following the last Inspection.
 - ii) Update on the collapsed wall adjacent to Plot 17.

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- iii) Condition of Plots 23 & 26
- iv) Water turn-off end of October
- v) Plants for Hedging
- 13) King George V Playing Field.** To receive reports and consider issues:
 - a) Clerk's weekly/monthly inspection report.
 - b) Quotes for coating brickwork, modular wall finishes & replacement surface for sports court.
 - c) Damage to cricket pitch by mower – update
 - d) Sports court. Wire netting supporting western side of court repair
 - e) Seats on two of the multigym exercise machines
 - f) Replacement of handrail over rill.
 - g) Rowan tree Northwest corner of playing field
- 14) Planning.** To note planning issues since the previous meeting.
 - a) To consider new and ongoing planning applications
 - a) To consider the Northumberland County Council's Local Plan Town and Parish Council Engagement Consultation and the Parish Council's strategy for future planning and boundary development in Longframlington.
 - b) To receive update on community notification regarding alleged unauthorised concrete batching and aviation hazard at Athey's Moor.
 - c) To receive and discuss Future Builds, a free app that helps residents understand and get involved in planning development.
- 15) Cemetery Issues.** To receive reports and consider issues:
 - a) Burials/Ashes interments.
 - b) Memorial applications.
 - c) Maintenance.
 - i) Drainage at entrance.
 - ii) Re-siting of loose headstones.
 - iii) Consider quotations to address undulations and repairs to footpaths and memorial area.
 - iv) Cemetery Inspection report
- 16) Action Plan:** To consider items not elsewhere on the agenda or already completed.
 - a) Review of internal policies & procedures – to check that the existing policies and procedures are fit for purpose and up to date (Code of Conduct; Standing Orders; FOI Document; Storage Procedure)
 - b) Allotments - carry out inspections.
 - c) Sports courts and playground – Review condition and record equipment at the sports ground
 - d) FramNews Report – identify councillor to write it
 - e) Check quotes for electricity for sports court.
- 17) Biodiversity and Climate Change Report.** To receive reports and consider issues:
- 18) Risk Assessment and Health and Safety Committee.** To receive reports and consider issues:
 - a) Risk assessment procedures.
 - b) Village Assets Plan.
 - c) Deeds and records of Parish Council and Common Land in the Parish (including Onsteads Quarry), and Land Registry registration.
 - d) Report and actions for the Parish Council following the LEAP Emergency Plan meeting 21st October 2026.
- 19) Fundraising and use of funds for village play and sports facilities.** To receive reports and consider issues:
 - a) Bike Track and Eco-toilet Proposal.
- 20) To consider the Parish of Northumberland Public Footpath No 2 Diversion Order 2026**
- 21) To receive Information Updates including:**
 - a) NCC Town and Parish Council post- Conference
 - b) Town and Parish Council Cluster Meeting, Monday 2nd November 2026
 - c) The Great British Spring Clean 12-28 March 2027
- 22) Any Urgent Business** - To consider any other urgent matters raised by councillors under item 2 above.
- 23) Agenda Items for Next Meeting**
- 24) Date of Next Meeting: Wednesday 2nd December 2026, 7.00 pm, in Longframlington Memorial Hall**

ALL WELCOME. Members of the public may observe the meeting. Public questions must be submitted to the Clerk at least 48 hours before the meeting and will be dealt with, at the Chairman's discretion, before the meeting begins.

Garth Rhodes – Parish Clerk, 5 Wardle Terrace, Longframlington, Northumberland NE65 8AB. E-mail clerk@longframlington-pc.gov.uk