

Donhead St Andrew Parish Council

Minutes of Annual General Meeting

Friday 13th May 2016 in the Henrietta Barnett Field Centre at 7:06pm

- AGM 1. Election of Chairman
After ascertaining that no-one else was interested in standing as Chairman, P.Cnllr MC put himself forward for election to the post and was elected unanimously.
Proposed MC / seconded SP / unanimous
- AGM 2. Declarations of Office and Register of Interests
No changes were notified to the Register of Interests.
The newly elected Chairman completed a Declaration of Office statement.
- AGM 3. **Apologies received and those present:**
Present: M. Cullimore (Chairman), S Luck (Vice-Chairman), J. Barton, Miss B Miller – from 7:10pm, S. Pyke.
Also in attendance: W.Cnllr T. Deane; Mrs S. Harry (Clerk).
Apologies received and accepted: Lady Cooper, Ms P. Maxwell-Arnot, Mrs F. Smart.
- AGM 4. Election of Vice-Chairman
After ascertaining that no-one else was interested in standing as Vice-Chairman, P.Cnllr SL put himself forward for election to the post and was elected unanimously.
Proposed SL / seconded SP / unanimous
- AGM 5. Approval of minutes
P.Cnllrs resolved the minutes of the AGM on 15th May 2015 that were previously circulated as an agenda paper.
Proposed JB / seconded MC / unanimous of those present (2)
- AGM 6. Standing Orders – P. Cnllrs resolved the standing orders previously circulated as an agenda paper.
Proposed SL / seconded JB / unanimous
- AGM 7. Financial Regulations
P. Cnllrs noted the updated financial regulations to account for the guidance on 'transparency' before resolving to accept the draft previously circulated with the agenda papers.
Proposed SL / seconded JB / unanimous
- AGM 8. Asset Register
P. Cnllrs resolved to accept the changes in the asset register as previously circulated with the agenda papers and relating to the computer, printer & finger post.
(7:10pm) **Proposed SL / seconded SP / unanimous**
- AGM 9. Risk Register – P. Cnllrs resolved to accept the changes highlighted in the paper circulated with the agenda.
Proposed SP / seconded SL / unanimous
- AGM 10. Date and time of next meetings:
Full Council Meeting - 15th July 2016 at 7:30pm
Full Council Meeting - 16th September 2016 at 7:30pm
Full Council Meeting - 18th November 2016 at 7:30pm
plus planning/consultation meetings as advised
There being no other business, the meeting finished at 7:12pm