

Minutes of Headbourne Worthy Parish Council meeting.

Held at 7.30pm on Monday 12th January 2026

St. Mary's Church Rooms, Kings Worthy

Email: clerk@headbourneworthy.org.uk

Chair: N Wilson Clerk: Belinda Baker

Present: Cllrs M Leone, N Wilson, M Iredale, R Watters
A De Stefano

WCC J Rutter, S Cramoysan,

Apologies: J Hamblin, M Turner, J Porter

Clerk: Belinda Baker

Public attendance: Two

C/25/063 **Chair of the meeting**
Cllr Wilson was agreed to be Chair of the meeting.

C/25/064 **Apologies**
Apologies were received from Cllrs Hamblin and Turner and County Cllr J Porter.

C/25/065 **To receive declarations of pecuniary interests (DPIs) and other significant interests from members concerning specific items on the agenda**
There were none.

C/25/066 **Public Participation**
The two members of the public that attended wanted to talk about planning matter 25/02488. The Chair agreed to bring that matter up the agenda.

C/25/067 **Planning – 25/02488**
The member of the public explained that the proposal was to install 4 padel courts inside a barn like structure. He said having the courts inside would mitigate the sound issues that outside courts experienced. He said there would be up to 16 players an hour with the working hours from 7am – 10pm. The Council agreed unanimously there was no objection to the application.

Action: Clerk

C/25/068 **Minutes Full Council Meeting held 10th November 2025**
a. **To approve and sign the minutes of the meeting 10th November 2025**
These were agreed to be a true record of the meeting and were signed by the Chair.

b. To deal with matters arising not on the agenda

The Clerk confirmed that as agreed in November's meeting (C/25/056) the Kings Barton Committee meetings would, from April, be held on the 2nd Monday of each month with HWPC and HWC on the 3rd Monday.

c. To deal with any correspondence

A thank you letter from Citizen's Advice for the grant C/25/058c had been circulated before the meeting.

C/25/069 City and County Councillor reports

a. Receive reports from City and County Cllr

i Cllr Porter had circulated a report before the meeting. There were no queries.

ii Cllr Cramoysan said the consultation on the Local plan was ending on 16th January. He said that the rollout of the food waste collections was going well. He said that 60% of the collections had now been rolled out to residents. WCC was on target to achieve a rate of 50% for the recycling of all rubbish. He said the participation rate for food waste was 45%. The aim was to increase the rate to 80%.

b. Update on recent Winchester Town CGR

Cllr Cramoysan confirmed that the results were now with their independent contractor and as yet WCC had not feedback. Cllr Leone asked for the numbers of responses. She said the consultation had been set up badly because responses were taken with incomplete postcodes which means that multiple responses from one resident may be included.

c. Update on 2026 HCC and WCC elections

Cllr Cramoysan confirmed that WCC had agreed that the 2026 elections to WCC should go ahead. HCC had done the same but had highlighted, to the Govt, concerns regarding the available resource. Cllr Watters said he felt not holding the elections was an afront to democracy.

C/25/070 Land transfers from CALA

a. Update on handover of the park

The Clerk confirmed that a final handover meeting was due to take place the following week. She said that an independent inspection of the park was taking place beforehand. Any issues raised in the inspection report would need to be addressed by CALA before the transfer. She said once these issues had been dealt with the matter could be handed over to the lawyers. She noted that the solicitors had already undertaken the searches.

Action: Clerk

b. Area at front of the development

The Clerk noted that CALA was not prepared to transfer this land until all the adjustments had been made to Winchester Avenue.

C/25/071 Community Building

a. Update on Legal work of setting up Charity

The Clerk said that 8 trustees had now come forward and their names and details would be submitted to the Charity Commission as part of the CIO application. She said she had now been sent a further form from the solicitors which she would work with Cllr Turner to complete. She said that Action Hampshire and WCC had arranged a presentation about running community buildings which she and some trustees would attend.

Action: Clerk

b. Update on progress of planning and outfitting building

The Clerk said that she and Cllr Turner had been unable to get hold of a business plan of a similar Community Building. She pointed out that the building would have solar panels installed but a PC does not have the authority to sell the excess power back to the electricity suppliers. She said that the best way round this was to install batteries for power storage. She proposed a WG should be formed to look at the cost benefit of the various storage options. Cllr Leone agreed to join the WG with Cllr Turner.

Action: Cllrs Turner, Leone, Clerk

C/25/072

2026/2027 Budget

a. Agree Budget and Precept for 2026/2027

The proposed budget and precept, examined at November's meeting C/25/057, was further discussed. Income was agreed as withdrawal from short term investments of £2,000. The Council unanimously agreed the precept for 2026/2027 to be set as £110364.

b. Agree to move funds from earmarked reserves to 2026 budget

The Council unanimously agreed to move a further £5,000 (C/25/057e) from the Neighbourhood plan earmarked reserve to be used for the Kings Barton Community building.

The Cllrs Rutter and Cramoysan left the meeting.

C/25/073

Policy Review

a. Agree updated Financial Regulations

The Financial Regulations had been updated to include the use of a charge card (C/25/027f) and the new Investment Committee (C/25/025). The Financial Regulations were reviewed and unanimously agreed.

b. Agree updated Grievance Policy

The updated Grievance Policy was reviewed and unanimously agreed.

C/25/074

Finance

a. Recent Transactions – to approve income and expenditure since last Council meeting.

Payments 128-175 from the current account were reviewed and approved. The payment list is published as an addendum. The income of £1776 was the VAT return.

b. To review budget 25/26 year to date.

This was reviewed and approved.

Action: Clerk

c. To agree to continue to use Unity Bank

This was unanimously agreed.

Action: Clerk

C/25/075

General amenities and maintenance

a. Update on the Lengthsman scheme

Cllr Wilson expressed concern about the way the scheme was being run. He had been told that HWPC was running a deficit but despite asking for justification of that figure he had not received anything. He said that the spreadsheets had been changed. He agreed to contact the new Stockbridge Clerk for clarification.

Action: Cllr Wilson

b. Agree further maintenance requirements

A spreadsheet with maintenance work to be undertaken by the lengthsman but outside the scheme was agreed.

Action: Clerk

C/25/076

Newsletter and communications

a. Date and contents of next edition

The Clerk was asked to verify the date of the Headbourne Worthy litter pick with the prospective hosts (C/25/060a). The publication of the newsletter would then ensure that there was enough time to publicise the event.

Action: Clerk

b. 2026 Elections

The Clerk noted that HWPC elections would be held in May 2026. She drew the Councillors attention to considering if they are prepared to stand. It was agreed to promote the election in the newsletter.

Action: Clerk

c. Road Closures for Winchester 10K race 22nd February

The proposed road closures for the 10K race were circulated. The Clerk was asked to post the closures on the web site and local WhatsApp group.

Action: Clerk

C/25/077

Planning

a. New Applications

Date	Number	Address	Description	Result
17/12/25	25/02572/TPO	Russet House Mortimer Close KW SO23 7QX	Norway maple :- lift canopy to 5 meters over drive [approximately 4 small limbs].	19/01/26
The Council had no objection				
05/12/25	25/02488/FUL	Land To The West Of Down Farm House Down Farm Lane Headbourne Worthy Hampshire	Erection of a barn to house indoor padel tennis courts with associated parking and landscaping	09/01/26 extension requested
The Council had no objection (C/25/067)				
27/11/25	25/02470/HCS	Three Maids A D Plant Andover Road Winchester Hampshire SO21 2FT	Hazardous Substances Consent: Changes to the layout approved under Hazardous Substances Consent 23/01639/HCS at Land to the East of the A272, Andover Road, Littleton, Hampshire, SO21 2QG	Not specified
The Council had no comment to make				

b. To note recent decisions

Date	Number	Address	Description	Result
25/07/25	25/01522/LIS	Pudding Farm Pudding Lane Headbourne Worthy Winchester SO23 7JL	Refinishing of oak frame.	Permitted
17/06/25	25/01220/HOU	Lyndale 4 Nations Hill Winchester Hampshire SO23 7QY	Increase ridge height, addition of rooflights, addition of rear verandah.	Permitted

c. To note decisions awaited

Date Rec'd	Number	Address	Description	Comments by
31/05/23	23/01307	Home Field London Road Headbourne Worthy Winchester Hampshire SO23 7JJ	The construction of two new dwellings with associated parking on land to the immediate east of Homefield, London Road,	24/07/23
14/06/23	23/01459/FU L	Car Park At Royal Court Church Green Close Kings Worthy Hampshire	DanNTQ Proposed telecommunications installation.	

d. Enforcement – to note any enforcement matters

There were none.

C/25/078

Items for next agenda, date of next HWPC, KBC and HWC meetings

The date of the next full Council Meeting would be the Monday 9th March 2026 at St. Mary's Church Rooms, Kings Worthy. The next meeting of the Headbourne Worthy Committee would be 9th February 2026 at St. Mary Church Rooms and the Kings Barton Committee would be 19th January. Items for the HWPC Agenda:

Transfer of Meadowside Park
Community Building
Risk Assessments

Action: Clerk

Meeting finished at 9.00.

The Chair thanked the attendees.