

Langrish Parish Council

Minutes of the Annual General Meeting of Langrish Parish Council held at East Meon Village Hall on Wednesday 13 May 2026 at 6pm

Present: Cllrs Debbie Luff (Chair), Roger Hetherington (Vice Chair), Robert Bewes, Cheryl Walder, Ian Blackwell and Nigel Talbot-Ponsonby

District Councillor Robert Mocatta

Sam Marchant (Clerk) taking minutes.

Attendance: No members of the public.

1. Apologies for absence

No apologies for absence were received.

2. Election of Chair

Cllr Luff offered herself for re-election for Chair. She was proposed by Cllr Talbot-Ponsonby, seconded by Cllr Blackwell, and unanimously elected.

3. Election of Vice Chair

Cllr Hetherington offered himself for re-election for Vice Chair. He was proposed by Cllr Talbot-Ponsonby, seconded by Cllr Walder, and unanimously elected.

4. Declaration of Interests: Cllrs were asked to review forms & make any alterations as necessary

No declarations were made and there were no alterations to declaration forms required.

5. Minutes of the Parish Council Meeting held on Monday 9 March 2026: to review & approve

The Chair asked Councillors to consider whether they felt the minutes were a true record of the meeting held on 9 March 2026. Councillors who had attended the meeting confirmed that they were, and they were approved as read and signed as a true and correct record.

6. Standing Orders: to review & approve

The Standing Orders document was reviewed and approved.

7. Open Forum: Members of the Public are invited to comment

No members of the public were present.

8. Financial & Admin Matters:

a) Audit Documents (1 April 2024 to 31 March 2025)

i. Internal Audit

The RFO reported that the Annual Internal Audit report had been completed by Tim Light, Lightatouch, and would be submitted to the External Auditor BDO. This document can be viewed on the new Parish Council website langrish-pc.gov.uk.

ii. AGAR Certificate of Exemption

The RFO reported that due to being a smaller authority where the gross income and expenditure did not exceed £25,000 that it had been decided to certify Langrish Parish Council exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authority Regulations 2015). The certificate was approved and signed by the Chair and RFO.

iii. Section 1 Annual Governance Statement

Councillors considered and approved items 1-8 to be ticked 'yes' and item 9 to be ticked 'N/A' on the Annual Governance Statement, this was dated and signed by both the RFO and the Chair.

iv. Section 2 Accounting Statement

Councillors approved the Annual Accounting Statement, and this was then signed by the Chair.

v. Notice of dates for the Exercise of Public Rights and Publication

The RFO gave Notice for the Exercise of Public Rights to commence on Tuesday 3 June 2026 and ending on Monday 14 July 2026.

vi. Conflict of Interest with BDO

Councillors confirmed that there were no conflicts of interest with BDO to report and the form was completed and signed by the Chair and RFO.

b) Financial Summary Actual vs Budget & Payments and Receipts Report (1 April to 6 May 2025): to approve

The RFO presented her report on all payments between the dates of 1 April to the 6 May 2026. Councillors unanimously approved. (*Appendix A*)

c) Insurance Renewal: to approve

The proposed insurance renewal from Zurich was approved.

d) Meeting Dates for 2027: to approve

The proposed dates were reviewed once some alterations were made the meeting dates for 2027 were approved.

An alternative venue, Stroud Village Hall, for meetings would be secured. July meeting to remain at the Cow Sheds, Ramsdean.

9. Reports and Updates

a) Unstable bank and trees along A272 (NTP/SM)

Ownership of the land was to be confirmed; HCC was investigating and would contact the owner.

b) SID unit and solar panel (IB/SM)

It was reported that two new positions for a mounting pole had been requested from Hampshire Highways.

Clerk to chase progress.

c) BOATs (DL)

Cllr Debbie Luff updated the meeting on BOATs work and ongoing issues. Hampshire Countryside Services (TFR) were proposing to make a statement regarding water damage affecting the BOATs (rather than damage caused by vehicles) and wanted HCC to research and consider proposals to reduce water-related damage on BOATs.

Cllr Luff referred to the Button Lane, Priors Dean example used to test a closure proposal for motorised vehicles, noting that closure testing would need to take account of weather (including heavy rainfall events).

It was noted that HCC members had not attended the relevant meeting and that policy changes could not be made until elections were completed. It was therefore agreed to wait and see what changes, if any, follow elections and any introduction of a new County Councillor.

d) Langrish Meadow / Community Orchard

It was reported that 3–4 trees remained alive. Due to changing conditions, the group discussed moving towards drought-resistant trees and noted that anything planted would require significant care.

Grant availability for this autumn was noted. Cllr Luff reported that she had applied for trees from HCC, and the expected amount and options were to be clarified.

e) Footpaths and Rights of Way

i. Report

Cllr Luff thanked Cllr Robert Bewes for his work. It was reported that BOATs were open now (referred to as 14 and 17), with a few issues reported relating to stiles. It was noted that an additional gate might not be needed depending on access levels.

The date for the next year's Mud Run and its route were discussed. Councillors agreed that route details would need careful monitoring ahead of the next event. It was also agreed to review Mud Run arrangements for consideration at the November meeting.

ii. Definitive Map Modification Order (DMMO)

No updates were available at the time of the meeting.

f) Lengthsman

It was requested that the Lengthsman complete works on both paths on the A272, and to clear the bus shelter nettles. It was also noted that the spoil was to be disposed of on local land.

f) Roads/Highways

Cllr Blackwell raised concerns about the condition of the junction in Langrish, including reports of six punctures, and it was noted that no works were currently planned/scheduled, although it could potentially become a larger project. The Chair agreed to write to County Council Podger to raise concerns relating to BOATs and potholes, and also to copy the relevant head of Highways so all parties are aware. Cllr Blackwell agreed to gather photographs to support evidence.

A further update on weight restriction cameras was noted: two cameras had been present on a pole by the junction to both exits, likely monitoring vehicles turning. It was agreed that Cllrs Blackwell and the Chair would liaise with contacts regarding this.

10. Items for the next Agenda

No items were raised.

The Chair thanked Rob Mocatta for all his help over the year whilst County Councillor.

11. To confirm the date of the next meeting: Monday 13 July 2026

The Parish Council meeting closed at 7pm.

Signed:

Dated:

Financial Report May 2026

Below is the summary of Actual v Budget 1 April - 6 May 2026 for Payments & Receipts

Summary of Cost Centres - Payments	Actual	Budget	Variance
Room Hire	£ -	£ -	£ -
Clerk and Cllr Admin Expenses	£ -	£ 100.00	£ 100.00
Clerk Salary (inc PAYE)	£ 108.33	£ 1,400.00	£ 1,291.67
Audit Fee	£ -	£ 250.00	£ 250.00
Insurance	£ -	£ 350.00	£ 350.00
Donation	£ -	£ 500.00	£ 500.00
Asset Maintenance	£ 65.00	£ 2,000.00	£ 1,935.00
Asset Purchase	£ -	£ 150.00	£ 150.00
Miscellaneous	£ -	£ 150.00	£ 150.00
Election Expenses	£ -	£ 100.00	£ 100.00
Subscriptions	£ -	£ 350.00	£ 350.00
Training	£ -	£ 150.00	£ 150.00
Website & Email Accounts	£ 17.49	£ 500.00	£ 482.51
Langrish Meadow Orchard Project	£ -	£ 650.00	£ 650.00
Total	£ 190.82	£ 6,650.00	£ 6,459.18
VAT	£ 16.50		
Summary of Cost Centres - Receipts	Actual	Budget	Variance
Precept	£ 3,341.52	£ 6,683.04	£ 3,341.52
Grants	£ -	£ -	£ -
Bank Interest	£ -	£ -	£ -

Appendix A

Total	£ 3,341.52	£ 6,683.04	-£ 3,341.52
VAT Reclaim 2024-25	£ 233.97		

Payments from 1 April - 6 May 2026

Date Paid	Payee	Description	Amount
07/04/2026	HugoFox	Email Accounts	£20.99
10/04/2026	The Reliable Gardener	Langrish Meadow grass	£78.00
30/04/2026	Sam Marchant	Clerk Salary	£86.73
30/04/2026	HMRC	PAYE	£21.60

Receipts from 1 April - 6 May 2026

Date Received	Company	Description	Total
27/04/2026	EHDC	Precept 50%	3341.52
01/05/2026	HMRC	Tax Reclaim	£ 233.97
		Total	£ 3,575.49

Opening Bank
Balance 1 April
2026

£9,222.35

**Bank Balance 6
May 2026**

£12,590.52