

MINUTES OF THE LONGSTOCK NEIGHBOURHOOD PLAN (NHP) STEERING GROUP COMMITTEE MEETING – HELD 7 PM, 4th March 2020, LONGSTOCK VILLAGE HALL

In attendance:

Steering Committee:

Angie Filippa (AF) – Chairman

Becky Soper (BS) – Vice Chairman

Alison Warner (AW) - Secretary

Sophie Walters (SW) Resident and Chair of Longstock Parish Council

David Burnfield (DB) - Resident and Longstock Parish Councillor

David Smith (DS)- Resident

Simon Borthwick (SB) - Representing Leckford Estate

Members of the Community: 0

Apologies

None

Ser	Subject	Action
1.	Welcome and Introductions AF opened the meeting and welcomed the committee.	
2.	Acceptance of Minutes The minutes from the meeting on the 5th Feb 20 were agreed and adopted. Proposed by SW and seconded by DS.	
3.	Longstock Parish Council - Update SW advised that LPC had been approached by land agents acting on behalf of the owner of land to the South and West of Roman Road, Longstock. The agents had expressed interest in developing countryside (outside of the defined settlement boundary) in both Longstock and Houghton. Outline plans indicated that between 150 – 300 houses could be located in this area. The scale and location of this proposal would severely impact on Stockbridge. SW advised that Longstock, Houghton and Stockbridge PC's would be working closely together on this issue. SW recognised that if taken forward, this proposal had potential to impact on the outputs of Longstock's NHP.	
4	Finance /Grant -update AF advised that both the Locality grant (£9,000) and TVBC grant (£1,000) had been approved. The £1,000 from TVBC had been received and a drawdown of £3,060 (to last until the end of this financial year) had been applied for and received from Locality.	

	As a result of receiving the funding, Plan-et have been formally engaged to work on the Longstock NHP.	
5	<p>Community Engagement Event</p> <p>Due to concerns relating to Coronavirus, the SG discuss the potential health and safety implications of holding both community engagement events. It was agreed that planning for both events would continue with decisions to proceed being made in conjunction with government advice.</p> <p>Leaflets:</p> <ul style="list-style-type: none"> • AW to design an event leaflet. • Leaflets to be delivered in accordance with the community engagement questionnaire allocation. • Leaflet drop to take place the week commencing 21st March. • Leaflets to be collected from SW when printed. <p>*Advertising; AW advised she had placed an advert in the Forum Magazine. AF to advertise the events in the Longstock village newsletter. AF to liaise with Cllr Eastwood from LPC to request advertising on the LPC website.</p> <p>(*Advertising to include information on transport to the event using Joy Rides. SW will contact John Musters to discuss pick up times and points).</p> <p>Refreshments: Sunday - Tea and Cake - BS and AW have kindly agreed to make cakes. Thursday - Cheese and wine. SW to source / shop for both events. The SG agreed it would be good to involve and enrol extra helpers.</p> <p>Event Agenda:</p> <ul style="list-style-type: none"> • Now that Plan-et have been formally engaged, AF will approach Plan-et to provide a short presentation* for both events. • Sarah Hughes (TVBC) to be approached to provide a presentation* for Thursday evening only. <p>*The SG agreed that presentations should last no more than 20 minutes each.</p> <p>Presentations to be followed by a joint Q&A Sessions and a call for land.</p> <p>Once the presentations are complete, attendees to be given the opportunity to meet the SG members at stations situated around the hall. Stations to include;</p> <ul style="list-style-type: none"> • Displays on the NHP Visions and Objectives • Feedback from the community questionnaire. 	<p>AW All All All</p> <p>AF AF</p> <p>SW</p> <p>AW/BS SW All</p> <p>AF AF</p>

	<ul style="list-style-type: none"> • An opportunity for attendees to provide feedback, suggestions and comments. • An area for volunteers to sign up to join the SG. <p>Logistics; SW to purchase Post it notes for feedback / SWOT style analysis. AF to provide an Ordinance Survey map of the NHP area, points of interest to be highlighted with photographs. SB to approach Paul Hewitt for photographs of key points in the village otherwise DS will obtain some. Display boards will be required to make the information impactful, all to try to source these. AW has asked Toby Giles to make a film of the village using a drone which could play in the background. AW suggested that each SG member record a short voice recording of a resident saying what Longstock means to them, these can be sent to the WhatsApp group</p> <p>AW to set up a WhatsApp group – complete.</p>	<p>SW</p> <p>AF</p> <p>SB/ DS</p> <p>All</p> <p>AW</p> <p>All</p> <p>AW</p>
AOB	<p>DS and SB advised that they had met to discuss the Longstock Village Design Statement (VDS) which was originally produced in 2003. DS and SB felt that although a lot of the VDS content was still relevant it would benefit from an update. It was suggested that an addendum could be added to reflect the NHP Visions and Objectives.</p> <p>AW advised that whilst completing research, she had come across another NHP for a Wiltshire Village. The NHP included a Housing Needs Survey for the parish. AW stated that the survey had been used to accurately pinpoint the <i>actual</i> housing need and the types and tenure properties required to meet it. AF advised that technical grant funding was available through Locality to pay for the survey to be completed professionally and independently. The SG felt that as this was a contentious subject it needed to be full investigated. The SG agreed that Sarah Hughes (TVBC) should be approached to ask for advice on taking the housing needs survey forward.</p> <p>To finalise the plans for the Public Engagement Events the SG will meet informally on the 24th March at The Old School House at 7pm.</p>	<p>AF</p> <p>All</p>
DONM	Wednesday 6th May 2020 at 7pm Longstock Village Hall	All