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27<sup>th</sup> June 2026

Bradford Abbas Parish Council  
3 The Bungalows  
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DT9 6QR

Dear Sandra

**Bradford Abbas Parish Council Internal Audit**

Please find attached the internal audit report for April 2025 – March 2026. All the information I requested to look at this period was provided in a paper file and via the website.

The majority of the recommendations relate to administrative processes. However there are some issues with the compliance under Assertion 10 as well as the omission of the public rights notice from the website.

My overall Audit opinion is as follows:

**Audit Opinion**

I am able to offer *reasonable* assurance as most of the areas reviewed were found to be adequately controlled. Generally, risks are well managed but some systems require the introduction or improvement of internal controls to ensure the achievement of objectives

(The Audit grades are Substantial, Reasonable, Partial and None.)

The Audit Checklist Report, Recommendations and this letter should be copied to all Parish Council members so that they can fully understand the recommendations being made and the audit published on the website. As always, I am happy for any of the Parish Council to contact me personally if they wish to discuss any of the recommendations made, the tests carried out, or the overall opinion given.

Regards

A handwritten signature in black ink, appearing to read "Paula Harding".

Paula Harding (MAAT/AATQB/PiALC)

Appointed Internal Auditor for Bradford Abbas Parish Council