

Dalton Parish Council

Minutes of the Dalton Parish Council meeting acting as Sole Trustee to Sunnyside Community Centre "The Charity". 15th July 2021

Members: D Pickering, S Pickering, M Bray, P Botham, R Gleadhall,
M Gleadhall, R Fox, K Oxley, C Barron, B Boyle and C Malia

In Attendance: J Holsey (Clerk)

31 To receive apologies for absence given in advance of the meeting

None - It was noted J Carrington was absent from the meeting

32 To consider approval of reasons given for absence

None

33 To receive any declarations of interest on items to be discussed on the agenda

None

34 To approve the minutes of the Charity Meeting held on 22nd April 2021

Resolved: that the minutes were approved

35 To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))

None

36 To receive an update regarding Sunnyside Supplies Social Supermarket and Cafe

An email had been received giving an update and this was read out at the meeting

37 To receive a verbal update from the Clerk regarding matters from previous meetings

The Clerk provided an update on the following: -

37.1 The centre re-opened on 21st June 2021

37.2 A meeting took place between the parish council and the landlord at the centre to discuss the proposed alterations and seek landlords permission to undertake the work – now received

37.3 Quotes for refurbishment of disabled toilet and new porch- agenda items



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38 To note any issues from members of the public in attendance

None

39 To consider financial matters including: -

39.1 The authorisation of payment of accounts from 26th March 2021 to date

Resolved: that the payments below were authorised: -

CHQ/DD	Transaction Detail	Date Paid	Amount	Payee Name
	100156 Annual Rent for Building	05/04/2021	£ 89.07	CISWO
	100157 Drawing Fee for Planning Perm	16/04/2021	£ 226.59	Ariane Design
	100158 Commercial Waste	16/04/2021	£ 275.00	RMBC
DD	Electricity 1/3- 28/3	23/04/2021	£ 62.14	British Gas
DD	Gas Bill from 2/3-1/4	23/04/2021	£ 37.44	British Gas
DD	Water Bill 12/1/21-22/4/21	07/05/2021	£ 78.03	Business Stream
DD	Electricity 29/3-28/4	21/05/2021	£ 56.97	British Gas
	100159 Annual Alarm Service & New Bat	24/05/2021	£ 66.00	BAW Properties Ltd
DD	Electricity Bill 29/4-5/5/21	24/05/2021	£ 390.97	British Gas
DD	Gas 2/4-1/5	28/05/2021	£ 32.74	British Gas
	100161 Cleaning Products	11/06/2021	£ 327.90	Ace Janitorial
	100162 Remedial Works SSCC	17/06/2021	£ 267.00	MD Staniforth
DD	Gas 2/5-1/6	29/06/2021	£ 55.67	British Gas
DD	Electricity Bill 6th-28th May	22/06/2021	£ 64.38	British Gas
	100163 Annual Service - Fire Ext	01/07/2021	£ 238.27	Chubb Fire & Security
	100164 Expenses - Covid Signs for SSCC	07/07/2021	£ 93.76	J Holsey
	100165 Insurance Cover	07/07/2021	£ 1,981.16	Came & Company
	100166 Gas Bill from 17/2-18/2	07/07/2021	£ 2.92	British Gas
	100167 Soap Dispensers	13/07/2021	£ 116.96	Ace Janitorial

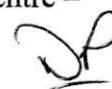
39.2 Bank Reconciliation for 31st May 2021

Resolved: - That the Bank reconciliation to 31st May 2021 be received and the bank statement signed.

39.3 Confirmation of payment schedules for 1st March- 31st May 2021

A discussion took place regarding the electricity costs at the centre. The Clerk explained that the centre is on a smart meter however she had been advised by British Gas, who are the supplier, that it was not working, and manual readings need to be provided as the bills had been estimated for some time. The large bill was a "catch up" bill after an actual reading had been supplied. Monthly meter readings are to be supplied and the bills are to be monitored moving forward.

Resolved: - That the payment schedules for 1st March - 31st May 2021, distributed as an appendices prior to the meeting be received.



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39.4 Confirmation of receipt schedules from 1st March – 31st May 2021

Resolved: - That the receipt schedules from 1st March – 31st May 2021, distributed as an appendices prior to the meeting be received.

39.5 To note grant received from RMBC

Noted

39.6 To consider report, agree new porch and take further action where necessary

Resolved: - that the new porch be approved at a cost of £3695.00 inclusive of VAT

39.7 To consider the report, agree new disabled toilet and take further action where necessary

Members discussed the colour of the tiles and grab rails.

Resolved: - that the refurbishment be approved at a cost of £4710.00 plus VAT with white tiles and either dark grey or blue grab rails

40 To receive information following re-opening of the centre

Members were informed the centre re-opened in line with government guidelines. Three user groups have returned to the centre with more in the pipeline to return. The café and social supermarket successful opened on 6th July with the café operating 12-2pm Tuesday's weekly. Enquiries have been received regarding private bookings for social events.

41 To notify the Parish Clerk for any matters for inclusion on a future agenda

Widening of the access to rear of centre (around the pinch point)

42 To note the date of the next Charity Meeting: -

21st October 2021 at 6.00pm

The meeting was closed at 18.29pm

Chairperson.......... Date 21st October 2021

